

# **Texas Traffic Safety eGrants**

## **Fiscal Year 2022**

**Organization Name:** Fort Bend County Sheriff's Office

**Legal Name:** County of Fort Bend

**Payee Identification Number:**

**Project Title:**

**ID:** 2022-FBCoSO-CIOT-00031

**Period:** 05/21/2022 to 06/09/2022

**GENERAL INFORMATION**

**Project Title :** STEP - Click It Or Ticket

**Project Description :** To increase occupant restraint use in all passenger vehicles and trucks by conducting an intense occupant protection enforcement and public information and education effort during the Enforcement period.

**Including this year, how many years has your organization received funding for this project?**

**This will be our first year.**

**PROPOSING AGENCY AUTHENTICATION**

X The following person has authorized the submittal of this proposal.

Name	The Honorable KP George
Title	County Judge
Address	301 Jackson Street Office of the County Judge
City	Richmond
State	Texas
Zip Code	77469-3108
Phone Number	2813418608 (xxx-xxx-xxxx)
Fax Number	8324711858 (xxx-xxx-xxxx)
E-mail address	County.Judge@fbctx.gov

### **COMPLIANCE REQUIREMENTS**

**Unique Entity Identifier:** All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI is a 12-character, alpha-numeric value. To obtain a UEI number, applicants should go to the SAM.gov website at <https://sam.gov/content/entity-registration> and provide a screen capture or print-as-pdf version of the SAM.gov webpage with the new UEI number.

Unique  
Entity  
Identifier  
(UEI) : MJG8N8EPN2L3

Please  
upload a  
screen  
capture or  
print-as-pdf  
version of  
the  
SAM.gov  
webpage  
with UEI  
number [https://www.dot.state.tx.us/apps/egrants/\\_Upload/1129781\\_341462-SAMSandEIDDOCUMENT.pdf](https://www.dot.state.tx.us/apps/egrants/_Upload/1129781_341462-SAMSandEIDDOCUMENT.pdf)

#### **2 C.F.R. Part 200 Compliance**

Enter the Begin Date and End Date of your Agency's Fiscal Year 2022  
Begin Date : 10/1/2021 End Date : 9/30/2022

Your entity is required to comply with federal (OMB A-133) and/or state (State of Texas Single Audit Circular) requirements.

If threshold expenditures of \$750,000 or more are met during your agency's fiscal year, please submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 East Eleventh Street, Austin, TX 78701 or contact TxDOT's Audit Office at [singleaudits@txdot.gov](mailto:singleaudits@txdot.gov)

If expenditures are less than \$750,000 during your agency's fiscal year, please submit a statement to TxDOT's Audit Office as follows:  
"We did not meet the \$750,000 expenditure threshold and therefore we are not required to have a single audit performed for FY."  
X I agree

#### **STEP Operating Policies and Procedures**

All STEP agencies must either have established written STEP operating policies and procedures or will

procedures, or not.  
develop written policies and procedures before STEP grants can be executed. Please click  
here for [STEP Policies and Procedures requirements](#).

If your agency has approved STEP Operating Policies and Procedures, please upload here :

If your agency does not have approved STEP Operating Policies and Procedures, please  
certify the following:

I certify that our agency will develop STEP Operating Policies and Procedures before  
executing the grant.

**COUNTY SERVED**

**Select a County:** Fort Bend County - Houston District

**POLITICAL DISTRICT SERVED**

**Select a Political District Served ( [View a map](#) ):**

**U.S. Congress\*** Congressional District 9  
Congressional District 22

**Texas Senate\*** Texas Senate District 13  
Texas Senate District 17  
Texas Senate District 18

**Texas House\*** Texas House of Representatives District 26  
Texas House of Representatives District 27  
Texas House of Representatives District 28  
Texas House of Representatives District 85

**POLITICAL DISTRICT SERVED**

Select a Political District Served ( [View a map](#) ):

U.S. Congress\* Congressional District 9  
Congressional District 22

Texas Senate\* Texas Senate District 13  
Texas Senate District 17  
Texas Senate District 18

Texas House\* Texas House of Representatives District 26  
Texas House of Representatives District 27  
Texas House of Representatives District 28  
Texas House of Representatives District 85

**POLITICAL DISTRICT SERVED**

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U.S. Congress\* Congressional District 9  
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Texas Senate District 17  
Texas Senate District 18

Texas House\* Texas House of Representatives District 26  
Texas House of Representatives District 27  
Texas House of Representatives District 28  
Texas House of Representatives District 85

### **GOALS AND STRATEGIES**

**Goal:** To increase effective enforcement and adjudication of traffic safety-related laws to reduce fatal and serious injury crashes  
**Strategies:** Increase enforcement of traffic safety-related laws.  
Increase public education and information campaigns.

