



# INVOICE

REMIT TO: Binkley & Barfield, Inc.  
1710 Seamist Drive  
Houston, TX 77008

December 8, 2022  
Project No: 2000000463.000.1  
Invoice No: 55309  
  
Project Manager: Kevin Mineo  
Contract Number: 17005x  
  
Authorization Number: PO 195220  
Client Project Number:  
Total Contract Value: 410,000.00

Stacy Slawinski  
Assistant County Engineer - Projects  
Fort Bend County  
301 Jackson Street  
Richmond, TX 77469

## Project Description: 2017 FBC Tip Projects

Project 2000000463.000.1 2017 FBC Tip Projects

Professional Services from November 1, 2022 to November 30, 2022

Phase 0400 Project Management

### Professional Personnel

	Hours	Rate	Amount
Principal			
Mineo, Kevin	12.00	283.00	3,396.00
Project Manager (Eng. V)			
Jacobson, Zachary	9.50	200.00	1,900.00
CADD/ Designer			
Mahmood, Linda	19.50	126.00	2,457.00
Clerical/Administrator			
Croes, Veronica	5.50	82.00	451.00
Totals	46.50		8,204.00
<b>Total Labor</b>			<b>8,204.00</b>

### Billing Limits

	Current	Prior	To-Date
Total Billings	8,204.00	359,362.36	367,566.36
Limit			410,000.00
Remaining			42,433.64

**Total this Phase: \$8,204.00**

**TOTAL DUE THIS INVOICE: \$8,204.00**

	Current	Prior	Total
<b>Billings to Date</b>	<b>8,204.00</b>	<b>359,362.36</b>	<b>367,566.36</b>

# Billing Backup

Thursday, December 8, 2022

Binkley & Barfield, Inc.

Invoice 55309 Dated 12/8/2022

10:21:16 AM

Project	2000000463.000.1	2017 FBC Tip Projects
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Phase	0400	Project Management
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## Professional Personnel

	Hours	Rate	Amount
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### Principal

103 - Mineo, Kevin	11/1/2022	1.00	283.00	283.00
PM duties				
103 - Mineo, Kevin	11/2/2022	1.50	283.00	424.50
PM duties				
103 - Mineo, Kevin	11/7/2022	.50	283.00	141.50
PM duties				
103 - Mineo, Kevin	11/8/2022	1.00	283.00	283.00
PM duties				
103 - Mineo, Kevin	11/11/2022	2.00	283.00	566.00
PM duties				
103 - Mineo, Kevin	11/14/2022	2.00	283.00	566.00
PM duties				
103 - Mineo, Kevin	11/16/2022	1.00	283.00	283.00
PM duties				
103 - Mineo, Kevin	11/18/2022	1.00	283.00	283.00
PM Duties				
103 - Mineo, Kevin	11/28/2022	1.00	283.00	283.00
PM duties				
103 - Mineo, Kevin	11/30/2022	1.00	283.00	283.00
PM duties				

### Project Manager (Eng. V)

106 - Jacobson, Zachary	11/1/2022	2.00	200.00	400.00
FBC tasks				
106 - Jacobson, Zachary	11/2/2022	2.00	200.00	400.00
FBC tasks				
106 - Jacobson, Zachary	11/10/2022	2.00	200.00	400.00
FBC tasks				
106 - Jacobson, Zachary	11/11/2022	.50	200.00	100.00
FBC tasks				
106 - Jacobson, Zachary	11/15/2022	3.00	200.00	600.00
FBC tasks				

### CADD/ Designer

108 - Mahmood, Linda	11/14/2022	3.00	126.00	378.00
-Traning with Veronica (Team call)				
*We were going through the list of the new project to reorganize everything and to find out what we are missing from each one.				
*Project we covered on this call:				
1-17121x- W Sycamore Seg 1 -Kavi				
2-17122x- W Sycamore Seg 2 - HJ				
3-171223- W Sycamore Seg 3 - Isani				

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108 - Mahmood, Linda 11/15/2022 2.50 126.00 315.00

\*Going through the list of the new project to reorganize everything and to find out what we are missing from each one.

\*Project i worked on reviewing it:

--17124x - Westenfeldt - HJ

108 - Mahmood, Linda 11/21/2022 3.00 126.00 378.00

Working on 17124x - Westenfeldt - HJ:

\*Going through all the files for this project to check what we are missing and what updated files we need.

\*Create a list for the missing items & what need to be updated & share it with Veronica.

108 - Mahmood, Linda 11/28/2022 3.00 126.00 378.00

Working on this project:

-Create a word document that inculde all projects informations. File saved to projects path.

-Set up 4 folders for the four projects. 1) 17121x- W Sycamore Seg 1 -Kavi

2)17122x- W Sycamore Seg 2 - HJ

3)171223- W Sycamore Seg 3 - Isani

4)17124x - Westenfeldt - HJ

-Add/Create all the file needed for each project. (UCM , Tracking spreadsheet ... etc).

108 - Mahmood, Linda 11/29/2022 8.00 126.00 1,008.00

Working on the 2017 Tips for all four project:

1)17121x W Sycamore Seg 1: Finish up folder set up, Create Project Status spreadsheet, update spreadsheet with all the up-to-date information we have to this project.

2)17122x W Sycamore Seg 2: Finish up folder set up, Create Project Status spreadsheet, update spreadsheet with all the up-to-date information we have to this project.

3)17123x W Sycamore Seg 3: Finish up folder set up, Create Project Status spreadsheet, update spreadsheet with all the up-to-date information we have to this project.

4)17124x Westenfeldt: Finish up folder set up, Create Project Status spreadsheet, update spreadsheet with all the up-to-date information we have to this project.

\*Teams call with Veronica going over spreadsheets.

\*Work checked.

\*Combained all the spreadsheet in one file.

\*Work saved to project file & shared with Veronica.

Clerical/Administrator

117 - Croes, Veronica 11/14/2022 2.50 82.00 205.00

Review 3 segments of Sycamore to see if additional information is needed to being coordination with utility companies

117 - Croes, Veronica 11/21/2022 1.75 82.00 143.50

Review project/files to see what is needed to reach out to utility companies

117 - Croes, Veronica 11/29/2022 1.25 82.00 102.50

update status spreadsheets for 4 projects

Totals 46.50 8,204.00

**Total Labor 8,204.00**

**Total this Phase: \$8,204.00**

**Total this Project: \$8,204.00**

Total this Report	\$8,204.00
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