AIIM Conference 2022

April 27, 2022—April 29, 2022

Hyatt Regency Denver at Colorado Convention Center

650 15th St
Denver, CO 80202-3908

EVENT INFORMATION

What is The AIIM Conference?
The AIIM Conference was officially launched in 2012. Our annual event brings together over 600 information professionals, consisting mostly of information management end-users, from over 30 countries to see presentations and take part in discussions on the best practices, current trends, and top issues facing the information management industry.

Our promise to our audience is to provide the most relevant, educational, and unbiased content to help you solve your business challenges. When we say "unbiased," we mean product-neutral. As an association, our only owners are our members.

Where is the conference being held?
The AIIM Conference 2022 will be in Denver, Colorado, at the Hyatt Regency Convention Center in downtown Denver.

What are the dates for 2022?

The AIIM Conference 2022 will take place on April 27th-29th, 2022.

Do you have a hotel block?
We do have rooms at the Hyatt Regency Denver Convention Center. Rates are $269 (plus taxes). A booking link will be sent for you to in your confirmation email upon event registration.

HEALTH AND SAFETY

What is AIIM22's Health and Safety Protocol?
Our first responsibility is to you. We are 100% committed to your health and safety. As such, we are putting rigorous, informed plans in place for our safe return to a live event.

For full details and requirements, please read more on our **Health & Safety page**.

REGISTRATION

How much does it cost to attend The AIIM Conference 2022?
We have various prices for attending AIIM22, and it depends on the date you are booking. You can find all these prices on our **Pricing page.**

What's included with my registration pass?
You have access to all the sessions (based on availability) during the main conference dates of April 27-29, 2022. Along with great education, you will have the option to attend various exclusive networking events and social activities. We do include food and beverages during conference hours.

Is there a group discount price?
Absolutely. When three or more people from the same company register together, each person will receive $50 off their registration. To get this discount, all registrations must be executed at the same time. Please contact us, and we'll be happy to help.

When I pay by credit card, what company name will show up on my statement?
The company name on your statement will read AIIM (Assoc Intel Info Mgmt)

Can I pay by invoice?
Of course! Please reach out to us at hello@aiim.org, and we'll get that setup. The terms are strictly 30 days, and event registration isn't confirmed until this is paid.

What is the refund policy?
You can cancel your registrations and receive a 100% refund up to January 31, 2022. After this date and until March 27, 2022, you will receive a refund of 70% of the rate you have paid. After March 28,

2022, there is no refund available. Should AIIM need to cancel the event due to circumstances beyond our control (Act of God), we will transfer all registrations to AIIM Conference 2023.

Can I send a substitute in my place?
Attendees may be substituted up until April 20, 2022. You can do this by using the **"Modify Registration"** button on the top right of the page. You will need the registration confirmation number (in the confirmation email) and the attendee's email address.

Do you offer an exhibit hall pass?
We currently do not offer an "exhibit hall" only for the conference.

Do you offer a one-day pass?
We currently do not offer a single-day pass for the conference.

How do I obtain a copy of my receipt?
You can find a copy of your receipt attached to your confirmation email or contact us at hello@aiim.org, and we can send it to you again.

AGENDA AND SESSIONS

What types of sessions can I expect?
When selecting speakers and sessions, we look for real-world examples from people who have first-hand experience in the trenches solving information management issues. You can expect to be engaged and learn from your peers during these relevant discussions.

When will the agenda be ready?
We are working hard to develop the best sessions for AIIM22. We will alert the world when the agenda is finalized.

Are there CEUs available for attending the AIIM Conference?
Yes, you will get the number of CEUs applicable to the hours that you attend sessions. You will check in to the sessions you attend, and the system tracks the sessions and rewards you with the right hours.

TECHNOLOGY AND MOBILE APPS

Will there be a virtual element for AIIM22 so I can join from home?
We are designing this event to maximize engagement and interactivity on-site and in person, therefore we won't have a virtual element for this event. AIIM will continue to have various virtual events throughout the year in both webinar and interactive member meet-ups.

Is there a mobile app available?

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Yes! Not to brag, but everyone who attends the AIIM Conference loves our mobile app. Consider it a conference information hub that you will use to view and manage your agenda, connect with other attendees, and stay current with the event. The mobile app is an enhancement to your immersive experience. We will be introducing a digital hub alongside the mobile app before the conference to aid you in your planning and making the very most of your experience, alongside allowing you to meet and connect with other conference attendees long before we get to Denver.

How do I download the app?

Usually, we launch the app one month prior to the conference. We will send all registered participants an email on how to download and log into the exclusive event app.

What device do I need to use the app?

Our app can be used on iOS and Android devices.

How will I access the Event Platform?

As soon as we are ready to launch both the platform and the app, we will notify you. We'll also be providing plenty of videos and sessions prior to the event to show you how to make the most of your event participation. We want you to hit the ground running on April 27, not just work out how to make appointments and build your schedule.

ATTENDEE DETAILS

How will I receive event updates?

As we have new information about AIIM22, we will send you regular updates to the email address you provided at registration.

I'm registered, but I still want to learn more about the conference...

As we have new information about AIIM22, we will email you at the address you entered at registration. We also conduct a yearly pre-conference webinar to give you some insider information and the best ways to maximize your experience at AIIM22. We will send you the instructions and webinar details via email.

How do I obtain a copy of my receipt?

You can find a copy of your receipt attached to your confirmation email or contact us at hello@aiim.org, and we will send it to you again.

I don't seem to be receiving emails about the AIIM Conference. What's the problem?

Please email us at hello@aiim.org, and we will investigate this with you. These emails come from our registration platform, so we do ask you to check junk/spam initially.

What device do I need to use the app?

Our app can be used on iOS and Android devices.

AT THE CONFERENCE

What is the conference schedule?

Tuesday, April 26, 2022
This is an optional day and has an additional cost for the workshops. These will run from 9 am-5 pm MT.
Wednesday, April 27, 2022
11 am - 5:30 pm MT

Thursday, April 28, 2022
9 am - 5:30 pm MT

Friday, April 29, 2022
9 am - 3 pm MT

Be sure to check back as we will be filling out the agenda and adding details.

MISCELLANEOUS

What are the benefits of becoming an AIIM+ Subscriber
So many we can't list them all here, but you can find this out on **www.aiim.org/join**

I'm interested in sponsoring; whom do I contact?
To learn more about becoming a partner at The AIIM Conference, please contact **Amy Michalski** or **Katie Mulqueen**.

What if I still have questions about The AIIM Conference?
Please email us at hello@aiim.org, and we will be happy to assist you.