**Goal:** To increase occupant restraint use in all passenger vehicles and trucks.  
**Strategy:** Increase enforcement of occupant protection laws.

X I agree to the above goals and strategies.

#### **Operational Plan**

The purpose of this mobilization is to conduct high-visibility saturation patrols within the Enforcement Zones identified in the Operational Plan (Enforcement Zone) section of the grant for at least four days between the hours of 6p-6a, Monday-Sunday during the enforcement periods outlined in the sections below. Subgrantee must also perform pre-enforcement earned-media campaigns for each enforcement period.

#### **Pre-Media Efforts Before Enforcement period**

Conduct local media events immediately before the enforcement effort to maximize the visibility of enforcement to the public. These media events tell the public when, where, how and why the safety belt laws are being enforced. These activities must occur prior to enforcement activities beginning.

May 20 , 2022 -  
May 22, 2022

#### **Enforcement period**

Intensify enforcement through an overtime STEP that places primary emphasis on reducing the number of fatal and serious crashes (KA) involving unrestrained or improperly restrained occupants by promoting and encouraging proper seatbelt or child safety seat use during the peak holiday traffic. Officers should focus their enforcement efforts on seatbelt and child safety seat violations, but may use any probable cause to stop a vehicle within the established enforcement zones during enforcement hours. Officers working STEP-CIOT must document stopping an average of 2.5 vehicles in each STEP enforcement hour and within the designated enforcement zones during designated enforcement hours.

May 23 , 2022 -  
Jun 5, 2022

#### **Post-Media Efforts After Enforcement period**

Conduct local media events informing the public about the importance and effectiveness of belt laws and the results of the enforcement

Jun 6, 2022 -

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activities conducted for this project. The Post-Media Campaign may begin immediately upon completion of the enforcement period. Jun 8, 2022

**Reporting Period**

Agencies will submit a performance report during this time period. May 20, 2022 - Jun 8, 2022

**Comments:**

Please mark all of your proposed zones on a single heat map and upload that map here. Click [h](#) maximum number of allowable zones for an agency is determined by dividing the total number of rounding to the nearest whole number.

[https://www.dot.state.tx.us/apps/egrants/\\_Upload/1129868\\_341658-STEP\\_FY2022\\_CIoT\\_Fort](https://www.dot.state.tx.us/apps/egrants/_Upload/1129868_341658-STEP_FY2022_CIoT_Fort)

XAgency agrees to conduct the engagement activities associated with this project as described

**LAW ENFORCEMENT OBJECTIVE/PERFORMANCE MEASURE**

STEP enforcement grants are focused on reducing crashes, and Click-It-Or-Ticket (CIOT) enforcement grants specifically focus reducing fatal or serious-injury (KA) crashes where vehicle occupants are unrestrained or improperly restrained, whether in seat belts or child safety seats (Occupant Protection, or OP). The blanks on this page represent the baseline number of KA crashes related to CIOT enforcement efforts (OP-KA), and the KA crash targets each agency hopes to achieve through CIOT enforcement. The data entered on this page is the basis for the grant's enforcement performance measures. The Baseline KA crash data is provided by TxDOT using a 3-year rolling average of OP-KA crashes as reported to TxDOT's Crash Reporting Information System (CRIS) database. The targets, one each for seatbelts and child safety seats, should reflect a reduction against the Baseline KA Crash number in the top box. The sum of targets should be less than the number of Baseline KA crashes.

