



July 13, 2020
Project No: 10.004836.0000
Invoice No: 0308493
Due Date: August 27, 2020
PO / WO / AFE: 135759.00000

Sandy Garza
Fort Bend County
301 Jackson Street
Richmond, TX 77469

Invoice Total **\$6,514.41**

Project 10.004836.0000 Project #17310 - Brandt Road PO 135759/2013 Mobility
Professional Services from May 1, 2020 to June 30, 2020

Professional Personnel

	Quantity	Rate	Amount	
Document Specialist				
Cervantes, Aleyna	4.0	65.00	260.00	
Gonzalez, Amanda	1.5	65.00	97.50	
Zonghetti, Katie	1.5	65.00	97.50	
Project Manager				
Kaplan, Arlene	36.0	90.00	3,240.00	
ROW Agent Senior				
Cavazos, Jorge	36.5	75.00	2,737.50	
Total Labor				6,432.50

Reimbursable Expenses

Copies			50.55	
Postage			31.36	
Total Reimbursables			81.91	81.91

Billing Limits

	Current	Prior	To-Date	
Total Billings	6,514.41	47,639.68	54,154.09	
Total Contract Amount			66,750.00	
Remaining Funds Available			12,595.91	
Total this Invoice				\$6,514.41

Outstanding Invoices

Number	Date	Balance
0305147	4/7/2020	1,192.40
Total		1,192.40

Okay - 07/14/2020
Casand

Billings to Date

	Current Invoice	Prior	Invoiced To Date
Labor	6,432.50	25,292.50	31,725.00
Appraisers	0.00	22,000.00	22,000.00
Expense	81.91	272.18	354.09
Unit	0.00	75.00	75.00
Totals	6,514.41	47,639.68	54,154.09

PERCHERON INVOICE DETAIL

Billing Period from May 01, 2020 to June 30, 2020

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Invoiced To Date
Cervantes, Aleyna																
5/12/2020	1.000	65.00	65.00													65.00
Work Detail	5/12/20-Aleyna Cervantes-FBC-Brandt- Requested certified receipt from USPS.															
5/8/2020	1.000	65.00	65.00													65.00
Work Detail	5/8/20-Aleyna Cervantes-FBC-Prepared IOL Package for P03.															
5/29/2020	1.000	65.00	65.00													65.00
Work Detail	5/29/20-Aleyna Cervantes-FBC-Prepared FOL package for P04,04A															
6/1/2020	1.000	65.00	65.00													65.00
Work Detail	6/1/20-Aleyna Cervantes-FBC-Brandt-Updated FOL package. Created certified label, uploade packet and label to SharePoint.															
Total Cervantes, Aleyna:	4.000		260.00													260.00
Gonzalez, Amanda																
5/8/2020	.500	65.00	32.50													32.50
Work Detail	Amanda Gonzalez - 5/8/20 - FBC - Brandt Rd. - Reviewed IOL payment package for Parcel 03															
5/29/2020	1.000	65.00	65.00													65.00
Work Detail	Amanda Gonzalez - 5/29/20 - FBC - Brandt Rd. - Reviewed FOL for parcel 04 & 04A															
Total Gonzalez, Amanda:	1.500		97.50													97.50
Cavazos, Jorge																
5/1/2020	.500	75.00	37.50													37.50
Work Detail	Finalize CO package draft.															
5/4/2020	1.500	75.00	112.50													112.50
Work Detail	P08 Finaize Conteroffer															
5/5/2020	1.000	75.00	75.00													75.00
Work Detail	Worked on P08 and P03															
5/6/2020	.500	75.00	37.50													37.50
Work Detail	P03 IOL request.															
5/7/2020	1.500	75.00	112.50													112.50
Work Detail	Team Meeting P03 ,P05, P08															
5/8/2020	.500	75.00	37.50													37.50
Work Detail	P03 review.															
5/11/2020	1.000	75.00	75.00													75.00
Work Detail	P02, worked status on map and lender information, P04 printed IOL															
5/12/2020	3.500	75.00	262.50													262.50
Work Detail	P04 conducted a site visit and met with property owner and surveyors, P08 met with property owner to get documents signed.															
5/13/2020	1.000	75.00	75.00													75.00
Work Detail	P02 lender information review and P03 called propery owner to discuss offer.															
5/15/2020	1.000	75.00	75.00													75.00
Work Detail	P08 payment package check request.															
5/18/2020	1.500	75.00	112.50													112.50
Work Detail	Discussed the offer with Mr. Dujka and updated negotiation logs as well as started the counteroffer paperwork.															
5/19/2020	.500	75.00	37.50													37.50
Work Detail	Continued with the counteroffer preparation.															
5/20/2020	1.500	75.00	112.50													112.50
Work Detail	Completed the draft counteroffer package and submitted for review.															
5/22/2020	2.000	75.00	150.00													150.00
Work Detail	Follow up with P02, P04 regarding status and counteroffers as well as prepped the FOL.															
5/26/2020	2.000	75.00	150.00													150.00
Work Detail	P04 worked with property owner by gathering supportive documents and started working on a counteroffer summary.															
5/27/2020	3.500	75.00	262.50													262.50
Work Detail	Worked on P02, P03 - Acceptance forms, deed, Vendor and W9 forms and sent to PO for execution. Sent layout map. Requested Docs from Title Company. P04 - Worked on counter offer and sent summary to PO for review/signature. P08 - Requested updated lender information from PO.															
5/28/2020	1.000	75.00	75.00													75.00
Work Detail	P04 - Worked on counter offer and sent summary to PO for review/signature. P08 - Requested updated lender information from PO.															

