



THOMSON REUTERS™

Order Form**Order ID: Q-00261346**Contact your representative pam.myers@thomsonreuters.com with any questions. Thank you.**Account Address**

Account #: 1003101974
 FORT BEND COUNTY LAW LIBRARY
 PATRON ACCESS
 301 JACKSON ST RM 101
 RICHMOND TX 77469-3108 US

Shipping Address

Account #: 1003101974
 FORT BEND COUNTY LAW LIBRARY
 PATRON ACCESS
 301 JACKSON ST RM 101
 RICHMOND TX 77469-3108 US

Billing Address

Account #: 1003101974
 FORT BEND COUNTY LAW LIBRARY
 PATRON ACCESS
 301 JACKSON ST RM 101
 RICHMOND, TX 77469-3108 US

This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means “West”, “we” or “our” and Subscriber means “you”, or “I”. Subscription terms, if any, follow the ordering grids below.

ProFlex Products
 See Attachment for details

Service Material	Product	Monthly Charges	Minimum Term (Months)	Year Over Year Increase During Minimum Term
40757482	WEST PROFLEX	\$8,030.75	60	1%

ProFlex Bridge

Service Material	Product	Bridge Monthly Charges	Bridge Term (Months)
40757482	WEST PROFLEX	\$6,862.31	2

Bridge Terms

Bridge Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in that calendar month, if any. The Bridge Monthly Charges will continue for the number of complete calendar months listed in the Bridge Term column above. At the end of the Bridge Term, your Monthly Charges and the Minimum Term will be as described in the Product grid above. All other terms and conditions of the Order Form remain unchanged.

Minimum Terms

Online/ Practice Solution/Software/ProFlex Products : Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in that calendar month, if any. Your Monthly Charges will continue for the number of complete calendar months listed in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Subscriber (“you” or “I”) is also responsible for all Excluded Charges. Excluded Charges are for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

For Window Products: Monthly Charges begin on the date we process your order and will continue for the number of complete calendar months in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges you are responsible for transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rates. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing a service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Post Minimum Terms

For Online/Practice Solutions/Software /ProFlex Products: At the end of the Minimum Term your Monthly Charges will increase by 7%. Thereafter, the Monthly Charges will increase every 12 months unless we notify you of a different rate at least 90 days before the annual increase. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.

Automatic Renewal Term for Window Products. At the end of the Minimum Term your Monthly Charges will be billed at up to our then-current rate. Thereafter, we may modify the Monthly Charges if we notify you of a different rate with at least 90 days notice. The Monthly Window will remain unchanged. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Miscellaneous

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

Settling a Disputed Balance. Payments marked 'paid in full', or with any other restrictive language will not operate as an accord and satisfaction without our prior written approval. We reserve our right to collect any remaining amount due to us on your account. Partial payments intended to settle an outstanding balance in full must be sent to: Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803, along with a written explanation of the disagreement or dispute. This address is different from the address you use to make account payments.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms. You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you have previously authorized us to bill a credit card, debit card or make electronic fund transfers for West subscriptions on an ongoing basis, or authorizing the same as part of this order, no further action is needed.

Returns and Refunds. You may return a print product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS, Peer Monitor, and Data Privacy Advisor charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-government entity, this Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

Excluded Charges. If you access services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at the links below. Excluded Charges may change after at least 30 days written or online notice.

<http://static.legalsolutions.thomsonreuters.com/static/agreement/plan-2-pro-govt-agencies.pdf>

<http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-concourse-case-notebook-hosted.pdf>

The General Terms and Conditions, apply to all products ordered, except print and is located at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions.pdf>

The General Terms and Conditions for Federal Subscribers are located at <https://static.legalsolutions.thomsonreuters.com/static/Federal-ThomsonReuters-General-Terms-Conditions.pdf>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Banded Product Subscriptions You certify the total number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in the applicable Quantity column. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable

Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions-PST.pdf>. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km Software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

Additional Order Form Terms and Conditions

Government Non Availability of Funds for Online, Practice Solutions or Software Products

You may cancel a product or service with at least 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document, (e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

For Law Enforcement Agencies and Correctional Facilities Only – No Inmate Westlaw or CLEAR Access (direct or indirect)

I certify, on behalf of Subscriber, that I understand and accept the security limits of Westlaw or CLEAR ; Subscriber's responsibility for controlling Westlaw, CLEAR, internet and network access; and, how Subscriber will be using Westlaw or CLEAR. I acknowledge Subscriber's responsibility for providing West with prompt written notice if Subscriber's type of use changes.

