



BERG+OLIVER ASSOCIATES, INC.
Environmental Science & Land Use Consultants

PO 186864
DMS
REC 644758

AGENDA

14701 St. Mary's Lane Phone 281.589.0898
Suite 400 Fax 281.589.0007
Houston, TX 77079 www.bergoliver.com

October 11, 2022

Invoice No: 202225885

For services through 9/30/2022

Bill To:

Fort Bend County Engineering Dept.
301 Jackson Street
Richmond, TX 77469

Questions about the invoice?

*Please email
dhardy@bergoliver.com*

Questions about the payment?

*Please email
dhardy@bergoliver.com*

Project No: BOA042-11479T Widening & Reconstruction of FM 521

Project Name : FM 521 South (17111); PO#186864; CSJ#011-03-064

Total Contract Amount:\$273,048.90
Total Previous Amount Billed:\$249,339.54
Total Amount Billed to Date:\$272,918.48
Remaining Contract Amount:\$ 130.42

Professional environmental services for the Widening & Reconstruction of FM 521, located in Fort Bend County, Texas. The environmental services were authorized by Mr. Kevin A. Mineo, Mba, PE on behalf of Binkley & Barfield, Inc. The current charges for the environmental services are summarized below.

Email: Kevin Mineo and Ben Hart

T&M Phase: TASK 01 - Project Management & ROE

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Manager			
Graham, Mary-claire	2.50	160.00	\$400.00
Sr. Associate			
Brook, Amy	1.25	180.00	\$225.00
<i>Subtotal</i>	3.75		\$625.00
Total For Phase: Task 01			\$625.00

T&M Phase: TASK 02 - Env'I Setting & Evaluation

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Manager			
Proctor, William	23.25	160.00	\$3,720.00
Sr. Associate			
Brook, Amy	1.75	180.00	\$315.00
<i>Subtotal</i>	25.00		\$4,035.00
Reimbursable Expenses			Current Billed
Contract Labor			\$312.50
<i>Subtotal</i>			\$312.50
Total For Phase: Task 02			\$4,347.50

T&M Phase: TASK 08 - Intensive Archeological Survey

Professional Services	Billed Hours	Billed Rate	Current Billed
Professional Staff II			
Nunez, Kathryn	11.00	155.00	\$1,705.00
Owens, Jesse	12.00	160.00	\$1,920.00
<i>Subtotal</i>	<i>23.00</i>		<i>\$3,625.00</i>
Reimbursable Expenses			Current Billed
Lodging			\$444.09
Outside Services			\$96.00
Per Diem			\$260.00
<i>Subtotal</i>			<i>\$800.09</i>
Total For Phase: Task 08			\$4,425.09

T&M Phase: TASK 10 - Historic Resources - Intensive Level Survey

Professional Services	Billed Hours	Billed Rate	Current Billed
GIS Analyst			
Wilson, Karlie	2.50	85.00	\$212.50
<i>Subtotal</i>	<i>2.50</i>		<i>\$212.50</i>
Total For Phase: Task 10			\$212.50

T&M Phase: TASK 12 - Public Hearing

Professional Services	Billed Hours	Billed Rate	Current Billed
Admin I			
Mathis, Alexandra	1.50	65.00	\$97.50
Field Technician			
Mcbride, Ian	.50	95.00	\$47.50
Project Manager			
Graham, Mary-claire	2.00	160.00	\$320.00
Sr. Associate			
Brook, Amy	38.75	180.00	\$6,975.00
Wetlands Biologist/Ecologist			
Dunn, Jeffrey	1.25	120.00	\$150.00
<i>Subtotal</i>	<i>44.00</i>		<i>\$7,590.00</i>
Reimbursable Expenses			Current Billed
Advertising			\$1,725.88
Outside Repro			\$2,131.55
Outside Services			\$1,615.00
Postage/Delivery			\$906.42
<i>Subtotal</i>			<i>\$6,378.85</i>
Total For Phase: Task 12			\$13,968.85

TOTAL AMOUNT DUE **\$23,578.94**

Approved By: 
Susan Alford

Mail checks payable to:

Berg-Oliver Associates, Inc.

