

Texas Traffic Safety eGrants

Fiscal Year 2022

Organization Name: Fort Bend County Constable Precinct 3

Legal Name: Fort Bend County

Payee Identification Number: 17460019692015

Project Title: STEP CMV

ID: 2022-FBCoCP3-S-CMV-00035

Period: 10/01/2021 to 09/30/2022

TEXAS TRAFFIC SAFETY PROGRAM GRANT AGREEMENT

THE STATE OF TEXAS
THE COUNTY OF TRAVIS

THIS AGREEMENT IS MADE BY and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the Department and the **Fort Bend County** hereinafter called the Subgrantee, and becomes effective then fully executed by both parties. For the purpose of this agreement, the Subgrantee is designated as a(n) **Local Government/Transit District**.

AUTHORITY: Texas Transportation Code, Chapter 723, the Traffic Safety Act of 1967, and the Highway Safety Performance Plan for the Fiscal Year 2021.

Name of the Federal Agency: **National Highway Traffic Safety Administration**

CFDA Number: **20.600**
CFDA Title: **State and Community Highway Safety Grant Program**
Funding Source: Section **402**
DUNS: **081497075**
FAIN: **69A37522300004020TX0**

Project Title: **STEP CMV**
This project is **Not Research and Development**

Grant Period: This Grant becomes effective on **10/01/2021** or on the date of final signature of both parties, whichever is later, and ends on **09/30/2022** unless terminated or otherwise modified.

Total Awarded: **\$15,360.36**
Amount Eligible for Reimbursement by the Department: **\$11,959.40**
Match Amount provided by the Subgrantee: **\$3,400.96**

RESPONSIBILITIES OF THE SUBGRANTEE

- A. Carry out all performance measures established in the grant, including fulfilling the law enforcement objectives by implementing the Operational Plan contained in this Grant Agreement.
- B. Submit all required reports to the Department (TxDOT) fully completed with the most current information, and within the required times, as defined in Article 3 and Article 7 of the General Terms and Conditions of this Grant Agreement. This includes reporting to the Department on progress, achievements, and problems in monthly Performance Reports and attaching necessary source documentation to support all costs claimed in Requests for Reimbursement (RFR).
- C. Attend grant related training as requested by the Department
- D. Attend meetings according to the following:
1. The Department will arrange for meetings with the Subgrantee to present status of activities and to discuss problems and the schedule for grant related activities.
 2. The project director or other appropriate qualified persons will be available to represent the Subgrantee at meetings requested by the Department.
- E. Support grant enforcement efforts with public information and education (PI&E) activities. Salaries being claimed for PI&E activities must be included in the budget.
- F. For out of state travel expenses to be reimbursable, the Subgrantee must have obtained the written approval of the Department, through eGrants system messaging, prior to the beginning of the trip. Grant approval does not satisfy this requirement..
- G. Maintain verification that all expenses, including wages or salaries, for which reimbursement is requested, is for work exclusively related to this project.
- H. Ensure that this grant will in no way supplant (replace) funds from other sources.
- Supplanting refers to the use of federal funds to support personnel or any activity already supported by local or state funds.
- I. Ensure that each officer working on the STEP project will complete an officer's daily activity report form. The form should include at a minimum: name, date, badge or identification number, type of grant worked, Enforcement Zone identifier, mileage (including starting and ending mileage), hours worked, type of warning or citation issued or arrest made, officer and supervisor signatures.
- J. All STEP agencies must provide the following provision in all daily activity report forms:
- "I understand that this information is being submitted to support a claim against a federally-funded grant program. False statements on this form may be prosecutable under 18 USC 1001. This information on this form is true, correct, and complete to the best of my knowledge and ability."

The above language should be added to the activity reports immediately above the signature lines of the officer and supervisor.

K. Ensure that no officer above the rank of Lieutenant (or equivalent title) will be reimbursed for enforcement duty unless the Subgrantee received specific written authorization from the Department, through eGrants system messaging, prior to incurring costs.

L. If an officer makes a STEP-related arrest during the shift, but does not complete the arrest before the shift is scheduled to end, the officer can continue working under the grant to complete that arrest.

M. The Subgrantee should have a safety belt use policy. If the Subgrantee does not have a safety belt use policy in place, a policy should be implemented, and a copy maintained for verification during the grant year.

N. Officers working DWI enforcement must be trained in the National Highway Traffic Safety Administration/International Association of Chiefs of Police Standardized Field Sobriety Testing (SFST). In the case of a first year subgrantee, the officers must be trained, or scheduled to be SFST trained, by the end of the grant year. For second or subsequent year grants, all officers working DWI enforcement must be SFST trained.

O. The Subgrantee should have a procedure in place for contacting and using drug recognition experts (DREs) when necessary.

P. The Subgrantee is encouraged to use the DWI On-line Reporting System available through the Buckle Up Texas Web site at www.buckleuptexas.com.

Revised: 11/07/2017

RESPONSIBILITIES OF THE DEPARTMENT

- A. Monitor the Subgrantee's compliance with the performance obligations and fiscal requirements of this Grant Agreement using appropriate and necessary monitoring and inspections, including but not limited to:
 - 1. review of periodic reports
 - 2. physical inspection of project records and supporting documentation
 - 3. telephone conversations
 - 4. e-mails and letters
 - 5. quarterly review meetings
 - 6. eGrants

- B. Provide program management and technical assistance.

