



BERG & OLIVER ASSOCIATES, INC.
Environmental Science & Land Use Consultants

14701 St. Mary's Lane Phone 281.589.0898
Suite 400 Fax 281.589.0007
Houston, TX 77079 www.bergoliver.com

February 09, 2021

Invoice No: 202100714

For services through 1/29/2021

Bill To:

Fort Bend County Engineering Dept.
301 Jackson Street
Richmond, TX 77469

Questions about the invoice?

*Please email
DHardy@bergoliver.com*

Questions about the payment?

*Please email
DHardy@bergoliver.com*

Project No: BOA042-11479T Widening & Reconstruction of FM 521

TxDOT CSJ#0111-03-064
Fort Bend County Project #17111

Professional environmental services for the Widening & Reconstruction of FM 521, located in Fort Bend County, Texas. The environmental services were authorized by Mr. Kevin A. Mineo, Mba, PE on behalf of Binkley & Barfield, Inc. The current charges for the environmental services are summarized below.

T&M Phase: TASK 01 - Project Management & ROE

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Manager			
Graham, Mary-Claire	.50	160.00	\$80.00
Sr. Associate			
Brook, Amy	.50	180.00	\$90.00
<i>Subtotal</i>	<i>1.00</i>		<i>\$170.00</i>
		Subtotal Before Limits	\$170.00
Billing Limits	Current	Previous	Total
Billed To Date	\$170.00	\$6,300.00	\$6,470.00
Contract Limit			\$9,081.20
Remaining			\$2,611.20
		Total For Phase: Task 01	\$170.00

T&M Phase: TASK 02 - Env'l Setting & Evaluation

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Manager			
Graham, Mary-Claire	1.75	160.00	\$280.00
<i>Subtotal</i>	<i>1.75</i>		<i>\$280.00</i>
Reimbursable Expenses			Current Billed
Contract Labor			\$312.50
<i>Subtotal</i>			<i>\$312.50</i>
		Subtotal Before Limits	\$592.50

Billing Limits	Current	Previous	Total
Billed To Date	\$592.50	\$14,302.50	\$14,895.00
Contract Limit			\$57,313.40
Remaining			\$42,418.40
Total For Phase: Task 02			\$592.50

T&M Phase: TASK 03 - USACE & NWP

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$14,802.60
Remaining			\$14,802.60
Total For Phase: Task 03			\$0.00

T&M Phase: TASK 04 - Notice of Opportunity to Comment

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$5,610.00
Remaining			\$5,610.00
Total For Phase: Task 04			\$0.00

T&M Phase: TASK 05 - Community Impact Assessment

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$5,420.00
Remaining			\$5,420.00
Total For Phase: Task 05			\$0.00

T&M Phase: TASK 06 - Traffic Noise Workshops (2)

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$7,673.50
Remaining			\$7,673.50
Total For Phase: Task 06			\$0.00

T&M Phase: TASK 07 - Indirect & Cumulative Impacts

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$17,072.80
Remaining			\$17,072.80
Total For Phase: Task 07			\$0.00

T&M Phase: TASK 08 - Intensive Archeological Survey

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$11,480.00
Remaining			\$11,480.00
Total For Phase: Task 08			\$0.00

T&M Phase: TASK 09 - Historic Resources - Research Design & Recon

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$10,680.00
Remaining			\$10,680.00
Total For Phase: Task 09			\$0.00

T&M Phase: TASK 10 - Historic Resources - Intensive Level Survey

Billing Limits	Current	Previous	Total
Billed To Date	\$0.00	\$0.00	\$0.00
Contract Limit			\$15,288.00
Remaining			\$15,288.00
Total For Phase: Task 10			\$0.00

T&M Phase: TASK 11 - Public Meeting

Professional Services	Billed Hours	Billed Rate	Current Billed
Ecologist			
Sellers, Jason	1.00	124.90	\$124.90
Project Manager			
Graham, Mary-Claire	53.00	160.00	\$8,480.00
Sr. Associate			
Brook, Amy	5.00	180.00	\$900.00
<i>Subtotal</i>	<i>59.00</i>		<i>\$9,504.90</i>
Reimbursable Expenses			Current Billed
Contract Labor			\$62.50
<i>Subtotal</i>			<i>\$62.50</i>
Subtotal Before Limits			\$9,567.40
Billing Limits	Current	Previous	Total
Billed To Date	\$9,567.40	\$1,390.00	\$10,957.40
Contract Limit			\$33,506.20
Remaining			\$22,548.80
Total For Phase: Task 11			\$9,567.40