Only non-inmates/administrative staff will access Westlaw or CLEAR with no direct Westlaw research results provided to inmates (including work product created as part of inmates' legal representation) In no event shall anyone other than Subscriber's approved employees be provided access to or control of any terminal with access to Westlaw or Westlaw Data.

Functionality of Westlaw or CLEAR cannot and does not limit access to non-West internet sites. It is Subscriber's responsibility to control access to the internet.

Subscriber will provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the Westlaw Or CLEAR URL and West software (including CD-ROM orders). Subscriber will design, configure and implement its own security configuration.

Subscriber will not use any data nor distribute any data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the General Terms and Conditions.

Subscriber will maintain the most current version of the West software to access CD-ROM Products for security purposes.

Acknowledgement: Order ID: Q-00261346

Signature of Authorized Representative for order

Title

Printed Name

Date

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This Order Form will expire and will not be accepted after 10/26/2018.

AUTHORIZED WEST REPRESENTATIVE

Signature: _____

Printed Name: _____

Title: _____

Date: _____



THOMSON REUTERS™

Attachment**Order ID: Q-00261346**

Contact your representative karl.pollard@thomsonreuters.com with any questions. Thank you.

Payment, Shipping, and Contact Information**Payment Method:**

Payment Method: Bill to Account

Account Number: 1003101974

Order Confirmation Contact (#28)

Contact Name: ANDREW BENNETT

Email: andrew.bennett@fortbend.lib.tx.us

Shipping Information:

Shipping Method: Ground Shipping - U.S. Only

ProFlex Multiple Location Details

Account Number	Account Name	Account Address	Action
1003101974	FORT BEND COUNTY LAW LIBRARY	301 JACKSON ST RM 101 RICHMOND TX 77469-3108 US	New

ProFlex Product Details

Quantity	Unit	Service Material #	Description
4	Seats	42115621	Pat Acc - National Core for Patron Access
4	Seats	42115625	Pat Acc - Know How for Patron Access
4	Seats	42115623	Pat Acc - Litigation for Patron Access
4	Seats	42115619	Pat Acc - National Reporter Images for Patron Access
4	Seats	42567003	Patron Access National Analytical (WestlawPRO™)

Account Contacts

Contact Name	Email Address	Customer Type Description
ANDREW BENNETT	abennett@fortbend.lib.tx.us	EML PSWD CONTACT
ANDREW BENNETT	abennett@fortbend.lib.tx.us	PATRON ACC TECH CONT

Lapsed Products

Sub Material	Active Subscription to be Lapsed
41685711	Practical Law Patron Access
40973477	All Analytical Library (Westlaw PRO™)
40974573	State Briefs Plus — Texas (WestlawNext™)
40974872	Business Law Practitioner Core — Texas (WestlawNext™)
40974962	Real Property Practitioner Core — Texas (WestlawNext™)
40975118	Family Law Practitioner Core — Texas (WestlawNext™)
40975222	PastStat Locator (WestlawNext™)
40973997	All Primary Law (Westlaw PRO™)
40973628	Analytical Library Texas (WestlawNext™)
40973631	Texas Practice Guide® (WestlawNext™)
40973675	Texas Practice Series (Westlaw PRO™)
40974910	Civil Pleadings, Motions & Memoranda Plus — Texas (WestlawNext™)
40973872	Primary Law with KeyCite&174 All — Texas (Westlaw PRO™)
40976393	Jury Verdicts Combined (WestlawNext™)
40976318	Couch on Insurance (WestlawNext™)
40974507	Legislative History — Texas (WestlawNext™)
40976485	Graphical Statutes, PastStat Locator™, State Legislative History Bundle — Texas (Westlaw PRO™)
40988652	Government Select Level 1 States (WestlawNext™)
40992103	Texas Form Finder (WestlawNext™)
41024656	Related Documents (Westlaw PRO™)
40956397	All Analytical Library (Westlaw PRO™)
40959085	PastStat Locator (Westlaw PRO™)
40959519	All Primary Law (Westlaw PRO™)
41024652	Related Documents (Westlaw PRO™)



