

DEPARTMENT:

Epidemiology

Eff. Date 7/1/2022

% of Year Remaining: 24.93%

ARPA NEW POSITION REQUEST FORM

2022 ARPA BUDGET

FORT BEND COUNTY, TEXAS

Use one form per request

Position Title/ Description: Infection Prevention Nurse

Job Code:

Has Human Resources reviewed your request? (Yes/No)

Yes

Has Facilities reviewed your request? (Yes/No)

No

All New Positions need to be reviewed and signed off by Facilities Mgmt & Planning.

Hourly Salary
Bi-Weekly

\$31.28

\$2,502.40

Grade

11

Step

9

Policy Group

PH

Annual Amount

Requested

1

Salaries Costs

\$65,312.64

\$65,312.64

Overtime Costs

\$0.00

Other Personnel Costs

\$32,362.85

\$32,362.85

Total Salaries & Personnel Costs

\$97,675.49

\$97,675.49

Category (drop down list)	Item Description	Cost	Quantity	TOTAL
64000 Property & Equipment-DP	Desk/Cubicle	\$1,500.00	1	\$1,500.00
64000 Property & Equipment-DP	Chair	\$300.00	1	\$300.00
65000 IT-DP	monitors,dock,keyboard ar	\$2,300.00	1	\$2,300.00
65000 IT-DP	Cell Phone	\$100.00	1	\$100.00
65000 IT-DP	Cell Phone Service	\$900.00	1	\$900.00
63600 Supplies & Maintenance-DP	Office Supplies (\$30/month	\$360.00	1	\$360.00
64000 Property & Equipment-DP	Office Basics	\$250.00	1	\$250.00
64000 Property & Equipment-DP	Medical Eqipment Basics	\$200.00	1	\$200.00
63200 Travel	Conference (CEUs)	\$2,000.00	1	\$2,000.00
63200 Travel	Mileage Reimbursement	\$1,000.00	1	\$1,000.00
				\$0.00
			TOTAL	\$8,910.00

Total Cost of Request \$106,585.49

Check Box if request has a page 2

Justification for Request: (attach additional document if necessary)

Currently we have two part time infection prevention staff who are full time infection preventionists at Methodist Sugar Land Hospital - funded by FEMA. They work after hours and weekends to address the many needs in our nursing homes, schools and correctional facilities. These part-time staff have worked for FBC for 2 years and need to return to working only in their full time capacity in their primary jobs. The hiring of and Infection Prevention nurse will allow this critical work to continue and assist with all of the after action reports and publications within our epidemiology division

2022 Pro-Rated Cost	\$	45,300
2023 Cost	\$	100,600
2024 Cost	\$	103,600
Total	\$	249,500