TOTAL AMOUNT DUE **\$10,329.90**

Approved By 
Susan Alford

Mail checks payable to:

Berg-Oliver Associates, Inc.
14701 St. Mary's Lane
Suite 400
Houston, TX 77079

Send ACH or Wire payments to:

Account Name	Berg-Oliver Associates, Inc.
Name of Bank	JPMorgan Chase Bank

Please email a remittance advice to DHardy@bergoliver.com

BILLING BACKUP

Tuesday, February 9, 2021 10:59:35 AM

T&M Phase: TASK 01 - Project Management & ROE

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
01/14/21				
Mary-Claire Graham	Project Manager	0.5000	\$160.0000	\$80.00
Project updates meeting				
01/26/21				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: Design Files				
01/27/21				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
FM 521 Biweekly Meeting				
Total For Phase: Task 01				\$170.00

T&M Phase: TASK 02 - Env'l Setting & Evaluation

Professional Services		Job Title	Billed Hours	Billed Rate	Current Billed
01/15/21					
Mary-Claire Graham		Project Manager	1.0000	\$160.0000	\$160.00
Update the T&E spreadsheet to newest version					
01/26/21					
Mary-Claire Graham		Project Manager	0.7500	\$160.0000	\$120.00
Coordination with engineer about project boundaries					
Reimbursable Expenses	Invoice Number	Expense Name	Quantity	Unit Rate	Current Billed
02/01/21					
Maria Esther Rodriguez	212	Contract Labor	2.5000	\$125.0000	\$312.50
1/1/2021 - 1/29/2021					
Total For Phase: Task 02					\$592.50

T&M Phase: TASK 11 - Public Meeting

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
01/04/21				
Mary-Claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
VPM graphic edits				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: SH 521 VPM Presentation				
01/05/21				
Mary-Claire Graham	Project Manager	2.5000	\$160.0000	\$400.00
VPM graphic edits				

Professional Services	Job Title	Billed Hours	Billed Rate	Current Billed
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: Slide 8 (you are here / history slide)				
01/06/21				
Mary-Claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
VPM graphic edits, notice and presentation edits				
Amy Brook	Sr. Associate	0.2500	\$180.0000	\$45.00
Notice & Presentation POCs, etc.				
01/07/21				
Mary-Claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
VPM graphic edits, notice, handout and presentation edits				
01/11/21				
Mary-Claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
VPM document edits (notice, presentation, handout)				
01/12/21				
Mary-Claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
VPM document edits (notice, presentation and script, comment card, handout, begin compiling mailing list, search area for schools and daycares. Coordination with engineers				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n re: comment form and Presentation				
01/13/21				
Mary-Claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
VPM document edits (notice, presentation, handout)				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n re: VPM info needs, Typicals, etc...				
01/14/21				
Mary-Claire Graham	Project Manager	3.0000	\$160.0000	\$480.00
VPM document edits (notice, presentation, handout)				
Amy Brook	Sr. Associate	0.5000	\$180.0000	\$90.00
Biweekly Status Meeting				
01/15/21				
Mary-Claire Graham	Project Manager	2.5000	\$160.0000	\$400.00
VPM document edits comment card, handout, compiling mailing list.				
01/18/21				
Mary-Claire Graham	Project Manager	1.5000	\$160.0000	\$240.00
VPM document edits				
01/19/21				
Mary-Claire Graham	Project Manager	2.0000	\$160.0000	\$320.00
VPM document edits				
01/20/21				
Mary-Claire Graham	Project Manager	3.0000	\$160.0000	\$480.00