14701 St. Mary's Lane

Suite 400

Houston, TX 77079

US

BILLING BACKUP

Tuesday, October 11, 2022 9:56:55 AM

T&M Phase: TASK 01 - Project Management & ROE

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
08/30/22				
Mary-claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
Coordination with engineers on ROE				
08/31/22				
Mary-claire Graham	Project Manager	1.0000	\$160.0000	\$160.00
Project update meeting. Coordination with Ben on potential project design changes				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Biweekly Status Meeting				
09/01/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: pond design				
09/02/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Invoice & progress report; Follow-up on various outstanding items				
09/07/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: ENV TNTR comments, revised Map, etc.				
Total For Phase: Task 01				\$625.00

T&M Phase: TASK 02 - Env'I Setting & Evaluation

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
08/30/22				
Amy Brook	Sr. Associate	0.7500	\$180.0000	\$135.00
Coord'n & research re: parcel R33169 (ROE); Discuss pond change at this parcel and PM#2 implications				
09/06/22				
William Proctor	Project Manager	0.5000	\$160.0000	\$80.00
Misc. Coordination RE: TxDOT Comments, Project Limits				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n re: ENV TNTR comments				
09/07/22				
William Proctor	Project Manager	0.5000	\$160.0000	\$80.00
Misc. Coordination RE: TxDOT Comments, Project Limits				
09/13/22				
William Proctor	Project Manager	1.5000	\$160.0000	\$240.00
Miscellaneous Coordination RE: Public Meeting Notice Production; Preparation for On-Site Public Meeting Notices				

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed	
09/14/22					
William Proctor	Project Manager	4.5000	\$160.0000	\$720.00	
Document Drafting: TNTR; Miscellaneous CoordinationRE: Public Meeting Notice Production and Distribution, TNTR Exhibit and Text; TNM Update as per Updated Traffic Numbers					
09/15/22					
William Proctor	Project Manager	5.0000	\$160.0000	\$800.00	
Distrtibution of Public Meeting Notices at local Community Gathering Spaces; Miscellaneous Coordination RE: Public Meeting Notices, TNTR Text and Exhibits					
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00	
Coord'n re: revised FM 521 TNTR; Final review; Coord'n re: receipt of revised TPP Traffic #s (affects PM#2 PPT & TNTR)					
09/16/22					
William Proctor	Project Manager	5.0000	\$160.0000	\$800.00	
TNM Data COllection and Updating as per Updated Traffic Numbers; TNM Calculations and Review of Results: Contour Lines; Miscellaneous Coordination RE: TNTR, TNM modelling, Mapping of Revised Noise Contour Lines					
09/19/22					
William Proctor	Project Manager	4.0000	\$160.0000	\$640.00	
Miscellaneous Coordination RE: TNTR Exhibits; TNM Model Results Review; Document Drafting: TNTR Text and Exhibits					
09/22/22					
William Proctor	Project Manager	2.0000	\$160.0000	\$320.00	
Review of Traffic Videos for Recalculation of TNM Model Truck percentages.					
09/29/22					
William Proctor	Project Manager	0.2500	\$160.0000	\$40.00	
Miscellaneous Coordination RE: TNM Models & TNTR; Preparations for Public Meeting					
Reimbursable Expenses	Invoice Number	Expense Name	Quantity	Unit Rate	Current Billed
10/03/22					
Maria Esther Rodriguez	232	Contract Labor	2.5000	\$125.0000	\$312.50
Service Dates: 08/27/22-09/30/22					
Total For Phase: Task 02					\$4,347.50

T&M Phase: TASK 08 - Intensive Archeological Survey

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
09/08/22				
Jesse Owens	Professional Staff II	8.0000	\$160.0000	\$1,280.00
Cultural report prep				
09/12/22				
Kathryn Nunez	Professional Staff II	7.0000	\$155.0000	\$1,085.00
Deed research and write-up for historic site				
09/13/22				
Kathryn Nunez	Professional Staff II	4.0000	\$155.0000	\$620.00