Patrick Simpson
Account Executive

610 Opperman Dr.
Eagan, MN 55123
Phone: 713-252-5853
Pat.simpson@tr.com

October 20, 2021
Melissa Stavinoha
Fort Bend County Purchasing
301 Jackson St., Ste. 201
Richmond, TX 77469

RE: Sole Source Designation—Thomson Reuters Westlaw Edge

Dear Ms. Stavinoha:

Thomson Reuters is pleased to provide you with information concerning Westlaw. The purpose of this letter is to confirm that Thomson Reuters is the sole source provider for the exclusive content, features, and services listed herein.

West Publishing Corporation, a Thomson Reuters business, is the foremost provider of integrated information solutions to the U.S. legal market and has been providing research materials to the legal and professional community for more than 145 years.

Our newest offering, Westlaw Edge, provides the next generation of legal search, the most advanced citator service, the easiest way to see statutory changes, and integrated litigation analytics, all powered by state-of-the-art artificial intelligence and built upon more than 100 years of editorial enhancements.

Westlaw Edge provides access to the following exclusive features:

- **WestSearch Plus**—Find immediate answers to thousands of legal questions and dynamically filter your results to only the most relevant resources. Only WestSearch Plus has sophisticated typeahead functionality that produces suggested questions across thousands of legal topics. Westlaw Edge is the only legal research solution that presents responsive text directly from relevant documents rather than simply presenting a list with highlighted search terms.
- **Jurisdictional Surveys**—Retrieve a customized and relevant compilation of laws on virtually any topic across all US jurisdictions. Exclusive editorially applied index taxonomy that accounts for variances in terminology across jurisdictions. Index based search approach optimized for the task of searching statutes by topic or sub-topic.
- **KeyCite Overruling Risk**—Know whether a document may no longer be good for at least one point of law based on its reliance on an overruled or otherwise invalid prior decision. Westlaw Edge is the only legal research solution that includes warnings on implicitly overruled or abrogated cases. Westlaw Edge leverages state-of-the-art artificial intelligence, built upon more than 100 years of editorial enhancements, to provide significantly more warnings.
- **Legislative Insights**—Use AI technology powered by Skopos Labs to build a more complete picture of legislative changes. When reviewing proposed legislation, see an assigned probability of enactment score, industries impacted listed, and status of the bill as it works its way through Congress.

- **Litigation Analytics**—View detailed data-driven insights on judges, courts, attorneys, law firms, and case types across most practice areas to develop the best possible case strategy. Superior granularity to filter results by 13 different motion types, as well as our exclusive, customizable “search within” option to enter your own filter within a filter. Only Litigation Analytics searches across the full-text of related trial documents, to find arguments, issues, and fact patterns applicable to the case.
- **Quick Check**—Powered by state-of-the-art AI, Westlaw Edge Quick Check securely analyzes a brief or memo to find issues with the document’s cited authority and quotations as well as to provide highly relevant authority that traditional research may have missed. Use Quick Check as a final check on a brief that is ready to file, to reveal weaknesses in an opponent’s document, or to repurpose an older brief to kickstart your research.
- **Statutes Compare and Regulations Compare**—Quickly understand how a statute or regulation has changed over time to easily see the most recent changes and compare any two versions instantly. Statutes Compare and Regulations Compare provide coverage for all statutory and regulatory content with versions, not just select practice areas. Users can download, print, or email the comparison. No other legal research solution provides this statutes compare functionality.

