

## Medve, Jacob

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**From:** Firehouse Subs Public Safety Foundation <foundation@firehousesubs.com>  
**Sent:** Tuesday, April 5, 2022 9:38 AM  
**To:** Medve, Jacob; Beard, Michael  
**Cc:** Raj Patel; Mike McCown; Firehouse Subs Public Safety Foundation; Ty Lowry  
**Subject:** APPROVED: Firehouse Subs Public Safety Foundation Grant  
**Attachments:** Foundation Logo jpg-RGB.jpg; Donated by-logo for grants.jpg; FINAL - Q2 2022 Social Media Template 3-25-22.docx; FINAL - Q2 2022 Press Release Template 3-25-22.docx; Foundation Logo-VectorCMYK.ai; Foundation Logo-VectorCMYK.eps

Dear Sgt. Medve & Mike,

We are pleased to announce that the Firehouse Subs Public Safety Foundation Board of Directors has awarded the **Fort Bend County, on behalf of Constable Precinct Four in Richmond, TX** the requested **Polaris Ranger Crew XP 1000 (Including Freight up to \$600)** valued at up to **\$21,440.87**. If your grant award must be approved by your city council, please add this item to the agenda immediately, and contact us with the meeting date.

### **PROCUREMENT:**

We will contact you no later than Monday, May 23, 2022, to initiate the procurement process. There are two possible methods for procurement, to be determined by our Foundation:

- Direct Purchase made by the Foundation  
OR
- Memo of Understanding, in which funds will be transferred via ACH. NOTE: If we elect to fund your grant via an MOU, you will receive the funding documents through a Virtru secure link.

**Do not make advanced purchases, as failure to adhere to our chosen method will jeopardize your grant award.** If you have any fulfillment questions, please email [Procurementfoundation@firehousesubs.com](mailto:Procurementfoundation@firehousesubs.com).

### **PUBLIC RELATIONS (PR) NOTES**

- PR announcements from your organization regarding the grant award are optional. If you choose to share the good news, please use the attached press release template and/or social media post template and send it back to [Foundation@firehousesubs.com](mailto:Foundation@firehousesubs.com) and [FHSPSF@coynepr.com](mailto:FHSPSF@coynepr.com) for review and approval (allowing for 72 hours turnaround time). *Please do not pitch or post before receiving approval from the Foundation team.*

Use of the Firehouse Subs Public Safety Foundation logo:

- We ask that your organization acknowledges the grant by displaying our Foundation logo on granted items/equipment whenever possible. Our Foundation logo is attached for your convenience. Please note that the final artwork will need to be approved by our Foundation via [Foundation@firehousesubs.com](mailto:Foundation@firehousesubs.com) before being displayed.

Did you know?

More than 70% of the funds raised for the Firehouse Subs Public Safety Foundation come from the generosity of Firehouse Subs guests and the restaurant brand? Please consider supporting a Firehouse Subs restaurant near you.

We are very excited to assist your organization and ultimately improve the lifesaving capabilities of your community.

**Firehouse Subs Public Safety Foundation**

[foundation@firehousesubs.com](mailto:foundation@firehousesubs.com)

[FirehouseSubsFoundation.org](http://FirehouseSubsFoundation.org)

[Twitter](#)   [Facebook](#)

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