Professional Services		Job Title	Billed Hours	Billed Rate	Current Billed
VPM document edits					
Amy Brook		Sr. Associate	0.5000	\$180.0000	\$90.00
Public Notice review; Misc. VPM coord'n					
01/21/21					
Mary-Claire Graham		Project Manager	2.0000	\$160.0000	\$320.00
VPM document edits					
01/22/21					
Mary-Claire Graham		Project Manager	2.0000	\$160.0000	\$320.00
VPM document edits					
01/25/21					
Mary-Claire Graham		Project Manager	3.0000	\$160.0000	\$480.00
Edits to VPM documents					
Amy Brook		Sr. Associate	0.2500	\$180.0000	\$45.00
Coord'n re: various VPM items					
01/26/21					
Mary-Claire Graham		Project Manager	3.0000	\$160.0000	\$480.00
Edits to VPM documents					
Amy Brook		Sr. Associate	0.5000	\$180.0000	\$90.00
Coord'n re: Friday's VPM Meeting					
01/27/21					
Mary-Claire Graham		Project Manager	3.0000	\$160.0000	\$480.00
Edits to VPM documents					
Amy Brook		Sr. Associate	1.0000	\$180.0000	\$180.00
FM 521 - review Presentation					
01/28/21					
Mary-Claire Graham		Project Manager	4.0000	\$160.0000	\$640.00
Edits to VPM documents					
01/29/21					
Jason Sellers		Ecologist	1.0000	\$124.9000	\$124.90
Meeting with TxDOT HOU to review Virtual Public Meeting					
Mary-Claire Graham		Project Manager	4.5000	\$160.0000	\$720.00
VPM meeting with TxDOT. Edits to VPM documents					
Amy Brook		Sr. Associate	0.5000	\$180.0000	\$90.00
Call w/ M-C.Graham for update on VPM Meeting w/ TxDOT					
Reimbursable Expenses	Invoice Number	Expense Name	Quantity	Unit Rate	Current Billed
02/01/21					
Maria Esther Rodriguez	212	Contract Labor	0.5000	\$125.0000	\$62.50
1/1/2021 - 1/29/2021					
Total For Phase: Task 11					\$9,567.40

PROGRESS REPORT NO. 03
Period Covered: January 2021

REMARKS: TR = Technical Report

Task 1: Project Management & ROE

Activities this period:

- Coordination re: Design Files.
- Attend TEAMS biweekly status meetings (1/14/21, 1/27/21).

Activities anticipated next period:

- General PM; Attend biweekly status meetings.
- Upon decision of detention pond locations and max ROW width, prepare & send ROE letters.

Task 2: Environmental Setting & Evaluation

Biological Studies

Activities this period:

- Update T&E spreadsheet to newest version.
- Coordination with engineer about project boundaries.
- Project mapping.

Activities anticipated next period:

- Upon decision of detention pond locations and max ROW width, and ROE, conduct site visit and continue drafting Biological items.

Waters of the U.S. (WOTUS) Assessment / Surface Water Analysis

Activities this period:

- No activities during this service period.

Activities anticipated next period:

- Upon decision of detention pond locations and max ROW width, and ROE, conduct site visit and continue drafting Water Resources reports/forms.

Hazardous Materials ISA

Activities this period:

- No activities during this service period.

Activities anticipated next period:

- Upon decision of detention pond locations and max ROW width, order DBS data.
- Upon ROE, conduct site visit and begin draft ISA TR.

Traffic Noise

Activities this period:

- No activities during this service period.

Activities anticipated next period:

- Obtain usable traffic counts for modeling. *(Will need traffic counts to complete).*
- Begin TNTR / model set-up with existing & proposed schematics of Rec. Alt.

Air Quality Analysis

Activities this period:

- No activities during this service period.

Activities anticipated next period:

- Begin draft AQTR. *(Will need traffic counts to complete).*

Archeological Background Study (ABS)

Activities this period:

- No activities during this service period.

Activities anticipated next period:

- Upon decision of detention pond locations and max ROW width, prepare draft ABS.

Historic Resources PCR

Activities this period:

- No activities during this service period.

Activities anticipated next period:

- Upon decision of detention pond locations and receipt of ROW table (new ROW & easement acreages per parcel), prepare draft PCR.

Task 3: USACE & NWP

Activities this period:

- No activities during this service period.

Activities anticipated next period:

- No activities anticipated next service period.

Task 11: Public Meeting (VPM)

Activities this period:

- VPM documents edits (graphics, presentation, comment form, handout, public notice, handout, mailing list).
- Coord'n re: SH 521 VPM Comment Form, Presentation (e.g., Slide 8, typical), Info Needs, etc.
- QA/QC VPM documents.
- VPM mapping.

Activities anticipated next period:

- Continue preparing VPM items and attending meetings as needed/scheduled.

Project Name: FM 521 (SH 6 to CR 56)
Project Location: Fort Bend County
CSJ: 0111-03-064

BOA #: 11479

Potential Additional Tasks – No activities on these tasks yet:

Task 4: Notice & Opportunity to Comment (NOC) - *Not necessary - conducting a public meeting.*

Task 5: Community Impact Assessment

Task 6: Traffic Noise Workshops

Task 7: Indirect & Cumulative Impacts (ICI) Analysis - *ICI analysis NOT required for CEs.*

Task 8: Archeological Resources – Intensive Survey

Task 9: Historic Resources – Research Design

Task 10: Historic Resources – Intensive Level Survey

Outstanding issues:

- *Awaiting decision on detention pond locations and a max ROW to begin sending out ROE letters and conduct field work.*

Prepared By:



Date: ____02/09/21____