Billing Period from May 01, 2020 to June 30, 2020

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Invoiced To Date
Cavazos, Jorge																
5/29/2020	.500	75.00	37.50													37.50
Work Detail	Worked on P02 date to pick up signed documents. P08 - Requested updated lender information from PO.															
6/1/2020	3.000	75.00	225.00													225.00
Work Detail	P04 counteroffer package draft preparation P02 and P03 drove to property owners office and picked up signed acceptance and deed documents from the front desk.															
6/2/2020	1.000	75.00	75.00													75.00
Work Detail	Mailed original acceptance and deeds for P02 and P03.															
6/9/2020	5.000	75.00	375.00													375.00
Work Detail	Worked on files in the Katy office and then went to Fort Bend County and had two meetings. Prepped draft documents for payment for P02 and 03.															
6/10/2020	.500	75.00	37.50													37.50
Work Detail	P04 Counteroffer and P05 Documents to MUD															
6/12/2020	1.000	75.00	75.00													75.00
Work Detail	Spoke with Mr. Yan P04 and sent him updated counteroffer summary.															
6/22/2020	1.500	75.00	112.50													112.50
Work Detail	P04 - Called Mr. Yan with updates and updated logs. P02 and P06 updated drives with Title Commitments.															
Total Cavazos, Jorge:	36.500		2,737.50													2,737.50
Zonghetti, Katie																
6/1/2020	1.500	65.00	97.50													97.50
Work Detail	06/01/2020 - Katiew Zonghetti - FBC - Brandt Road - P04 BINDERING Appraisal and mailing FOL package to landowner															
Total Zonghetti, Katie:	1.500		97.50													97.50
Kaplan, Arlene																
5/3/2020	3.000	90.00	270.00													270.00
Work Detail	Arlene Kaplan: Preparing the survey, his survey, aerial and other visuals for P04 to resolve survey discrepancies for property owner															
5/4/2020	3.000	90.00	270.00													270.00
Work Detail	Arlene Kaplan: prepared final visuals for P04; administrative tasks for P02, 03 IOL, 05 and 08															
5/8/2020	1.000	90.00	90.00													90.00
Work Detail	Arlene Kaplan: updated report for project.															
5/11/2020	4.000	90.00	360.00													360.00
Work Detail	Arlene Kaplan: started preparation of forms for property owner to complete for funds request; documents to 1st Bank of Alvin for partial release of lien															
5/12/2020	3.000	90.00	270.00													270.00
Work Detail	Arlene Kaplan: site visit to P04 with negotiator, Mark Dessens, John Strange to provide information and support to property owner															
5/15/2020	2.000	90.00	180.00													180.00
Work Detail	Arlene Kaplan: worked with Jorge to put payment package together for P08 now that we have PO documents back signed and sent package to FBC for funding request															
5/22/2020	1.000	90.00	90.00													90.00
Work Detail	Arlene Kaplan: Calls to Mark D and Jorge for document requested by property owner; probable acceptance.															
6/1/2020	3.000	90.00	270.00													270.00
Work Detail	Arlene Kaplan: worked with title company and with SBA forms for partial release															
6/3/2020	1.000	90.00	90.00													90.00
Work Detail	Arlene Kaplan: Received deeds from Jorge for P02 and P03; starting closing pkg for County.															
6/4/2020	2.000	90.00	180.00													180.00
Work Detail	Arlene Kaplan: Finished up P04 counteroffer for County and sent for review w FBC															
6/5/2020	3.000	90.00	270.00													270.00
Work Detail	Arlene Kaplan: Title issues with title company and Brandt parcels, updates for them															
6/8/2020	1.000	90.00	90.00													90.00
Work Detail	Arlene Kaplan: reviewed Brandt invoice															
6/15/2020	2.000	90.00	180.00													180.00
Work Detail	Arlene Kaplan: started funds request for 02 and 03; resubmitting counter for 04															
6/23/2020	3.000	90.00	270.00													270.00
Work Detail	Arlene Kaplan: getting final documents from PO and preparing pmt pkg.															
6/29/2020	1.000	90.00	90.00													90.00
Work Detail	Arlene Kaplan: payment package for P02															
6/30/2020	3.000	90.00	270.00													270.00
Work Detail	Arlene Kaplan: prepared o3 pmt pkg for County and sent															
Total Kaplan, Arlene:	36.000		3,240.00													3,240.00

Billing Period from May 01, 2020 to June 30, 2020

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Invoiced To Date
Expense, General																
5/8/2020													13.09		13.09	13.09
Total Expense, General:													13.09	13.09	13.09	
FedEx																
6/22/2020													18.27		18.27	18.27
AP Detail	Fedex @ A. Kaplan															
Total FedEx:													18.27	18.27	18.27	
Katy CC																
5/15/2020													18.90		18.90	18.90
Total Katy CC:													18.90	18.90	18.90	
Katy Copy Count																
6/26/2020													31.65		31.65	31.65
Total Katy Copy Count:													31.65	31.65	31.65	
Invoice Total		79.500	6,432.50									50.55	31.36		81.91	6,514.41

FEDEX

Original Customer Reference	POD Delivery Date	Recipient Name	Recipient Company	Recipient Address Line 1	Recipient City	Shipper Name	Shipper City	Net Charge Amount
FBC - Project #13310 - Brandt Road Brandt P02.03	20200603	ATTN: ARLENE KAPLAN	Percheron	20010 CYPRESSWOOD D SPGS	SPRING	Jorge Cavazos	KATY	\$18.27

\$18.27

Prospect: #13310Brandt Client: Road Description: Ft. Bend County Amount: FedEx \$ 18.27
--

6 P 5 880

5/8/2020 \$13.09 Marshall E. In Transit 940281189 USPS Priority Ma \$0.00 FBC- Brandt Rd 2lb 13oz

Prospect: Brandt Rd

Client: #1 Brand County

Description: postage

Amount: \$ 13.09