Baseline: KA Crashes involving Occupant Protection (OP-KA) for subgrantee's jurisdiction	17
Target: Target: Reduce the number of All OP-related (Seatbelt and Child Passenger Safety) KA crashes to	16

**Note: Nothing in this agreement shall be interpreted as a requirement, formal or informal, that a peace officer issue a specified or predetermined number of citations in pursuance of the Subgrantee's obligations hereunder. Department and Subgrantee acknowledge that Texas Transportation Code Section 720.002 prohibits using traffic-offense quotas and agree that nothing in this Agreement is establishing an illegal quota. In addition to the STEP enforcement activities, the subgrantee must maintain baseline non-STEP funded citation and arrest activity due to the prohibition of supplanting.**

**PI&E OBJECTIVE/PERFORMANCE MEASURE**

XI agree to the below efforts with a public information and education (PI&E) program.

- a. Conduct a minimum of one (1) presentations
- b. Conduct a minimum of two (2) media exposures (e.g. news conferences, news releases, and interviews)
- c. Conduct a minimum of one (1) community events (e.g. health fairs, booths)

### OPERATIONAL PLAN(ENFORCEMENT ZONES)

#### **Instructions :**

- Agency must use the appropriate STEP heat maps to develop Enforcement Zones where all enforcement activities under this grant will be conducted. There will be no "jurisdiction-wide" enforcement zones.
- Enforcement Zones are limited in size to maximum of 4 linear or 4 square miles each, should bound high-crash locations and must be clearly marked on the maps provided, one zone per uploaded map. Additional documentation may be provided to further define the enforcement zone boundaries and should be scanned and attached to the parent map as additional pages. Each agency will be allowed a minimum of 2 enforcement zones. The maximum number of allowable zones for an agency is determined by dividing the total number of enforcement hours by 40 and rounding to the nearest whole number.
- At least half of the Enforcement Zones uploaded in this section must be marked as "Nighttime 6p-6a" using the radio buttons under the Zone Location box, and at least half of the total number of enforcement hours on the project must be worked during Nighttime hours (6p-6a).
- Agencies are expected to document initiating an agency-wide average of 2.5 vehicle stops per enforcement hour (or 1 stop per enforcement hour for CMV grants) within the zones attached to and described in this section. The numbers used to calculate the 2.5 agency-wide average will be adjusted to allow for enforcement time (or "arrest hours") spent transporting arrestees for booking.
- Please complete this page, then click the Save button. Required fields are marked with an \*.
- Click Add button to create another zone
- Zone Name should match file name of uploaded supporting map. Each attachment need to be less than 4MB

<b>Zone Name</b>	Zone 1
<b>Zone Description</b>	FM 1464 north and south bound from Bellaire to W. Airport. This is approximately 3.73 linear miles.
<b>Zone Hours</b>	X Daytime 6 AM to 6 PM Nighttime 6 PM to 6 AM
<b>Zone Detail Map</b>	<a href="https://www.dot.state.tx.us/apps/egrants/_Upload/1130024_340897-STEPCIOTZONE1.png">https://www.dot.state.tx.us/apps/egrants/_Upload/1130024_340897-STEPCIOTZONE1.png</a>
<b>Additional Documentation</b>	

**AGENCY INFORMATION**

**Agency Contacts**

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- |  |                          |
|--|--------------------------|
| 1. Who is your department's Chief/Sheriff/Constable?   | Sheriff<br>Eric<br>Fagan |
| 2. How many years has that person held that position at this agency?                             | 1                        |
| 3. Who is the person in charge of training at your department?                                   | Capt. Gregory John       |
| 4. Please provide their work email and telephone number.   | Gregory.Johnson@         |
| 5. What is the name of the person in charge of your department's official social media accounts? | Jacqueline Prestor       |
| 6. Please provide their work email and telephone number.   | Jacqueline.Prestor       |

**Service Data**

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- |  |        |
|--|--------|
| 1. What is the size in square miles of your department's service area?         | 885    |
| 2. What is the latest estimated population of your service area?               | 858902 |
| 3. How many sworn officer positions is your agency authorized?                 | 601    |
| 4. How many of those positions are currently filled?                           | 554    |
| 5. How many total calls for service did your agency log in the past 12 months? | 505957 |
| 6. How many total crashes did your agency respond to in the past 12 months?    | 9793   |

7. How many total vehicle stops did your agency make in the past 12 months? 15000

**BTS Program Area**

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1. Does your agency participate in Fatal Crash Review (FCR) meetings with TxDOT? No

