

IdentoGO Center (5300579)  
1251 Pin Oak Rd  
Ste 131  
Katy, Texas 77494-7047

# IdentoGO

Date: 04/05/2022@03:24 PM  
Customer: TANYA R. LANE-REID  
UE ID: UZTX42NHQN

**Services**

TX - HHSC-DSHS-Vital Records \$38.25

SubTotal: \$38.25  
IdentoGO® Service Fee: \$0.80  
**Total: \$39.05**

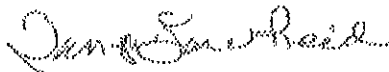
**Payment**

Credit Card ending in (8093) \$39.05

**Amount Paid: \$39.05**

**Credit Card Authorization**

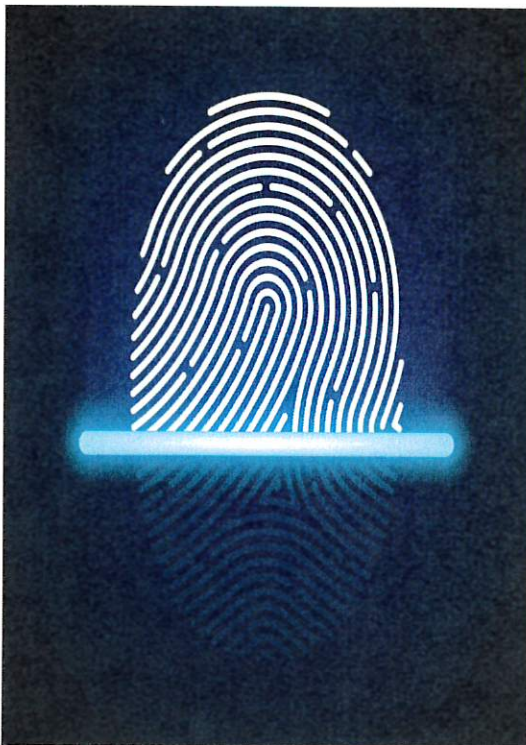
By signing, I authorize IDEMIA and/or their agents to charge my credit card for service (s) performed and/or products purchased. I agree that I will pay for this purchase in accordance with the issuing bank cardholder agreement.



Signature

Service status is available at:  
<http://uenroll.identogo.com>  
-- OR --  
844.321.2101

# Vital Statistics Criminal Background Check Requirement



DSHS is continuing to roll out a phased implementation of criminal background checks for all users who access TxEVER, per Health and Safety Code §191.071. TxEVER users will need to meet this requirement by April 15, 2022.

## How Do I Schedule Fingerprinting?

- Schedule an appointment with the fingerprint vendor, IdentoGO, online at <https://www.identogo.com>. Under "Enrollment Services," select "Digital Fingerprinting," then input DSHS Service Code 11H6J9 and/or DSHS ORI – TX923718Z
- Arrive at your scheduled appointment with the DSHS Service Code, ORI number, your driver's license, and fee payment. See the **Background Check Fees** section on this flyer for a breakdown of fees.
- If you do not have a valid Texas Driver's License, please visit: <https://www.identogo.com> or call 1-888-467-2080 to determine what documentation will suffice.
- After fingerprints have been submitted, you will receive a receipt from IdentoGO. Do not throw away your receipt.
- Results should be ready within 10 business days.

## Mail-In Submissions

- Complete a legible set of fingerprints on a DPS-approved card from a local law enforcement agency.
- Pre-enroll your fingerprint online or on the phone.
- Complete payment with IdentoGO.
- Print and mail authorization letter with fingerprint card to IdentoGO.
- Contact IdentoGO or visit <https://www.identogo.com> for full description of mail-in process.



TEXAS  
Health and Human  
Services

Texas Department of State  
Health Services

[dshs.texas.gov](https://dshs.texas.gov)



# Vital Statistics Criminal Background Check Requirement

## Criminal History Evaluation

After receiving background check results, DSHS will assess the risk associated with the user's background history to determine TxEVER access.

## Background Check Fees

**Average Total Cost: \$41.50**

IdentoGO: \$13.25

DPS: \$15.00

FBI: \$13.25

Cost varies for mail-in submissions. Visit <http://www.identogo.com> or call 1-888-467-2080 for more info.

## FAQs

### ***I live out-of-state; how do I submit my fingerprints?***

A specific mail-in process is required for out-of-state users. A fingerprint card must be mailed to Identogo. This service will require an additional cost. Visit:

<https://www.identogo.com> or call 1-888-467-2080 for additional information.

### ***How long until my results are ready?***

Once the information is received, it will take approximately 10 business days for results to be ready. Results are then mailed to the user.

### ***What kind of criminal information will be pulled?***

The background check will search for state and federal criminal activity nationwide, and any information from the Sex Offender registry.

### ***What if I am convicted of a crime after my background check?***

Users who commit additional crimes must report it to DSHS within five days. If a user does not report additional criminal activity, the agency will receive notice from DPS and/or FBI.

### ***Will my results be private?***

Yes, you will receive a letter in the mail with your results. However, if your criminal history is considered unacceptable, you will no longer have access to TxEVER.

### ***Will there be additional communication regarding this change?***

Yes. DSHS will communicate necessary information to users via email and GovDelivery.



**TEXAS**  
Health and Human  
Services

Texas Department of State  
Health Services

[dshs.texas.gov](http://dshs.texas.gov)

# Travel Expense Reimbursement Report/Transmittal

Name: <u>Tanya Lane-Reid</u>		SSN or Vendor # <u>28364</u>		Department: <u>Medical Examiner Office</u>	
Funding Source #1:		<u>100565200</u> (Accounting Unit)	<u>63200</u> (Account Number)	<u>(Activity) if applicable</u>	<u>(Reporting Category) if applicable</u>
Funding Source #2: (if applicable)		<u>(Accounting Unit)</u>	<u>63200</u> (Account Number)	<u>(Activity) if applicable</u>	<u>(Reporting Category) if applicable</u>
Purpose of Travel: <u>State of Texas required fingerprinting for TxEver</u>				Destination: <u>Katy, TX</u>	
Date/Time Departure of FBC <u>3:00pm on 4/5/22</u>				Date/Time Arrival at FBC <u>5:00pm on 4/5/22</u>	
Means of Transportation <input checked="" type="checkbox"/> Personal Vehicle <input type="checkbox"/> County Vehicle <input type="checkbox"/> Airline <input type="checkbox"/> Carpool				Rental Car at Destination <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Hotel Prepaid <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Refund due from Hotel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Cash Receipt Deposit # <u></u>	
Any expenses reimbursed by another agency? (State) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Agency: <u></u>	
Any expenses charged on the PCARD? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				If Yes, list expenditures <u></u>	

**Proof of payment must be attached for items prepaid by check or on the Procurement Card (hotel, airfare, rental car, conf. registration etc.)**

[illegible]

The undersigned hereby certifies that mileage and expenses listed above were incurred on official county business only, and that reimbursement has not been received for any part thereof.

Employee Signature: *Janet Gene Reid*  
 Department Head/  
 Elected Official Signature *D'neal Knoch*

Date: 4/7/2022

Date: 4/7/2022