

DEPARTMENT:	Information Technology	Acctng Unit	100503100
Eff. Date	3/1/2022	% of Year Remaining	58%

NEW POSITION REQUEST FORM
2022 BUDGET
FORT BEND COUNTY, TEXAS
 Use one form per request

Position Title/ Description: Telecom Analyst

Job Code: J11138

Has Human Resources reviewed your request? (Yes/No)

Has Facilities reviewed your request? (Yes/No)

All New Positions need to be reviewed and signed off by Facilities Mgmt & Planning.

Hourly Salary \$20.60

Bi-Weekly \$1,648.00

	Annual Amount	# Requested
Grade 11		1
Step 1		
Policy Group AC		
Salaries Costs	\$43,012.80	\$43,012.80
Overtime Costs		\$0.00
Other Personnel Costs	\$26,810.19	\$26,810.19
Total Salaries & Personnel Costs	\$69,822.99	\$69,822.99

Category (drop down list)	Item Description	Cost	Quantity	TOTAL
63000 Fees-DP	Network Drop	\$400.00	1	\$400.00
65000 IT-DP	Phone and Headset	\$575.00	1	\$575.00
65000 IT-DP	Precision Laptop	\$3,700.00	1	\$3,700.00
65000 IT-DP	Monitor's 23"	\$280.00	2	\$560.00
65000 IT-DP	Docking Station	\$225.00	1	\$225.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$5,460.00

Total Cost of Request	\$75,282.99
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Justification for Request: (attach additional document if necessary)

☐ Check Box if request has a page 2

61000 Salaries & Labor	\$	25,101	2022 Pro-Rated Cost	\$	47,451
62000 Payroll Taxes	\$	1,920			
62100 Retirement	\$	3,376			
62200 Insurance	\$	16,100			
62300 WC/Unemp	\$	251			
65510 Prop/Casualty	\$	703			
	\$	47,451			