Professional Services		Job Title	Billed Hours	Billed Rate	Current Billed
deed research and write-up for historic property					
09/23/22					
Jesse Owens		Professional Staff II	4.0000	\$160.0000	\$640.00
TexSite form for site FM521-01 & site write-up for report					
Reimbursable Expenses	Invoice Number	Expense Name	Quantity	Unit Rate	Current Billed
09/14/22					
Amegy Bank	HOR_091422	Lodging			\$148.03
Jacob Lyons-08/18/22-Courtyard By Marriott-Lodging for myself for out of town fieldwork					
Amegy Bank	HOR_091422	Lodging			\$148.03
Katelyn Kitch-08/18/22-Courtyard By Marriott-Lodging for myself for out of town archeological fieldwork					
Amegy Bank	HOR_091422	Lodging			\$148.03
Katelyn Kitch-08/18/22-Courtyard By Marriott-Lodging for Kailey Berube for out of town archeological fieldwork					
09/22/22					
University of Texas at Austin	SF2022.019	Outside Services			\$96.00
Archeological Research					
09/30/22					
Horizon Environmental Services, Inc.	0093022-1	Per Diem	1.0000	\$65.0000	\$65.00
week ending 8/19 - Berube					
Horizon Environmental Services, Inc.	0093022-1	Per Diem	1.0000	\$65.0000	\$65.00
week ending 8/19 - Dalton					
Horizon Environmental Services, Inc.	0093022-1	Per Diem	1.0000	\$65.0000	\$65.00
week ending 8/19 - Kitch					
Horizon Environmental Services, Inc.	0093022-1	Per Diem	1.0000	\$65.0000	\$65.00
week ending 8/19 - Lyons					
Total For Phase: Task 08					\$4,425.09

T&M Phase: TASK 10 - Historic Resources - Intensive Level Survey

Professional Services		Job Title	Billed Hours	Billed Rate	Current Billed
09/09/22					
Karlie Wilson		GIS Analyst	2.0000	\$85.0000	\$170.00
map updates					
09/16/22					
Karlie Wilson		GIS Analyst	0.5000	\$85.0000	\$42.50
metadata					
Total For Phase: Task 10					\$212.50

T&M Phase: TASK 12 - Public Hearing

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
01/28/21				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Walk through the Presentation w/ B.Hobbs				
08/29/22				
Amy Brook	Sr. Associate	0.7500	\$180.0000	\$135.00
Discuss status of PM#2 items w/ M-C.Graham; Final QA/QC of Flyer				
Jeffrey Dunn	Wetlands Biologist/Ecologist	0.2500	\$120.0000	\$30.00
update detention map for meeting				
08/30/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Misc. PM#2 coordination (flyer, PPT, postcard)				
08/31/22				
Alexandra Mathis	Admin I	0.5000	\$65.0000	\$32.50
Work on edits to postcard and flyer.				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
QA/QC final draft postcard, flyer & flyer distribution map; Misc. PM#2 prep				
09/01/22				
Alexandra Mathis	Admin I	0.5000	\$65.0000	\$32.50
Work on edits to postcard and flyer.				
Mary-claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
Meeting with TxDOT. Edits to public meeting documents. Coordination on adjacent landowner and postcard mail outs				
Amy Brook	Sr. Associate	1.5000	\$180.0000	\$270.00
Coord'n re: Exhibit Boards, Handout and PPT; Call w/ J.Holloman (HOU) re: PPT status; Update comment form; Submit Spanish notice to paper; Update PM Checklist; Misc. outstanding PM#2 items				
09/02/22				
Amy Brook	Sr. Associate	1.0000	\$180.0000	\$180.00
QA/QC PM #2 Handout; Coord'n re: PPT edits and LOS data; check on la informacion publication				
09/06/22				
Amy Brook	Sr. Associate	2.0000	\$180.0000	\$360.00
Coord'n w/ M-C.Graham & J.Holloman re: PM#2 schedule, TPP #s, etc.; Call w/ BBI re: TPP Traffic Data; Coord'n w/ La Informacion newspaper re: Spanish publication & Fort Bend Herald				
09/07/22				
Alexandra Mathis	Admin I	0.2500	\$65.0000	\$16.25
Edits to Postcard				
Amy Brook	Sr. Associate	0.7500	\$180.0000	\$135.00
Coord'n re: Flyer & Postcard; Contact Baer re: Narration and FB Herald re: Public Notice (9/8)				
09/08/22				
Alexandra Mathis	Admin I	0.2500	\$65.0000	\$16.25
Edits to Flyer.				

