

DEPARTMENT: Information Technology

Eff. Date 1/1/2022 **% of Year Remaining:** 74.52%

**ARPA NEW POSITION REQUEST FORM
2022 ARPA BUDGET
FORT BEND COUNTY, TEXAS
Use one form per request**

Position Title/ Description: ARPA Webmaster
Job Code:

Has Human Resources reviewed your request? (Yes/No) **Yes**

Has Facilities reviewed your request? (Yes/No) **No**

All New Positions need to be reviewed and signed off by Facilities Mgmt & Planning.

Hourly Salary \$43.84
Bi-Weekly \$3,507.20

Grade 13
Step 15
Policy Group PM

	Annual Amount	# Requested
Salaries Costs	\$91,537.92	\$91,537.92
Overtime Costs		\$0.00
Other Personnel Costs	\$38,892.94	\$38,892.94
Total Salaries & Personnel Costs	\$130,430.86	\$130,430.86

Category (drop down list)	Item Description	Cost	Quantity	TOTAL
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			TOTAL	\$0.00

Total Cost of Request \$130,430.86

Check Box if request has a page 2

Justification for Request: (attach additional document if necessary)
Support website portals for Broadband services, Vaccine hesitancy, coronavirus, rental assistance, small business and other pandemic related services. Our primary FTE Webmaster is working on keeping the County going while an ARPA Webmaster is needed for all of the new services that are approved in Court. Historically the new services require a website or portal that our current ARPA contract webmaster supports. Current funding for the ARPA contract Webmaster ends on 12/31/21. At that time, the IT Department will not have a resource to support any of the Court approved initiatives.

2022 Pro-Rated Cost	\$	101,300
2023 Cost	\$	134,300
2024 Cost	\$	138,300
Total	\$	373,900