

2020-0030 COVID Basic needs

Manual Entry

Fort Bend County

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FollowUp Form

This Grant Agreement (Agreement) details the responsibilities of The Henderson-Wessendorff Foundation and your organization (Grantee), and the terms and conditions of this grant. If you have any questions about this Agreement, contact the Grants Officer, Julie Gaston, by email at jgaston@hw-foundation.com or phone at 281-762-5204 prior to executing this Agreement.

Decision date:

05/01/2020

Project name:

2020-0030 COVID Basic needs

Grant purpose:

to support relief efforts during the COVID-19 pandemic, specifically to assist Fort Bend County residents with rent, mortgage, utilities and daycare

Grant time frame:

May 1, 2020 to December 31, 2020

Original amount approved:

\$125,000.00

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Disbursement schedule:

May 14, 2020 - \$125,000

Disbursement*

Grant funds will be disbursed as scheduled and are contingent upon the Foundation's receipt and acceptance of all previously scheduled requirements, and subject to satisfactory compliance with the stated Special Conditions. Disbursements are issued by check to the organization's name as recorded by the Internal Revenue Service and mailed to the organization's address shown in the Contact Info tab above. If the address is incorrect, or you prefer to pick up the check at our office, contact the Grants Officer, Julie Gaston, at jgaston@hw-foundation.com prior to executing this agreement.

Special conditions:

Within 30 days of Grantee's execution of this agreement, Grantee is required by the Texas Ethics Commission (TEC) to acknowledge receipt of Form 1295 through TEC's online system. Form 1295 has been executed by the Foundation and shared on your Dashboard under the section titled Documents uploaded by Administrator.

The Board of Directors requires all Grantees to apply to the Small Business Administration's Paycheck Protection Program (<https://www.sba.gov/funding-programs/loans/coronavirus-relief-options>) and submit

proof of your application along with your Final Report. If your organization does not qualify for this program, the Final Report will provide an opportunity to explain.

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Requirements due:

May 14, 2020 - Executed Grant Agreement

February 15, 2021 - Final Report

Requirements*

Grantee's execution and submittal of this Agreement is required prior to disbursement of grant funds. All disbursements are subject to satisfactory compliance with the Special Conditions and/or Requirements scheduled above. All requirements should be submitted through this online grants system, unless otherwise instructed. Approximately one month before a requirement is due, a reminder will be emailed to the person assigned to the Follow Up (Assignee). If the Assignee is no longer with your organization or additional time is needed to complete the requirement, promptly contact the Grants Officer. Requirements are subject to change at the discretion of the Foundation and will be communicated to Grantee. In addition to the requirements referenced in this Agreement, the Foundation may also schedule one or more phone interviews, meetings or site visits prior to the end of the grant.

Use of Funds*

Grantee agrees to keep its financial records so that they adequately show that grant funds were used exclusively for the purpose approved by the Foundation, as stated in this Agreement, and in accordance with the original grant request. Any funds not used for the purpose of the grant are to be returned to the Foundation, unless authorized in writing by the Foundation. Any violation of the terms and conditions as set forth in this agreement or unsatisfactory performance of Grantee as reasonably determined by the Foundation will permit the Foundation to terminate any and all obligations with respect to further distributions, whether to be made as part of this grant or any other approved grant from the Foundation regardless of whether such distributions have been previously promised or pledged.

Tax Exempt Status*

Grantee represents and warrants that Grantee is a tax exempt organization described in Section 501(c)(3) of the Internal Revenue Code, a governmental unit as described in Section 170(c)(1), or a religious organization as described in Section 170(b)(1)(A)(i) and not a private foundation within the meaning of Section 509(a). Grantee also warrants that this grant will not adversely affect Grantee's tax exempt status, and the grant will be used exclusively for public purposes. Grantee must promptly furnish the Foundation with any information concerning a change in Grantee's tax exempt status. If Grantee's status changes and the Foundation requests, Grantee agrees to either relinquish or return the unused amount of the grant to the Foundation.

Leadership and Contact Changes*

Grantee agrees to promptly notify the Foundation when a change in project or organizational leadership is to be made and when a change to the contact information for the Organization, Applicant or Assignee is made. If Grantee changes contact information in the online grants system, the Foundation will be automatically notified.

Recognition*

Grantee agrees not to use the Foundation's name without prior approval of the Foundation. Requests for use of the Foundation's name may be emailed to the Grants Officer, Julie Gaston, at jgaston@hw-foundation.com. Grantee agrees not to recognize this grant, the Foundation, its Board members or staff with certificates, plaques, naming rights or similar mementos unless special arrangements are made in advance with the Foundation.

Future Awards*

Since the focus of the Foundation may change and new community needs may evolve, this grant should not be taken as a precedent for continued funding or subsequent grants for Grantee and this grant shall not be construed, interpreted or held to be any type of commitment to provide funding in the future to the Grantee.

Generic Communications*

In order to reduce the amount of correspondence received that is not specifically relevant to the management of this grant, Grantee agrees to keep the Foundation off its generic marketing, distribution, and mailing lists, including, but not limited to, annual reports, newsletters, and donor appeals.

Grant Agreement Execution*

This grant is conditional upon Grantee's acceptance of these terms and conditions. As a duly authorized officer of Grantee and by inserting your electronic signature below, Grantee accepts this award and agrees to comply with these terms and conditions.

Name:

Title:*

Date:*

Feedback

What feedback would you give to the Foundation about this online grant agreement?

Responses to this question will not affect future grant decisions for your organization. We truly wish to improve and streamline our process where possible.

File Attachment Summary

Applicant File Uploads

No files were uploaded