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n re: approved flyer; Review final PPT comments from HOU				
09/09/22				
Amy Brook	Sr. Associate	1.7500	\$180.0000	\$315.00
Review/edit final draft PPT; Coord'n re: outstanding PM #2 materials, PPT, HOA notices, Dress Rehearsal, schedule, new FAQs form				
09/12/22				
Amy Brook	Sr. Associate	0.7500	\$180.0000	\$135.00
Coord'n re: Spanish & English PPT Voiceovers				
09/13/22				
Amy Brook	Sr. Associate	3.0000	\$180.0000	\$540.00
Coord'n re: PPT Narrations, Copies needed, & Directional sign map; Create sign map				
09/14/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: handout				
09/15/22				
Amy Brook	Sr. Associate	6.0000	\$180.0000	\$1,080.00
Listen to English PPT voiceover/watch PPT and list revisions needed; Calls w/ M-C.Graham RE: County website, Handout and PPT status & next steps; Edit Handout; Revising Handout, PPT & FAQs; Coord'n w/ HOU and BBI; Exhibit Boards				
09/16/22				
Amy Brook	Sr. Associate	1.0000	\$180.0000	\$180.00
PM#2 Dress Rehearsal w/ HOU; Coord'n re: and listen to Spanish PPT; Update P.Clay re: English PPT revisions				
09/18/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Finalize list of final edits for Peter Clay's English PPT				
09/19/22				
Amy Brook	Sr. Associate	2.0000	\$180.0000	\$360.00
Coord'n re: copies, comment cards, exhibit boards, and security officers; Create fillable PDF Comment Form, English voiceover, etc.				
09/20/22				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n re: potentially incorrect TPP traffic numbers				
09/21/22				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n confirming security officers				
09/22/22				
Amy Brook	Sr. Associate	4.5000	\$180.0000	\$810.00
Review English PPT; Provide requested edits (internal & to P.Clay); Coord'n re: PPT voiceovers; QA/QC Exhibit Boards, Handouts & FAQs; Checklist				
09/23/22				
Amy Brook	Sr. Associate	1.0000	\$180.0000	\$180.00

Professional Services		Job Title	Billed Hours	Billed Rate	Current Billed
Submit PPT English PPT to HOU; Coord'n w/ Baer RE: last Spanish PPT edits; Coord'n RE: Spanish handout; Public meeting #2 prep (general)					
09/26/22					
Ian McBride		Field Technician	0.5000	\$95.0000	\$47.50
Compiling Public Meeting Video					
Amy Brook		Sr. Associate	2.2500	\$180.0000	\$405.00
Coord'n RE: Exhibit Boards, PPT PDFs, Social Media, Looping PPTs, Handout & Spanish PPT, etc...					
09/27/22					
Amy Brook		Sr. Associate	1.5000	\$180.0000	\$270.00
Coord'n re: board / handout updates, copies, etc.; Call w/ M-C.Graham re: PM #2; Check & PDF County & TxDOT websites for Documentation					
09/28/22					
Amy Brook		Sr. Associate	2.2500	\$180.0000	\$405.00
Drive to Houston for PM#2; Discuss status of all materials & actions w/ M-C.Graham; Prep work for Public Meeting; New checklist of small, outstanding items; Coord'n re: Exhibit Boards					
Jeffrey Dunn		Wetlands Biologist/Ecologist	1.0000	\$120.0000	\$120.00
printing/cutting poster slides					
09/30/22					
Amy Brook		Sr. Associate	3.2500	\$180.0000	\$585.00
Post PI event coord'n w/ M-C.Graham; PI event debrief meeting (FBC, TxDOT, BBI & BOA); Post debrief internal follow-up; Return drive to Arlington (portion)					
Reimbursable Expenses	Invoice Number	Expense Name	Quantity	Unit Rate	Current Billed
09/14/22					
Amegy Bank	BOA_091422	Advertising			\$325.88
Susan Alford-09/09/22-Copyright Duplication Ser-Postcard announcement for the virtual and in person Public Meeting for the FM 521 Expansion project put on by Fort Bend County and TxDOT from CR 56 to SH 6 in Fort Bend County, TX.					
Amegy Bank	BOA_091422	Advertising			\$1,400.00
Susan Alford-09/13/22-Information Publishing-TxDot required Public Notice					
Amegy Bank	BOA_091422	Outside Repro			\$942.96
Susan Alford-09/09/22-Taradel/Eddm Services-Post Card Mailouts including Postage for Required TxDot Public Meeting.					
Amegy Bank	BOA_091422	Postage/Delivery			\$300.00
Susan Alford-09/11/22-Taradel/Eddm Services-Rush Fee on Required TxDot Public Meeting Postcard Mailouts.					
Amegy Bank	BOA_091422	Postage/Delivery			\$606.42
Susan Alford-09/09/22-Taradel/Eddm Services-Post Card Mailouts including Postage for Required TxDot Public Meeting.					
09/27/22					
Copyright Duplication Services (CC)	9879	Outside Repro			\$1,188.59
Color Paper - BOA					
10/04/22					
Baer Engineering and Environmental Consulting, Inc.	222061-4514	Outside Services			\$1,615.00
Environmental Consulting 9/1/22 - 9/30/22					
Total For Phase: Task 12					\$13,968.85

