DEPARTMENT: Epidemiology

Eff. Date 10/1/2022 **% of Year Remaining:** #N/A

ARPA NEW POSITION REQUEST FORM
2022 ARPA BUDGET
FORT BEND COUNTY, TEXAS

Use one form per request

Position Title/ Description: Epidemiologist II

Job Code: J12153

Has Human Resources reviewed your request? (Yes/No) Yes

Has Facilities reviewed your request? (Yes/No) No

All New Positions need to be reviewed and signed off by Facilties Mgmt & Planning.

Hourly Salary $31.46

Bi-Weekly $2,516.80

Grade 12

Step 3

Policy Group PH

	Annual Amount		# Requested 1
Salaries Costs	$65,688.48		$65,688.48
Overtime Costs			$0.00
Other Personnel Costs	$32,456.43		$32,456.43
Total Salaries & Personnel Costs	$98,144.91		$98,144.91

Category (drop down list)	Item Description	Cost	Quantity	TOTAL
63600 Supplies & Maintenance-DP	Office Supplies ($30/month	$360.00	1	$360.00
63200 Travel	Conference travel	$1,500.00	1	$1,500.00
63200 Travel	Mileage Reimbursement	$1,000.00	1	$1,000.00
65000 IT-DP	Cell phone service	$900.00	1	$900.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
			TOTAL	**$3,760.00**

Total Cost of Request $101,904.91

☐ Check Box if request has a page 2

Justification for Request: (attach additional document if necessary)

These critical supervisory and experienced epidemiology positions are currently supporting contractor and grant funded teams involved in continued COVID response and will be needed for extensive after action requirements. Currently HHS has only one County funded epidemiologist – the Chief and a staff of 45 epidemiologists, data analysts, and support staff. The presence of supervisory staff is critical to the successful functioning of her team. This position is currently funded through ARPA-EPI (Position # 6351-0051) and has been requested in the FY2023 budget. If not funded through the County budget for FY23, we are requesting that this position be added to the ARPA-HHS positions.

2022 Pro-Rated Cost		#N/A
2023 Cost	$	101,100
2024 Cost	$	104,100
Total		#N/A