



TEXAS STATE LIBRARY
AND
ARCHIVES COMMISSION

Application for TSLAC CARES Grant – Cycle 1



Name of Library

Project Manager

Phone Number _____

Email Address _____

Name of Legal Entity

DUNS # _____

TINS # _____

Grant Proposal:

1. **Needs Assessment** (50 points): Describe identified community needs arising from or highlighted by the COVID-19 emergency. *(Please limit answer to 5000 characters, including spaces.)*

2. **Grant Request** (25 points): Describe how your program or service can meet identified community need arising from or highlighted by the COVID-19 emergency. *(Please limit answer to 5000 characters, including spaces.)*

3. **Budget** (15 points): Please indicate what items the library will purchase, as well as a cost per unit, where indicated. If exact quantity and/or cost is unavailable, please provide an estimate. *(Please limit answer to 5000 characters, including spaces.)*

4. **Sustainability** (10 points): Describe the resources that will be used to support the program or service developed through the grant in the future. (*Please limit answer to 5000 characters, including spaces.*)

This grant program will fund expansion of digital access in areas of Texas where such access is lacking, including the purchase of internet-enabled devices and provisions for technical support services in response to the disruption of schooling and other community services during the COVID-19 emergency. Additionally, funding may be used to address efforts that prevent, prepare for, and respond to situations arising from the COVID-19 emergency.

Suggested supplies, materials, and services are listed below. This list is not exhaustive and is provided to aid your planning process. Provide a detailed budget indicating what items the library will purchase, as well as a cost per unit, where indicated. If exact quantity and/or cost information is unavailable, please provide an estimate.

a. *Supplies/Materials*

- Camera/video equipment/accessories
- Computers - network
- Computer hardware, software, and accessories
- Consumables (paper, toner, cleaning supplies, etc.)
- E-books/books related to program
- Furniture
- Mobile devices and related apps
- Printers/scanners
- Wi-Fi hotspots (including service through August 31, 2021)

b. *Services*

- Databases (dissimilar to TexShare or TexQuest offerings)
- Postage, printing, signage
- Software as a Service (SaaS)
- IT support (computer/web)
- Training - patrons and/or staff
- Venue fees (room rental, etc.)
- Contract temporary help
- Equipment rental
- Professional services (workshop speakers, graphic design, etc.)
- Promotion

c. *Indirect costs*

CERTIFICATION: I certify, to the best of my ability, that the statements made in this application are true, that the information provided is correct, and that I am authorized to enter into legally binding commitments on behalf of the applicant organization.

Name & Title	Signature	Date

Submit a completed application, application certification form, and CIPA form via e-mail or mail. By email, please send attention: TSLAC CARES Grant to grants@tsl.texas.gov or mail to:

TSLAC CARES Grant
 Texas State Library and Archives Commission
 Library Development & Networking Division
 PO Box 12927
 Austin, TX 78701

If mailing the application, only submit one original packet. Do not staple or bind the packet. Total application packet is limited to the application certification form, the grant proposal, and the CIPA form.

BUDGET: TSLAC CARES Grant Program

Supplies/Materials

Quantity

Per Unit Cost

Total Line Item

Services

Indirect Costs

TOTAL AMOUNT REQUESTED

Children's Internet Protection Act (CIPA)
Certification for Federally Funded
Texas State Library and Archives Commission (TSLAC)
Competitive Grants

(April 21, 2020 - August 31, 2021)

As the duly authorized representative of the applicant/subrecipient, I hereby certify that the following is true for the proposed project submitted under the _____ grant program*:

(Select only **one** of the following options):

- ☐ The applicant/subrecipient public library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act (LSTA).
- ☐ The requirements of Section 9134(f) of the Library Services and Technology Act do not apply to the applicant/subrecipient library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public elementary school or secondary school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.
- ☐ The applicant/subrecipient is not a public library.

I further certify that **one** of the following is true:

- ☐ No LSTA funds from the grant award will be used by the subrecipient to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet for a public library or public elementary school or secondary school library served by the applicant/subrecipient; or,
- ☐ If any LSTA grant funds are used for such purposes, the subrecipient will obtain the appropriate certifications from libraries receiving such purchases or payments.

**One form must be completed for each grant program for which you are applying.*

Library Director

Printed Name

Date

Library Name

Grant Program