



COUNTY ATTORNEY

Fort Bend County, Texas

BRIDGETTE SMITH-LAWSON
COUNTY ATTORNEY

(281) 341-4555
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REVIEW FORM

On June 7, 2022, the County Attorney's Office reviewed the following:

Grant Application to The Henderson-Wessendorff Foundation from Animal Services requesting funds in the amount of \$25,000 from to be used to provide affordable access to veterinary services to the Richmond community, such as low-cost spay/neuter and basic vaccines, which provides health benefits to pets.

No legal review necessary. The aforementioned Grant document has been acknowledged.

NOTICE TO DEPARTMENT

Please be advised that this document was reviewed for legal form only. Please keep in mind that in the event Grant funds are awarded, the grant award/agreement may create specific obligations for the department in administering the grant program. It is incumbent upon the department to read through all terms and conditions associated with the grant to ensure full compliance with all federal requirements.

In addition, please remember to submit a copy of the grant award/agreement with any requests for subsequent purchases made for goods or services using funds from this grant award in order to ensure that all appropriate clauses are added to any agreements with contractors or vendors.

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FORT BEND COUNTY ATTORNEY

LaNetra S. Lary,
Assistant County Attorney

REQUEST INFORMATION

PROPOSED PURPOSE:

We would like to offer 6 no-cost spay/neuter opportunities for the greater Richmond community.

Amount Requested \$25,000

Total project, program or operating cost:

\$24,175.98

Amount received to date from sources other than HWF in support of the total cost stated above:

N/A

List outstanding funding requests related to this project, program or operations:

N/A

Upload a detailed budget for the amount requested:

Attached

When do you plan to use these grant funds?

We would like to implement these programs as soon as we have funding. The microchip/vaccine clinics could be done within 30 days of funding, the spay/neuter events will have to be scheduled with Cy-Fair Animal Hospital and depends on their availability and the availability of locations within Richmond.

What needs have been identified, and how will the requested funds be used to address these needs? (Include geographic area and numbers to be served)

As an organization, Fort Bend County Animal Services (FBCAS) is very interested in moving towards providing basic veterinary services to the populations in our County that do not have affordable access to it. Services like spay and neuter, which provides health benefits to pets beyond preventing unwanted litters, basic vaccines for dogs and cats, including Rabies vaccinations, especially since FBCAS is the Rabies Control Authority for the County. One additional service we can provide is microchipping. Given that FBCAS takes in almost 5000 stray pets per year, the more pets that we can microchip and register gives us an opportunity to return them back to their owners should they end up in our shelter.

Our goal is to provide these services to the City of Richmond and unincorporated Richmond and reach over 12,000 residents and their pets.

ORGANIZATION AND BOARD INFORMATION

Mission Statement:

The mission of Animal Services is to eradicate the spread of rabies among the County's animals, prevent rabies in the human population, and control wild, potentially dangerous animals in areas of high population density.

Further, we strive to enhance the quality of life in our community through education initiatives designed to prevent pet overpopulation, to provide compassionate enforcement of current laws relating to the treatment of animals and to place animals in our care with loving and responsible families.

If New Applicant, provide a brief history of the organization and program. (Include geographic area, numbers to be served, and the year established. If previous grantee, type NA)

Fort Bend County Animal Services (FBCAS) is an open admission municipal facility in Rosenberg, Texas, west of Houston. On average, we take in approximately 5,000 homeless pets from our community, which consists of the unincorporated area of Fort Bend County. Our seven animal control officers cover 875 square miles. We have a population of almost 900,000 people, and our county has been one of the fastest-growing counties in the United States year-on-year for the last decade. While there are four other shelters in Fort Bend County, individual cities manage them and they are their own separate facilities and jurisdictions.

Until late 2014, FBCAS mostly operated under the “catch and kill” animal sheltering model. At the end of September 2014, the shelter save rate hovered around 30%. In November of 2014, Commissioners Court, the County’s governing body, agreed to allow FBCAS to vaccinate pets upon intake. This was a clear step in the right direction towards changing the culture of the County officials regarding the animals in our care. In January 2015, the County made significant changes to the senior management team and brought on board new people whose goal was to create a lifesaving-focused facility. The shelter started using Chameleon software and pushing a more aggressive adoption event schedule and social media presence.

