

Fort Bend County Procurement Card

Documentation Submission Form

Amount \$ \$788.96

Department Information Technology Cardholder Beverly Chance

Accounting Distribution
(for multiple accounts) 100503100 63200
Accounting Unit Account # Activity Acct Cat.

Transaction Description Southwest Airlines
(please give details) ESRI Conference in San Diego (for - Jorge Luis Robles)

Coordinator/Dept. Head
Signature Melissia Barner Date 07/19/22

Affix Original Reciept here (please no tape)

ZValencia, Cecilia

From: Chance, Beverly
Sent: Thursday, July 7, 2022 9:42 PM
To: ZValencia, Cecilia; Barner, Melissa
Subject: Fwd: You're going to San Diego on 07/10 (3TYAZU)!

Follow Up Flag: Follow up
Flag Status: Flagged

Pcard receipt

Get [Outlook for iOS](#)

From: Robles, Jorge <Jorge.Robles@fortbendcountytexas.gov>
Sent: Thursday, July 7, 2022 4:55 PM
To: Chance, Beverly <Beverly.Chance@fortbendcountytexas.gov>
Subject: Fwd: You're going to San Diego on 07/10 (3TYAZU)!

Airline ticket receipt.

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From: Southwest Airlines <southwestairlines@ifly.southwest.com>
Sent: Friday, July 1, 2022 10:16:25 AM
To: Robles, Jorge <Jorge.Robles@fortbendcountytexas.gov>
Subject: You're going to San Diego on 07/10 (3TYAZU)!

Here's your itinerary & receipt. See ya soon!

[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Itinerary](#)



Travel notice

REAL ID: Beginning May 3, 2023, TSA will require every Passenger to present a state-issued compliant license or identification card, or another acceptable form of ID (such as a U.S. passport) within the United States.



Hi Jorge Luis,

We're looking forward to flying together! It can't come soon enough, so you'll find your itinerary, important travel information, and you onboard soon!

JULY 10 - JULY 16

HOU → SAN

Houston (Hobby) to San Diego

Confirmation # **3TYAZU**

Confirmation #

PASSENGER Jorge Luis Robles

RAPID REWARDS # [Join](#) or [Log in](#)

TICKET # 5262137264194

EXPIRATION¹ July 1, 2023

EST. POINTS EARNED 4,141

Rapid Rewards® points are only estimations.

Your itinerary

Flight 1: Sunday, 07/10/2022 Est. Travel Time: **5h 25m** [Wanna Get Away](#)

FLIGHT
1765

DEPARTS
HOU 08:55AM
Houston (Hobby)

 **ARRIVES**
PHX 09:30AM
Phoenix

Stop:  Change planes

FLIGHT
2868

DEPARTS
PHX 11:10AM
Phoenix

 **ARRIVES**
SAN 12:20PM
San Diego

Flight 2: Saturday, 07/16/2022 Est. Travel Time: 4h 55m [Wanna Get Away®](#)

FLIGHT
4429

DEPARTS
SAN 09:00AM
San Diego

 **ARRIVES**
SAT 01:45PM
San Antonio

Stop:  Change planes

FLIGHT
0442

DEPARTS
SAT 02:55PM
San Antonio

 **ARRIVES**
HOU 03:55PM
Houston (Hobby)

Payment information

Total cost

Air - 3TYAZU

Base Fare	\$	690.01
U.S. Transportation Tax	\$	51.75
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	18.00
U.S. Passenger Facility Chg	\$	18.00
Total	\$	788.96

Payment

Mastercard ending in 7650
Date: July 1, 2022

Payment Amount: \$788.96

Fare rules: If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number: 5262137264194

All your perks, all in one place. (Plus a few re



Wanna Get Away® fare: Your two bags fly free^{®2}, no change³ or ca
6X Rapid Rewards® points. [Learn more.](#)



Make sure you know [when to arrive at your airport](#). Times vary by city.



If your plans change, cancel your reservation at least 10 minutes before
scheduled departure time of your flight to receive a flight credit.⁶ If you
your reservation in time, your funds will be forfeited.