2. Does your department have a traffic unit? Yes

3. Does your department have a DWI unit? No

4. Does your department have at least one currently certified Drug Recognition Expert (DRE)? Yes

5. Does your department have at least one certified Child Passenger Safety (CPS) Technician or Instructor? No

6. Does your department have at least one data analyst? No

7. Does your department have at least one certified Commercial Vehicle Enforcement (CVE) officer? Yes

8. Does your agency have a Controlled Party Dispersal (CPD) program in place for underage individuals who are gaining social access to alcohol at parties? No

9. Are there any officially designated bicycle routes in your service area? No

**SALARIES AND FRINGE BENEFITS**

Law Enforcement Hours: 112

x Overtime Regular Time

**For Sections B (PI&E) and C (Administrative Duties) on this page, check the Over Time and/or Regular Time below that apply to those duties. If there are no duties in B and C, leave both boxes unchecked**

	<u>TxDOT Hours</u>	<u>Match Hours</u>	<u>Wage Rate</u>	<u>TxDOT Salaries</u>	<u>Match Salaries</u>	<u>Total Salaries</u>	<u>Fringe %</u>	<u>Total Fringe</u>
<b>A. Enforcement</b>								
Officers/Deputies:	108		\$40.000	\$4,320.00		\$4,320.00	24.9%	\$1,075.68
Sergeants:	4		\$52.000	\$208.00		\$208.00	24.9%	\$51.80
Lieutenants/Other:			\$0				%	\$
<b>B. PI&amp;E Activities</b>								
PI&E Activities:			\$0		\$0		%	\$
<b>C. Administrative Duties</b>								
Sergeant or Lieutenant program administration related to scheduling patrol staff and enforcement oversight, review of activity reports, review of monthly reimbursements, submitting monthly reports, PI & E activities.		1	\$52.000		\$52.00	\$52.00	29.9%	\$15.56
			\$0				%	\$
			\$0				%	\$
			\$0				%	\$
			\$0				%	\$
			\$0				%	\$
<b>Total:</b>				\$4,528.00	\$52.00	\$4,580.00		\$1,143.04
<u>Category</u>	<u>TxDOT</u>	<u>%</u>	<u>Match</u>	<u>%</u>	<u>Total</u>			

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Salaries:	\$4,528.00	98.86%	\$52.00	1.14%	\$4,580.00
Fringe Benefits:	\$0	0.00%	\$1,143.02	100.00%	\$1,143.02
Breakdown of Fringe Percentages:	<p>Fringe is calculated at 24.9%. the breakdown is 6.2% FICA; 1.45% Medicare; 13.45% retirement; 1.0% Workers' Compensation/Unemployment; 2.8% Property/Casualty/Liability.</p> <p>Details of regular time, if included in any of the above hours :</p>				

### Budget Summary

Budget Category		TxDOT	Match	Total
<b>Category I - Labor Costs</b>				
(100)	Salaries	\$4,528.00	\$52.00	\$4,580.00
(200)	Fringe Benefits	\$0	\$1,143.02	\$1,143.02
	<b>Category I Sub-Total</b>	<b>\$4,528.00</b>	<b>\$1,195.02</b>	
<b>Category II - Other Direct Costs</b>				
(300)	Travel	\$0	\$0	\$0
(400)	Equipment	\$0	\$0	\$0
(500)	Supplies	\$0	\$0	\$0
(600)	Contractual Services	\$0	\$0	\$0
(700)	Other Miscellaneous	\$0	\$0	\$0
	<b>Category II Sub-Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Direct Costs</b>		<b>\$4,528.00</b>	<b>\$1,195.02</b>	<b>\$5,723.02</b>
<b>Category III - Indirect Costs</b>				
(800)	Indirect Cost Rate	\$0	\$0	\$0
<b>Summary</b>				
	Total Labor Costs	\$4,528.00	\$1,195.02	\$5,723.02
	Total Direct Costs	\$0	\$0	\$0
	Total Indirect Costs	\$0	\$0	\$0
	<b>Grand Total</b>	<b>\$4,528.00</b>	<b>\$1,195.02</b>	<b>\$5,723.02</b>
	Fund Sources (Percent Share)	79.12%	20.88%	