By implementing a number of new community-focused programs, like the Community Cat Program for feral cats, Low and No-Cost Spay/Neuter events, and vaccine and microchip clinics. By becoming a partner with a number of national animal welfare organizations, FBCAS achieved a 90% save rate for the animals that come through the shelter in August 2018 and has continued to maintain that lifesaving achievement since. FBCAS continues to look to incorporate new, lifesaving programs and policies for the pets in our care and the pets in our Community.

Upload a list of the organization’s current board members. (Include their company and community affiliations, and number of years served)

As a municipal facility, we are overseen by the Commissioner’s Court for Fort Bend County and their information is as follows:

Judge KP George – Fort Bend County Judge

Commissioner Vincent Morales – Precinct 1

Commissioner Grady Prestage – Precinct 2

Commissioner Andy Meyers – Precinct 3

Commissioner Ken DeMerchant – Precinct 4

Describe upcoming leadership changes or changes which occurred during the past two years.

N/A

Upload a one page cover letter on organization letterhead.

- Specific amount of the request and purpose for use of funds
- Name, title, phone number and email address of the Executive Director
- Name, title phone numbers and email address of the Board Chair
- Name, title, phone numbers and email address for the person with whom HWF is to communicate with about this request
- Name, title, phone numbers and email address for the person who is authorized to execute an electronic Grant Agreement, if a grant is approved.

FINANCIAL INFORMATION

Fiscal year end date:

September 30

Upload the organization's current, board approved, budget:

Attach FY 2021 FBCAS Budget

Upload the organization's financial statements for the previous fiscal year. (An internally prepared financial statement marked "unaudited" is acceptable, if an audit report is not available)

Attach FBC FY 2021 Budget

Does the organization file an IRS Form 990? (If so, the Form 990 will be reviewed through online sources and you will be contacted if additional information is needed)

Choices

No, the County files a W-9 and is attached.

ADDITIONAL DOCUMENTATION

Upload additional documents important to this request (optional)

FEEDBACK

What feedback would you give to HWF about our grantmaking process or system? (Responses to this question will not affect future grant decisions for your organization. We truly wish to improve and streamline our process where possible)

Clicking submit will notify HWF of your request. Please do not send an additional email. The review process will begin and a Program Officer will contact you within the next one to two months.

Materials and costs for Vaccine/Microchip Clinics			
Items needed per Vaccine/Microchip Clinics*	# of items per	Unit	Cost per order u
3mL syringe+needle	100	count	\$5.13
Exam gloves	100	count	\$4.45
DHPP vaccine, Zoetis Vanguard	25	doses	\$73.75
DHPP vaccine, Zoetis Vanguard	25	doses	\$73.75
DHPP vaccine, Zoetis Vanguard	25	doses	\$73.75
FVRCP vaccine, Zoetis	25	doses	\$43.00
24 Hour PetWatch Microchip	100	each	\$500.00
Rabies vaccine, Zoetis	50	doses	\$52.00
Rabies vaccine, Zoetis	50	doses	\$52.00
Total per Clinic			\$877.83
Total for 6 Clinics			\$5,266.98

Costs for Cy-Fair Animal Hospital No-Cost Spay/Neuter Event			
Items needed per Event*	# of items per	Unit	Cost per order u
Mobile Unit Visit (van, personnel, administrative)	1	Event	\$3,000
24 Hour PetWatch Microchip	25	each	\$125.00
Rabies vaccine, Zoetis	25	doses	\$26.00
Total per Event			\$3,151.00
Total for 6 Events			\$18,906.00

Total for Clinics	\$5,266.98
Total for Spay/Neuter Events	\$18,906.00
Total for both	\$24,175.98
Total Grant Request	\$25,000.00

*Prices as of 4/13/22 - subject to change

Cost of item	per unit
\$ 0.05	unit
\$ 0.04	glove
\$ 2.95	dose
\$ 2.95	dose
\$ 2.95	dose
\$ 1.72	dose
\$ 5.00	microchip
\$ 1.04	dose
\$ 1.04	dose

Cost of item	per unit
\$ 3,000.00	Event
\$ 5.00	microchip
\$ 1.04	dose