

Fort Bend County – Jones Creek Ranch Park Facility, Pavilion and Sports Field Rental Application

DATE OF AGREEMENT: _____

DATE OF EVENT: _____ ALCOHOL SERVED: yes ☐ no ☐

APPLICANT/Contact: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

DAYTIME PHONE: _____ ADDITIONAL PHONE: _____

E-MAIL ADDRESS: _____

EVENT PURPOSE: _____ FACILITY: _____

NUMBER OF GUESTS: _____

Paid Set-up Time: _____ Date: _____ Start Time: _____ End Time: _____

Event Time: _____ Date: _____ Start Time: _____ End Time: _____

Paid rental time for buildings begins at 8 a.m. and ends at 1 a.m. Pavilion and Sports Fields rental times are 8 a.m. to 8 p.m. Failure to vacate a building by 1 a.m. will result in a charge of \$25 per quarter hour deducted from the deposit.

Number of Extra Chairs (\$.50 Each): _____ Extra Tables (\$5.00 Each): _____

*Please note that the rental payment for this event is to be paid in full by means of **money order, visa or mastercard** and is due at the time this reservation is approved.*

I have read and understand the policies and procedures governing the rental use of the Fort Bend County Jones Creek Ranch Park Facilities. I agree to abide by these policies and procedures, and understand that I will be held responsible for any damages or incidents that results from my use of the Jones Creek Ranch Park. *I further agree to be present during the entire rental.

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY

RENTAL FEES:

Deposit \$ _____
Rental \$ _____
Set Up \$ _____
Extra Tables/Chairs \$ _____
Misc. – See Notes \$ _____

TOTAL DUE: \$ _____

Method of Payment:

- ☐ Money Order
☐ Cashier's Check
☐ Credit Card

Receipt # _____
Auth # _____

SPECIAL NOTES:

Approved By: _____ Date: _____