- C. Attend appropriate meetings.

- D. Reimburse the Subgrantee for all eligible costs as defined in the project budget. Requests for Reimbursement will be processed up to the maximum amount payable as indicated in the project budget.

- E. Perform an administrative review of the project at the close of the grant period to:
 - 1. Ascertain whether or not the project objectives were met
 - 2. Review project accomplishments (performance measures completed, targets achieved)
 - 3. Account for any approved Program Income earned and expended
 - 4. Identify exemplary performance or best practices

GOALS AND STRATEGIES

Goal: To reduce commercial motor vehicle crashes, injuries, and fatalities involving vehicles with a vehicle body type of "Semi-Trailer" or "Truck-Tractor"

Increase public information and education on sharing the road with commercial motor vehicles (CMV).

Strategies:

Increase public education and information campaigns regarding enforcement activities.

Increase and sustain high visibility enforcement of traffic safety-related laws.

X Agency agrees to the above goals and strategies.

OPERATIONAL PLAN

Zone Name : CMV Zone 1 Google map

Zone Location : FM 1093 from Brazos River to Lori Ln.

Zone Hours : 24/7 Enforcement

Zone Heat Map : https://www.dot.state.tx.us/apps/egrants/_Upload/1022871_337651-
(attach) STEPCMVZone1-GoogleMaps.jpg

OPERATIONAL PLAN

Zone Name : CMV Zone 2 Google Map

Zone Location : FM 1093 from Canal Rd. to FM 1463

Zone Hours : 24/7 Enforcement

Zone Heat Map : https://www.dot.state.tx.us/apps/egrants/_Upload/1022872_337651-
(attach) STEPCMVZone2-GoogleMaps.jpg

OPERATIONAL PLAN

Zone Name : CMV Zone 1 TXDOT Map
Zone Location : FM 1093 from Brazos River to Lori Ln.
Zone Hours : 24/7 Enforcement
Zone Heat Map : https://www.dot.state.tx.us/apps/egrants/_Upload/1044866_337651-STEPCMVZone1.jpg
(attach)

OPERATIONAL PLAN

Zone Name : CMV Zone 2 TXDOT Map
Zone Location : FM 1093 from Canal Rd. to FM 1463
Zone Hours : 24/7 Enforcement
Zone Heat Map : https://www.dot.state.tx.us/apps/egrants/_Upload/1044867_337651-STEPCMVZone2.jpg
(attach)

BUDGET SUMMARY

Budget Category		TxDOT	Match	Total
Category I - Labor Costs				
(100)	Salaries:	\$11,959.40	\$450.00	\$12,409.40
(200)	Fringe Benefits:	\$0	\$2,950.96	\$2,950.96
	Sub-Total:	\$11,959.40	\$3,400.96	\$15,360.36
Category II - Other Direct Costs				
(300)	Travel:	\$0	\$0	\$0
(400)	Equipment:	\$0	\$0	\$0
(500)	Supplies:	\$0	\$0	\$0
(600)	Contractual Services:	\$0	\$0	\$0
(700)	Other Miscellaneous:	\$0	\$0	\$0
	Sub-Total:	\$0	\$0	\$0
Total Direct Costs:		\$11,959.40	\$3,400.96	\$15,360.36
Category III - Indirect Costs				
(800)	Indirect Cost Rate:	\$0	\$0	\$0
Summary				
	Total Labor Costs:	\$11,959.40	\$3,400.96	\$15,360.36
	Total Direct Costs:	\$0	\$0	\$0
	Total Indirect Costs:	\$0	\$0	\$0
Grand Total		\$11,959.40	\$3,400.96	\$15,360.36
	Fund Sources (Percent Share):	77.86%	22.14%	
Salary and cost rates will be based on the rates submitted by the Subgrantee in its grant application in Egrants.				

**Texas Department Of Transportation - Traffic Safety
Electronic Signature Authorization Form**

This form identifies the person(s) who have the authority to sign grant agreements and amendments for the Grant ID listed at the bottom of the page.

Name Of Organization: Fort Bend County

Project Title: STEP CMV

Authorizing Authority

The signatory of the Subgrantee hereby represents and warrants that she/he is an officer of the organization for which she/he has executed this agreement and that she/he has full and complete authority to enter into the agreement on behalf of the organization. I authorize the person(s) listed under the section "Authorized to Electronically Sign Grant Agreements and Amendments" to enter into an agreement on behalf of the organization.

Name:	K. P. GEORGE
Title:	COUNTY JUDGE
Signature:	
Date:	

Under the authority of Ordinance or Resolution
Number (if applicable)

Authorized to Electronically Sign Grant Agreements and Amendments

List Subgrantee Administrators who have complete authority to enter into an agreement on behalf of the organization.

	Print Name of Subgrantee Administrator in TxDOT Traffic Safety eGrants	Title
1.	K. P. GEORGE	COUNTY JUDGE
2.	J. G. HERMANN	CHIEF DEPUTY
3.		