## **SCOPE OF WORK**

### **Gus George Law Enforcement Academy**

### **ROLES AND RESPONSIBILITIES**

# Gus George Law Enforcement Academy

- Gus George Law Enforcement Academy agrees to provide regional law enforcement training outlined in Attachment A.
- Gus George Law Enforcement Academy agrees to submit reimbursement requests utilizing the form contained in Attachment B pursuant with the reimbursement schedule set forth in this contract.
- Gus George Law Enforcement Academy agrees to communicate to The Houston-Galveston Area Council (H-GAC) any changes in minimum enrollment for courses or course substitutions utilizing the forms contained in Attachments C and D of this contract.
- Gus George Law Enforcement Academy agrees to submit all required documentation to the Texas Commission on Law Enforcement (TCOLE).

#### Houston-Galveston Area Council

 H-GAC agrees to reimburse Gus George Law Enforcement Academy for completed courses in a timely manner upon receipt of the form contained within Attachment B and in accordance with the reimbursement schedule outlined in this contract.

### **PROJECT SCOPE**

- Gus George Law Enforcement Academy will provide training and instruction to law enforcement officers and personnel within the H-GAC region.
- Gus George Law Enforcement Academy will only provide instruction to students who are eligible or who will be eligible for certification upon completion of a course, by the Texas Commission on Law Enforcement (TCOLE).

### **PERFORMANCE PERIOD**

• The performance period for this contract begins September 1, 2021 and ends August 31, 2023.

### PLACE OF PERFORMANCE

Training will be conducted at contractor's campus academy classroom or online.
However, some classes may use off campus location. Examples include, but not limited to, vehicle driving course, firearms range, or locations for tactical training.