

Townsend, Vickie

From: Elsayed, Najat
Sent: Wednesday, July 6, 2022 8:36 AM
To: IT Service Desk
Cc: Townsend, Vickie; Barner, Melissia; IT Service Desk
Subject: Re: Adobe Licenses (Ticket# 159468)

We will get on top of this today. Thank you for all your help with this.

Respectfully
Najat

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From: IT Service Desk <IT.ServiceDesk@fortbendcountytx.gov>
Sent: Wednesday, July 6, 2022 6:52:02 AM
To: Elsayed, Najat <Najat.Elsayed@fortbendcountytx.gov>; IT Service Desk <IT.ServiceDesk@fortbendcountytx.gov>
Cc: Townsend, Vickie <Vickie.Townsend@fortbendcountytx.gov>; Barner, Melissia <Melissia.Barner@fortbendcountytx.gov>; IT Service Desk <IT.ServiceDesk@fortbendcountytx.gov>
Subject: RE: Adobe Licenses (Ticket# 159468)

Good morning Najat.

Your request has been approved. Please transfer \$1,237.32 (68.74 x 18) to 100503100-63000 for the requested Adobe License. Once the funds are received the software will be pushed out to each employee. To expedite your order please forward a copy of the budget transfer to our admin manager, Melissia Barner, as well to myself.

Melissa B. Griffin

Fort Bend County IT Service Desk, CSR
281.341.4580

From: Elsayed, Najat <Najat.Elsayed@fortbendcountytx.gov>
Sent: Friday, July 1, 2022 7:20 AM
To: IT Service Desk <IT.ServiceDesk@fortbendcountytx.gov>
Cc: Townsend, Vickie <Vickie.Townsend@fortbendcountytx.gov>
Subject: Re: Adobe Licenses (Ticket# 159468)

Good Morning Melissa,

Thank you so much for your help with this, we went digital and this became a big problem for us operationally we need the adobe pro to do a lot of the combine and organize multiple pdfs we get from the public.

We will draft the budget transfer but wait for your approval before submitting it.