



VCS Architects, LLC.  
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**October 21, 2021**

Project Name: Black Cowboy Museum for Fort Bend County

To: Whom It May Concern:

VCS will provide Architectural services and coordination with County appointed consultants for the property located in Kendleton, Texas, contiguous to Bates Allen Park. The scope of work for this project is as follows.

**Scope of Work**

- Design a new museum building, consisting of a period house structure and/or barn dominium with a commercial grade kitchen, storage workshop building(s), barn, outdoor amphitheater, livestock pens/stables, dipping vat, access road and parking.

Our scope of services will include Architectural drawings, cost estimate, specifications and construction documents required for coordination with appointed Structural, MEP and Civil Consultant used for contractor's construction. Construction Administration is not in VCS scope of services and will be the owner's responsibility to contract an Architect to provide this service during construction.

VCS Professional Design fees will be based on a stipulated sum. See attached fee schedule, and reimbursable items on attached "Fee Schedule".

Owner will be responsible for providing site survey information for VCS use. If owner request VCS to provide this scope it will be considered a reimbursement item.

We look forward to working with you on this important project and making it a success.

**Respectfully,**

A handwritten signature in blue ink, appearing to read "Derrick Vaughn", written in a cursive style.

**Derrick Vaughn, VCS Architects, LLC**

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