

**DEPARTMENT:** Animal Services

**Eff. Date** 10/1/2022

**% of Year Remaining:** #N/A

**ARPA NEW POSITION REQUEST FORM  
2022 ARPA BUDGET  
FORT BEND COUNTY, TEXAS  
Use one form per request**

**Position Title/ Description:** Life Saving Programs Aide

**Job Code:** J06043

Has Human Resources reviewed your request? (Yes/No) Yes

Has Facilities reviewed your request? (Yes/No) No

*All New Positions need to be reviewed and signed off by Facilities Mgmt & Planning.*

**Hourly Salary** \$17.45  
**Bi-Weekly** \$1,396.00

Grade	<u>6</u>
Step	<u>9</u>
Policy Group	<u>AC</u>

	<b>Annual Amount</b>	<b># Requested</b>
Salaries Costs	\$36,435.60	\$36,435.60
Overtime Costs		\$0.00
Other Personnel Costs	\$25,172.46	\$25,172.46
<b>Total Salaries &amp; Personnel Costs</b>	<b>\$61,608.06</b>	<b>\$61,608.06</b>

Category (drop down list)	Item Description	Cost	Quantity	TOTAL
65000 IT-DP	Cell Phone Service	\$900.00	1	\$900.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			<b>TOTAL</b>	<b>\$900.00</b>

**Total Cost of Request** **\$62,508.06**

Check Box if request has a page 2

**Justification for Request: (attach additional document if necessary)**  
Provision of animal life saving initiatives within the Animal Services Department. This position currently is funded within ARPA-AS funds until 9/30/2022 (Position # 6331-0025). If not funded for another year, we are requesting that the position be continued in ARPA-HHS funding as of 10/1/2022.

<b>2022 Pro-Rated Cost</b>		#N/A
<b>2023 Cost</b>	\$	63,500
<b>2024 Cost</b>	\$	65,400
<b>Total</b>		#N/A