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Agency Name: Fort Bend County
Grant/App: 3944601 **Start Date:** 4/1/2020 **End Date:** 9/30/2021

Project Title: Human Trafficking Investigation and Prosecution Project
Status: Pending AO Acceptance of Award

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460019692080

Application Eligibility Certify:

Created on:12/11/2019 3:35:58 PM By:Chad Bridges

Profile Information

Applicant Agency Name: Fort Bend County
Project Title: Human Trafficking Investigation and Prosecution Project
Division or Unit to Administer the Project: District Attorney's Office
Address Line 1: 301 Jackson St
Address Line 2:
City/State/Zip: Richmond Texas 77469-3106
Start Date: 4/1/2020
End Date: 9/30/2021

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Fort Bend
Counties within Project's Impact Area: Fort Bend,Harris,Montgomery

Grant Officials:

Authorized Official

Name: KP George
Email: county.judge@fortbendcountytexas.gov
Address 1: 301 Jackson Street
Address 1: Office of the County Judge
City: Richmond, Texas 77469
Phone: 281-341-8608 Other Phone: 281-633-7769
Fax: 832-471-1858
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Robert Sturdivant
Email: Accounting@fortbendcountytexas.gov
Address 1: 309 S. 4th Street, Suite 533
Address 1:
City: Richmond, Texas 77469
Phone: 281-341-3760 Other Phone: 281-341-3769
Fax: 281-341-3774
Title: Mr.
Salutation: Mr.
Position: County Auditor

Project Director

Name: Claire Andresen
Email: claire.andresen@fortbendcountytexas.gov
Address 1: 1422 Eugene Heimann Circle
Address 1:
City: Richmond, Texas 77469, Texas 77469
Phone: 281-242-6371 Other Phone:
Fax:
Title: Ms.

Salutation: Ms.

Position: ADA

Grant Writer

Name: Chad Bridges

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Address 1: 301 Jackson

Address 1:

City: Richmond, Texas 77469

Phone: 281-341-3353 Other Phone: 832-867-0471

Fax: 281-238-3340

Title: Mr.

Salutation: Mr.

Position: Assistant District Attorney

Grant Vendor Information

Organization Type: County

Organization Option: applying to provide services to all others

Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460019692080

Data Universal Numbering System (DUNS): 081497075

Narrative Information

Introduction

The purpose of this funding is to support CSEP projects.

Please read the funding announcement for program rules and application guides, available on the [eGrants Calendar](#) page. Additionally, you should review the *Guide to Grants* available on the [PSO Resource for Applicants and Grantees webpage](#) for information and guidance related to the management and use of grant funds.

Use the space provided below to describe your project. For help with your narrative, see PSO's Developing a Good Project Narrative [Guide](#).

Note: *Do not upload attachments with further information unless specifically instructed to do so.*

Program Requirements

Community Collaboration

Applicants from communities with an existing human trafficking task force or coalition must **upload documentation of active membership in the task force or coalition**. Applicants should also **upload letters of support from any partners** critical to achieving the proposed objectives. All documents must be uploaded onto the Upload.Files Tab prior to the submission and certification of the eGrants application.

Data Collection

All projects are required to collect data related to the local response to commercial sexual exploitation, and applications are expected to affirm the ability to collect such information; at a minimum, this includes the following individual-level data for prostitution and sex trafficking offenses: System Person Number; Date of Birth; Gender; Race/Ethnicity; Date of Arrest; Charge 1; Charge 2 (if applicable); Date of Final Case Disposition; Case Disposition; and Sentence. Grantees may be required to provide data to PSO or a designated third-party evaluator.

Project Evaluation

Each application should clearly identify the goals of the project, including methods for evaluating progress toward those goals. Additionally, recipients of funding under this announcement may be required to participate in a third-party evaluation funded by PSO and in improvement reviews performed by PSO program staff. Grantees must make good-faith efforts to follow recommendations by the evaluator and PSO staff – including recommended project modifications – as a condition of ongoing funding.

Trauma Informed Response

Each application should include proposed strategies to ensure that individuals experiencing commercial sexual exploitation receive a trauma informed response.

Diversion Programs (CSEP)

Applicants seeking to implement diversion programs must provide a detailed overview of the proposed diversion structure, including: program goals; target population; method of entry/point of contact; type of intervention/service; completion criteria; impact on a participant's criminal record; and any other critical details. **Applicants should also provide baseline data on prostitution-selling offenses for at least one prior year**, including (at a minimum): the number of prostitution-selling arrests by age and gender; and a breakdown of case dispositions for prostitution-selling cases.

Targeted Investigation and Prosecution

Applicants should describe how the proposed strategies will improve local investigations and/or prosecutions of sex buyers, traffickers, and/or other actors benefitting from the commercial sexual exploitation of people.