Westlaw provides legal researchers with access to exclusive resources, proprietary tools, and technology that no other research provider can offer, including:

- **Authoritative content**—With the most trusted primary law resources and leading analytical titles that are cited most often in court—all in one place and always available—researchers have access to all of the relevant information they need to answer a legal question.
- **Attorney-editor enhancements**—For more than a century, our attorney-editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations like the West Key Number System, KeyCite, headnotes, and notes of decisions, we make the content better organized and connected so it’s easier for researchers to find accurate answers quickly.
- **Industry-defining technology**—Our research innovations, such as WestSearch, the award-winning mobile app, Folder Analysis, Research Recommendations, Law Summaries, and Graphical Statutes connect content and our proprietary analysis of the law in unparalleled ways so that legal professionals can conduct research faster and with more accuracy. Advanced, yet intuitive, easy-to-use functionality also helps researchers be more efficient.

Exclusive Content

- **West Key Number System**—The West Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. It helps users to quickly locate and identify cases with the same or similar legal concepts in any jurisdiction in the U.S.
- **National Reporter System**—Since 1879, our National Reporter System has compiled and organized federal and state case law into a cohesive body of law that can be researched within and across jurisdictions.
- **Editorial Enhancements**—For more than a century, West attorney-editors have been providing editorial enhancements to case law, statutes, and other legal materials, which includes providing the most exhaustive verification and correction process in the legal publishing and information industry. No other research service can match West’s editorial experience.
- **Regulations with Editorial Enhancements**—Westlaw offers a comprehensive and efficient federal regulatory research system that provides researchers with the tools to complete their regulations research more efficiently and with complete confidence.

- **PastStat Locator**— With PastStat Locator, users can view prior versions of sections in USCA, as well as prior versions of statutes for select states. In all jurisdictions, PastStat Locator can rebuild the Table of Contents and show how it existed on a particular date. It can also identify when a statute or amendment has a future activation date, or when a statute or amendment is due to lapse.
- **Graphical Statutes/Interactive Timeline**— Graphical Statutes revolutionizes statute research by charting legislative changes and linking related documents in an easy-to-read display. From a single screen, researchers can easily track changes in the law, locate relevant legislative history materials, read important case law, and check for possible amendments. Graphical Statutes is available for USCA and the statutes for select states.
- **Complete Restatements of the Law**—The restatements are principles of black letter law distilled from case law. Restatements on Westlaw provide a section's black letter law, reporter's notes, commentary, illustrations, and annotations in one document. First Restatements of the Law, available exclusively on Westlaw, can help researchers trace the evolution of a law, or an area of law, and aid in the interpretation of older cases that rely on First Restatement sections.
- **Uniform Laws Annotated (ULA)**—The ULA provides an extensive reference to the text of uniform laws, prepared under the sponsorship of the National Conference of Commissioners on Uniform State Laws and the American Law Institute. ULA examines acts recommended for adoption in all states, pinpoints state variations, and includes annotations to cases decided in adopting jurisdictions.

Exclusive Features and Services

- **Best Portion**—A navigation tool that identifies the "best" portion of a document when running a plain language search.
- **Folder Analysis**—Westlaw makes suggestions, identifying the legal issues present through automatic analysis of cases and statutes in a folder. Users can view additional recommended cases and statutes, see a visual representation of issues, and navigate documents by issue.
- **Research Recommendations**—Based upon documents the user has interacted with during their session, Westlaw will recommend additional primary and secondary law as well as Key Numbers.
- **Research Report**— Westlaw assembles professional reports, summarizing research in users' folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen.
- **Snapshots**—Westlaw gives snapshots of companies, legal professionals, and popular statutes.
- **Visual Indicators**—Westlaw helps researchers easily determine when they've already viewed or worked with a document. Icons for Already Viewed, Folders, and Notes help researchers to avoid retracing their steps.

Thomson Reuters provides the intelligence, technology, and human expertise you need to find trusted answers in less time. I would be happy to further discuss Westlaw's capabilities with you. If you have any questions concerning this document or require additional information, please do not hesitate to contact me.

Sincerely,

Patrick Simpson