



HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Nicole Ledet, SHRM-CP, PHR
Director of Human Resources

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Ken DeMerchant

From: Kathy Novosad
Sr. Human Resources Generalist

Copy: Darren McCarthy
Parks Director

Date: October 15, 2021

Subject: Position Reclassification Request

Human Resources is submitting the below action to correct an error in classification of a Parks Department Position. The incorrect classification was submitted to the Budget Office during JEQ analysis for FY2022.

Human Resources supports this action.

Please contact Human Resources if you require further information regarding the reclassification.

SUMMARY OF ITEM:

Take all appropriate action on request to correct the classification of Position Number 6601-0024, Special Projects Manager, from Grade 12 of the Professional Management Policy Group, to Grade 13 of the Professional Management Policy Group, in the Parks Department, effective October 30, 2021. (Fund: Parks Department)