

Fort Bend County Parks and Recreation Community Use Request Form

COMMUNITY USE CRITERIA

Tax Exempt Entities which serve Fort Bend resident communities and can provide copies of their active 501(c)(3) tax-exempt designations are eligible to schedule and use community rooms and pavilions with use fees waived. Use shall be, up to a maximum of one use per month, during regular rental hours (Monday-Friday from 8:00 a.m. to 4:00 p.m.).

Schedules are subject to availability and management approval. Events/meetings must be booked at least 30 days out, and no more than 12 months out. Should significant set up be required, the County may require the entity requesting use to provide assistance necessary for room set up at the entity's own cost. The Authorized Representative for the entity must complete the FACILITY USE AGREEMENT & GUIDELINES prior to the Approval and must ensure that the event/meeting does not allow for more than 50 attendees.

Requests must be submitted by use of this Community Use Request Form, and will be reviewed/approved before any reservations are made. Staff will make every effort to notify applicant within five (5) business days of the determination, whether or not the request can be honored, and will follow-up with the appropriate rental documents. Questions regarding community Use Requests should be directed to the Parks Director at (832) 471-2583. Exceptions to the Community Use Criteria shall only be made by a waiver approved by Commissioners Court.

Entity requesting facility use: 16X05-465 District -
Authorized Representative Name, Title: Bothany Vous
Term of Office (if applicable):
Contact Information (Phone, Email Address): 132-794-3651 bethough white 733 grad com
Organization Mailing Address:
Secondary Contact Name, Title:
Is your organization a federally-designated 501(c)(3)? YES
If so, please attach a copy of your designation certificate with this request
What is your organization's purpose? <u>Leader Ship Training</u> for Scents BSA
Do you provide direct services to the citizens of the County, and if so, what are they? October Filtres, Community Struce, Leave no Trace
Has your entity used County Parks facilities previously, and if so, when and for what sorts of functions?

Complete usage request chart on following page

Date & Times Requested	Type of	Recurring?	Est. #	Room Preference &	Room	*
Requested 3 1 100 V	Function	If so, frequency?	Attending	Equipment Required	Booked Tentatively	Firmed-up
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Staff Use Only:			***************************************		-	
Approvals:						
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Date:

Date:

Form .	Approved by	Commissioners	Court on:	-\$M\$-\$M\$-\$\text{1.7e} = \$10 + 0.7e +
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Reservation agreement sent to client:

Texas Sales and Use Tax Exemption Certification This certificate does not require a number to be valid.

6655 S. Mason Road	281-579-3100
State 3P age Katy, Texas 77450	
, the purchaser named above, claim an elems described below or on the attached	xemption from payment of sales and use taxes (for the purchase of taxable order or invoice) from:
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treet address	City State ZIP code
escription of items to be purchased or on the Supplies for Scouting Programs	attached order or invoice:
urchaser claims this exemption for the follow	ang reason:
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urchaser claims this exemption for the follow Not for profit youth development pro	~
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Not for profit youth development pro	ogram I all state and local sales or use taxes which may become due for failure to comply wi
Not for profit youth development pro understand that I will be hable for payment of the provisions of the Tax Code and/or all appli understand that it is a criminal offense to give	i all state and local sales or use taxes which may become due for failure to comply will cable law an exemption certificate to the seller for taxable items that I know at the time of purchas sed in this certificate, and depending on the amount of tax evaded, the offense may range

NOTE. This certificate cannot be issued for the purchase lease or rental of a motor vehicle THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.



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Entity requesting facility use: Scouts BSA Troops 5844 1584
Authorized Representative Name, Title: Bollowy Vogs Chair
Term of Office (if applicable):
Contact Information (Phone, Email Address): 16 Chalman @ 6504100p 584. Com
Organization Mailing Address: 6655 South Mason
Secondary Contact Name, Title: <u>Alexa</u> Bowers
is your organization a federally-designated 501(c)(3)? Yes
If so, please attach a copy of your designation certificate with this request
What is your organization's purpose? Scouting
Do you provide direct services to the citizens of the County, and if so, what are they? Scouting and Conservation Service hours
Has your entity used County Parks facilities previously, and if so, when and for what sorts of functions? YES Adult IOLS

Complete usage request chart on following page

Date & Times	Type of	Recurring?	Est.#	Room Preference &	Room	***************************************
Requested	Function	If so,	Attending	Equipment Required	Booked	Firmed-up
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Staff Use Only:	
Approvals:	
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Reservation agreement sent to client:	Date:

Form Approved by Commissioners Court on:	
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	281-579-3100
6655 S. Mason Road y. State, ZIP code	AN CALLOR
Katy, Texas 77450	
I, the purchaser named above, claim an items described below or on the attache	exemption from payment of sales and use taxes (for the purchase of taxable d order or invoice) from:
Seller:	
Street address:	
Description of items to be purchased or on the Supplies for Scouting Programs	the attached order or invoice:
Purchaser claims this exemption for the folk Not for profit youth development of	maran
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