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Preparation

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Get the mobile app

***Point Purchase Offer Terms and Conditions**

Offer valid through December 31, 2022 11:59:59 p.m. CST. This discount for the purchase of points is only valid for members currently logged into **Southwest.com**® on this purchase page. Rapid Rewards® Member will save 20% when they purchase 5,000 points or save 25% when they purchase 5,000 points or save 30% when they purchase 15,000 points. A valid purchase of points is required to buy points. Transactions are non-refundable and non-reversible. Purchased points do not count towards A-List or Companion Pass qualification. Prices are in U.S. Dollars and does not include excise taxes. Please allow up to 24 hours for points to post to the applicable Rapid Rewards account. All Rapid Rewards rules and regulations apply and can be found at [Southwest.com/rrterms](https://www.southwest.com/rrterms). Southwest® reserves the right to amend, suspend, or change the Rapid Rewards program rules at any time without notice. Rapid Rewards Members do not acquire property rights in the number of Rapid Rewards points needed for a particular Southwest flight is set by Southwest and will vary depending on the time, day of travel, demand, fare type, point redemption rate, and other factors, and is subject to change at any time without notice. Southwest® confirmed.

The email address provided here is only used for confirmation of your Points purchase and will not alter the email address stored in your Rapid Rewards profile.

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- All travel involving funds from this Confirmation Number must be completed by the expiration date.
- First and second checked bags. Weight and size limits apply.
- Fare difference may apply.
- Failure to cancel a reservation at least 10 minutes prior to original scheduled departure time may result in forfeiture of funds.

• Transfer your flight credit to another person. Both must be Rapid Rewards® Members and only one transfer per member. The expiration date is 12 months from the date the ticket was booked. For bookings made through a Southwest® Business Select® fare, there is no limitation to transfer only between employees within the organization.

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See [Southwest Airlines Co. Notice of Incorporation](#)

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Southwest Airlines
2702 Love Field Drive
Dallas, TX 75235
1-800-I-FLY-SWA (1-800-435-9792)

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5262137264194: NONREF/NONTRANSFERABLE STANDBY REQ UPGRADE TO Y -BG WN HOU WN X/PHX WN SAT X/SAT WN HOU384.54USD690.01END ZP HOU4.50PHX4.50SAN4.50SAT4.50 XF HOU4.5PHX4.5SAN4.5SAT4.5

WLA0P2H|WLA0P2H
QLA0P2H|QLA0P2H

If you do not plan to travel on your flight: In accordance with Southwest's No-Show Policy, if you are not planning to travel on the portion of this itinerary, please cancel your reservation at least 10 minutes prior to the scheduled departure time of your reservation. Customer who fails to cancel reservations for a Wanna Get Away® or Wanna Get Away Plus™ fare segment at least ten (10) minutes prior to the scheduled departure time and who does not board the flight will be considered a no-show, and all remaining funds from the Wanna Get Away or Wanna Get Away Plus funds will be forfeited. All remaining unused Business Select® or Anytime funds will be forfeited to a flight credit. If you no-show for your reward travel reservation, the points will be redeposited to the purchaser's Rapid Rewards account. Any taxes and fees associated with your reward travel reservation will be held for future use in the form of a flight credit.

Prohibition on Multiple/Conflicting Reservations: to promote seat availability for our Customers, Southwest® prohibits the purchase of multiple reservations for the same Passenger departing from the same city on the same date, or any multiple reservations containing overlapping itineraries (such as departures for the same Customer from multiple cities at the same time). Furthermore, if advance notice to the Passenger or purchaser, Southwest may cancel such reservations, or any other reservations that, in its sole discretion, were made without intent to travel. With the exception of Southwest gift cards, funds from proactively made reservations by Southwest will be returned to the original form of payment. Reservations paid for with a Southwest gift card will be returned to the amount applied from the gift card held as a flight credit for use by the Customer on a future Southwest Airlines® flight.