DEPARTMENT: Behavioral Health Services

ARPA NEW POSITION REQUEST FORM
2022 ARPA BUDGET
FORT BEND COUNTY, TEXAS

Use one form per request

Position Title/ Description: Mental Health Clinician

Job Code: J12-PH

Has Human Resources reviewed your request? (Yes/No) no

Has Facilities reviewed your request? (Yes/No) no

All New Positions need to be reviewed and signed off by Facilties Mgmt & Planning.

Hourly Salary $35.33

Bi-Weekly

Grade	12
Step	8
Policy Group	PH

	Annual Amount		# Requested 1
Salaries Costs	$73,769.04		$73,769.04
Overtime Costs			$0.00
Other Personnel Costs	$34,468.49		$34,468.49
Total Salaries & Personnel Costs	$108,237.53		$108,237.53

Category (drop down list)	Item Description	Cost	Quantity	TOTAL
63000 Fees-DP	Cell phone - yearly	$550.00	1	$550.00
63200 Travel & Training-DP	Local Travel / training	$500.00	1	$500.00
63600 Supplies & Maintenance-DP	General Supplies	$240.00	1	$240.00
65000 IT-DP	Laptop	$1,000.00	1	$1,000.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
				$0.00
			TOTAL	**$2,290.00**

Total Cost of Request $110,527.53

☐ Check Box if request has a page 2

Justification for Request: (attach additional document if necessary)

This position will assist with court-ordered evaluations. In recent months we have seen an increase of 100% in the number of orders we are receiving from the courts, including orders for Mental Health Evaluation, Psychological Evaluations and Substance Abuse Evaluations. A master's level LPC or Psychological Associate can complete these evaluations with appropriate training and supervision. This position can also assist with provision of counseling services to children and adults involved in our justice system and/ or at risk. Spanish Speaking preferred.