PROGRESS REPORT NO. 22
Period Covered: Aug 29 – Sept 30, 2022

REMARKS: TR = Technical Report

Jason @ HOU indicated we need to update maps in *all* the applicable TRs for the last pond shift. HRRS already reflects the shift, as does the newest Antiquities Permit application.



Task 1: Project Management & ROE

Activities this period:

- Invoicing & Progress Report; Biweekly Status (Project Update) Meeting (8/31/22).
- Coord'n w/ BBI re: ROE, potential project design changes, pond design.
- Coord'n re: ENV TNTR comments, revised map, etc.

Activities anticipated next period:

- General PM; Attend biweekly status meetings; Invoicing/Progress Reports.

Task 2: Environmental Setting & Evaluation

Biological Studies

Activities this period:

- No activities this service period.

Activities anticipated next period:

- None anticipated (approved 4/14/22). (TASK COMPLETE).

Waters of the U.S. (WOTUS) Assessment / Surface Water Analysis

Activities this period:

- No activities this service period.

Activities anticipated next period:

- None anticipated (approved 5/23/22). (TASK COMPLETE).

Hazardous Materials ISA

Activities this period:

- No activities this service period.

Activities anticipated next period:

- None anticipated (approved). (TASK COMPLETE)

Traffic Noise

Activities this period:

- Misc. Coordination RE: TxDOT ENVComments, Project Limits.
- TNTR Exhibit and Text.
- TNM Update as per updated traffic numbers (i.e., OUT OF SCOPE).
- Coord'n re: revised FM 521 TNTR and Final review.
- TNM Data collection and update per updated traffic numbers; TNM calculations and review of results: contour lines.
- Miscellaneous Coordination RE:TNM modeling and mapping.
- Review of traffic videos for recalculation of TNM Model truck percentages.
- Misc. coord'n RE: TNM Models & TNTR – revise for public meeting slide. (i.e., OUT OF SCOPE).2

- TNTR mapping edits.

Activities anticipated next period:

- Address another **change to the TPP traffic #s**, potentially (awaiting word from BBI).
- Finish addressing validation comment from ENV; QA/QC and resubmit.
- Address any additional comments from TxDOT; QA/QC and resubmit.

Air Quality Analysis

Activities this period:

- No activities this service period.

Activities anticipated next period:

- Address comments from TxDOT, if any.

Archeological Background Study (ABS)

Activities this period:

- No activities this service period.

Activities anticipated next period:

- **SEE TASK 8. (TASK COMPLETE)**

Historic Resources PCR

Activities this period:

- No activities this service period.

Activities anticipated next period:

- **SEE TASK 9. (TASK COMPLETE)**

GENERAL: Coord'n & research re: parcel R33169 (ROE); Discuss pond change here and PM#2 implications.

Task 3: USACE & NWP

Activities this period:

- Possibly prepare/draft AJD. No permit needed if WD deemed correct by USACE.

Activities anticipated next period:

- If required by HOU / County, prepare/draft AJD & coord'n w/ USACE. No permit needed if WD deemed correct by USACE.

Task 5: Community Impact Assessment

Activities this period:

- No activities this service period.

Activities anticipated next period:

- None anticipated (approved; notified 7/19/22). **(TASK COMPLETE)**

Task 8: Archeological Resources – Intensive Survey

Activities this period:

- Cultural resources report prep.
- deed research and write-up for historic property
- TexSite form for site FM521-01 & site write-up for report
- Conduct field survey (team of 4 field crew).

Activities anticipated next period:

- Draft Archeological Intensive Survey Report; QA/QC; Submit to HOU.

Task 9: Historic Resources – Research Design & Reconnaissance-Level Survey

Activities this period:

- Additional map updates and metadata.

