

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY
FOR THE YEAR 2023

On this the 10th day of January 2023, the Commissioners' Court, with the following members being present:

- KP George - County Judge
- Vincent Morales - Commissioner Precinct #1
- Grady Prestage - Commissioner Precinct #2
- Andy Meyers - Commissioner Precinct #3
- Kenneth R. DeMerchant - Commissioner Precinct #4

The following proceedings were had, to-writ,

THAT WHEREAS, theretofore, on September 13, 2022, the Court heard and approved the budget for the year 2023 for Fort Bend County; and WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Constable Pct. 2 Accounting Unit: 100550200

TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Salaries	61000	\$ 44,450
Payroll Taxes	62000	\$ 3,400
Retirement	62100	\$ 5,810
Insurance	62200	\$ 16,350
WC/Unemp.	62300	\$ 445
Property/Casualty	65510	\$ 1,245
Fees	63000	\$ 450
Operating Supplies	63600	\$ 2,510
Property & Equipment	64000	\$ 750
Information Technology	65000	\$ 1,300
TOTAL TRANSFERRED TO:		\$ 76,710

TRANSFER FROM:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Non-Departmental Contingency	100409100-66500	\$ 76,710
TOTAL TRANSFERRED FROM:		\$ 76,710

EXPLANATION:

Bailiff request for newly vreated Justice of the Peace, Pct. 2, Pl.. 2

Department Head: *Parula Gubbel* Date: 1/5/2023

*** USE WHOLE DOLLAR AMOUNTS ONLY ***

THE COUNTY OF FORT BEND

BY: KP George, County Judge

<input checked="" type="checkbox"/>	GL Transfer
<input type="checkbox"/>	AC Transfer

DEPARTMENT: Constable Precinct 2 Acctng Unit 100550200
 Eff. Date 1/10/2023 % of Year Remaining 72%

**NEW POSITION REQUEST FORM
 2023 BUDGET
 FORT BEND COUNTY, TEXAS
 Use one form per request**

Position Title/ Description: Deputy Constable

Job Code: JL04003

Has Human Resources reviewed your request? (Yes/No) No

Has Facilities reviewed your request? (Yes/No) No

All New Positions need to be reviewed and signed off by Facilities Mgmt & Planning.

Hourly Salary \$29.68

Bi-Weekly \$2,374.40

Grade L04

Policy Group

	Annual Amount	# Requested
Salaries Costs	\$61,734.40	1
Overtime Costs		\$0.00
Other Personnel Costs	\$31,487.27	\$31,487.27
Total Salaries & Personnel Costs	\$93,221.67	\$93,221.67

Category (drop down list)	Item Description	Cost	Quantity	TOTAL
63600 Supplies & Maintenance-DP	Traffic Vest	\$60.00	1	\$60.00
63600 Supplies & Maintenance-DP	Ballistic Vest	\$1,250.00	1	\$1,250.00
63000 Fees-DP	cell phone service	\$450.00	1	\$450.00
63600 Supplies & Maintenance-DP	SH036 SS shirt w patches	\$49.00	3	\$147.00
63600 Supplies & Maintenance-DP	SH035 LS shirt w patches	\$54.00	2	\$108.00
63600 Supplies & Maintenance-DP	TU317 4 pocket pants	\$51.45	2	\$102.90
63600 Supplies & Maintenance-DP	TU318 6 pocket pants	\$70.35	2	\$140.70
63600 Supplies & Maintenance-DP	RW089 Raincoat	\$80.00	1	\$80.00
63600 Supplies & Maintenance-DP	Gerber Jacket/blk/w/patches	\$175.00	1	\$175.00
63600 Supplies & Maintenance-DP	BC 1690 SW Badges	\$125.00	2	\$250.00
63600 Supplies & Maintenance-DP	TR 506 511 Tac Lite pants	\$49.00	2	\$98.00
63600 Supplies & Maintenance-DP	ST136 w embroidery	\$49.00	2	\$98.00
64000 Property & Equipment-DP	small desk for 4x6 area	\$500.00	1	\$500.00
64000 Property & Equipment-DP	Baliff chair for courtroom	\$250.00	1	\$250.00
65000 IT-DP	Computer w camera	\$1,300.00	1	\$1,300.00
	TOTAL			\$5,009.60

Total Cost of Request \$98,231.27

Check Box if request has a page 2

Justification for Request: (attach additional document if necessary)

With the creation of a Justice of the Peace Place 2 for Precinct 2 Fort Bend County, there is a need for a baliff to secure the courtroom. Additionally, there are necessary supplies as well as equipment needed to effectively suit the baliff position. Thus, this position will be an added position to the Constable's Office. Please be mindful that this position is a position that requires specialized training and will require an experienced peace officer to fulfill this role and should be reflected in the position's salary. The Deputy will need a computer for access to forms and relevant software including access to security cameras.

2023 Prorated Cost \$ 76,750.00