Activities anticipated next period:

- None anticipated. (TASK COMPLETE)

Task 11: Public Meeting (VPM)

Activities this period:

- No activities during this service period (TxDOT approved file on 11/19)

Activities anticipated next period:

- No activities anticipated next service period (TASK COMPLETE).

Task 12: Public Hearing (*This is actually now Public Meeting #2 (PM #2))

Activities this period:

- Edits to public meeting documents (throughout month).
- PM#2 coord'n (misc., flyer, PPT, postcard, Exhibit Boards, Handout, LOS data).
- Flyer – edits (multiple times) and QA/QC.
- Coordination on adjacent landowner and postcard mail outs.
- Coord'n re: Call w/ J.Holloman (HOU) re: PPT status.
- Update comment form and PM Checklist.
- Submit Spanish notice to paper; check on *La Informacion* publication; Coord'n w/ *La Informacion* newspaper re: Spanish publication & *Fort Bend Herald*.
- Misc. outstanding PM#2 items.
- Coord'n w/ M-C.Graham & HOU re: PM#2 schedule, TPP #s, etc.; Call w/ BBI re: TPP Traffic Data.
- Contact Baer re: Spanish voiceover.
- Coord'n re: approved flyer; Review final PPT comments from HOU.
- Review/edit final draft PPT; Coord'n re: outstanding PM #2 materials, PPT, HOA notices, schedule, new FAQs form.
- Coordination with TxDOT and BBI (multiple times).
- Coord'n re: Spanish & English PPT Voiceovers.
- Coord'n RE: Public Meeting Flyers; Prep for & distribute on-site Public Meeting Flyers (HOU required).
- Listen to English PPT voiceover/watch PPT and list edits needed.
- Calls w/ M-C.Graham RE: County website, Handout and PPT status & next steps; Edit/Revising Handout, PPT & FAQs.
- Coordination with TxDOT & BBI. Dress rehearsal meeting (TEAMS).
- Finalize list of edits and Update P.Clay re: English PPT voiceover.
- Coord'n with copier re: copies; Final document edits and approval. Send to printer.
- Coord'n re: potentially incorrect TPP traffic numbers (9/20).
- Coord'n confirming security officers.
- Coord'n RE: Exhibit Boards, PPT PDFs, Social Media, Looping PPTs, Handout & Spanish PPT, etc.
- Check & PDF County & TxDOT websites for PM#2 Documentation.

Project Name: FM 521 (SH 6 to CR 56)
Project Location: Fort Bend County
CSJ: 0111-03-064

BOA #: 11479

- Public meeting prep, gather supplies, set up and host meeting; Break down meeting afterwards and unload materials at office.
- PI event debrief meeting (FBC, TxDOT, BBI & BOA); Post debrief internal follow-up;

Activities anticipated next period:

- Prepare / assemble Public Meeting #2 Summary Report.
- Coord'n re: incoming comments; keep track of comment; enter comments into CRM.
- Draft responses to public comments; Coord'n w/ BBI & TxDOT.
- QA/QC Public Meeting #2 Summary Report; Internal Revisions; Submit to HOU.

Potential Additional Tasks – No activities on these tasks:

Task 4: Notice & Opportunity to Comment (NOC) - *Not necessary – Holding 2nd public meeting in September 2022.*

Task 6: Traffic Noise Workshops – *Likely NOT necessary; no walls reasonable & feasible.*

Task 7: Indirect & Cumulative Impacts (ICI) Analysis - *ICI analysis NOT required for CEs. Utilizing this budget to cover overages in the Public Meeting budget (VPMs cost more than typical in-person public meetings; then TxDOT added the In-Person Option).*

Task 10: Historic Resources – Intensive Level Survey – Task Not Needed (see Task 9)

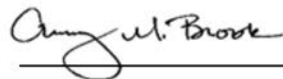
Outstanding issues: *Supplemental budget could be required.*

- *Need to check w/ Jason @ HOU about updating maps in *all* the applicable TRs (**pond shift**). HRRS already reflects the shift, as does the newest Antiquities Permit application.*
- *Notified on 8/3/22 of another design change associated w/ the SUP. Will determine what revisions to various TRs might be needed.*
- *Notified that the latest TPP traffic projections may still be wrong. Would affect our 2nd analysis of traffic noise if we need to rerun.*

Resolved issues:

* *Received enough ROE to proceed after 2 mail-out rounds.*

Prepared By: _____



Date: 10/10/22