Applicants should also provide baseline data on prostitution and sex trafficking related arrests for at least one prior year, including (at a minimum): the number of arrests by age, gender, and offense; and a breakdown of case dispositions by offense. Offense data should include (at a minimum): prostitution-buying; prostitution-selling; promotion of prostitution; aggravated promotion of prostitution; compelling prostitution; child sex trafficking; and adult sex trafficking.

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Activities that Compromise Victim Safety and Recovery

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

Polygraph Testing Prohibition

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2020, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within seven business days to the Criminal Justice Information System at the Department of Public Safety. By January 1, 2021, such reporting must take place within five business days.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Conversion to National Incident-Based Reporting System (NIBRS)

The Texas Department of Public Safety (DPS) has established a goal set by the Texas Legislature for all local law enforcement agencies to implement and report crime statistics data by using the requirements of the National Incident-Based Reporting System (NIBRS). Additionally, the Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to this federal deadline, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS. Financial grant assistance for transitioning to NIBRS may be available for your jurisdiction from the Public Safety Office.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226 (a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2021 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Frances Desmond

Enter the Address for the Civil Rights Liaison:

Office of the County Judge 301 Jackson St Richmond, Texas 77469-3108
Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:
(281) 341-8608

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

This project is to fund two a criminal investigative analyst and a criminal investigator in the Fort Bend County District Attorney's Office Child Abuse Division, who will work on investigations involving child exploitation and child sex trafficking. Fort Bend County is one of the fastest growing counties in Texas, estimated to reach one million residents by 2022. Due to its proximity to the Texas-Mexico border, the US 59 corridor, and the well-known "track" of roadway walked nightly by victims, Fort Bend County is perfectly positioned to see its citizens fall victim to the epidemic of human trafficking. Houston, parts of which are located inside of Fort Bend County, is a well-known hub for human trafficking due to the lack of zoning, international tourism, and ethnic diversity. In 2018, the National Human Trafficking Hotline received 26,727 calls related to the Houston area; 7,621 of which were human trafficking cases and all of which required investigation. The State of Texas ranked second only to California in the number of Human Trafficking tips received by the hotline. Despite this, the investigation and prosecution of human trafficking and related offenses in the Fort Bend County area has been historically uncommon due to a lack of referrals from local law enforcement agencies. The Fort Bend County District Attorney's Office seeks to fill that void by becoming the primary Fort Bend County law enforcement contact and investigating agency for human trafficking and related offenses. The Fort Bend County District Attorney's Office seeks to address modern-day trafficking by utilizing investigative techniques centered around obtaining modern-day evidence derived from cellular telephones, social media, and geolocation data. The goal is to eradicate networks of traffickers and obtain convictions without relying on victim testimony. The Fort Bend County District Attorney's Office also seeks to confront the "supply and demand" side of human trafficking by prioritizing the identification and prosecution of sex buyers. Focusing on the identification and prosecution of sex buyers will reduce the demand for commercial sex and eliminate profitability for third-party beneficiaries, i.e., pimps and traffickers. By creating a team-oriented approach with prosecutors, criminal investigators, and a criminal intelligence analyst working together, we can more efficiently identify and prosecute traffickers without putting the onus on the victims at trial, allowing the victims to focus on recovery so they are less likely to end up back in a trafficking situation.

Problem Statement :

Prosecutors cannot typically rely on traditional prosecution methods in cases involving trafficking or trafficking related offenses. In many of these cases, the victim is unwilling to testify against his/her trafficker due to fear or trauma. In other cases, it may be difficult to establish the necessary elements of force, fraud, or coercion sans physical evidence and a jury uneducated in grooming and trauma bonds. We propose implementing a modern-day prosecution solution: seeking out modern-day evidence. Research supports our conclusion that today's traffickers use the Internet almost exclusively to conduct business. This includes recruiting and grooming victims, advertising sexual conduct, communicating with victims, communicating with co-actors, taking and disseminating photographs, communicating with "clients," and arranging transportation. By drafting search warrants for cellular telephones, geolocation data, and social media accounts, we can obtain crucial evidence in the form of communications, photographs, and location data, while removing the necessity of victim cooperation from the equation. Additionally, this method does more than ameliorate the problem of victim testimony; it also seeks to identify and destroy an entire network of traffickers. Having access to a trafficker's cellular telephone and/or social media gives law enforcement critical insight into everyone involved in a trafficking scheme, from the driver to the photographer to the client. Identifying and prosecuting each individual involved in the scheme not only makes the underlying case stronger, but it can also provide the victim reassurance that there is no one left to retaliate against him/her if they cooperate with law enforcement. Conducting large-scale, long-term, technology-forward investigations takes considerable time and investment. Identifying relevant social media accounts takes time (sometimes weeks, depending upon the available information) and training. Cellular telephone forensic reports and returns from social media accounts are typically comprised of thousands of pages. We are requesting funds for a criminal intelligence analyst to assist with managing this part of the workload (i.e., data mining of all available systems to gather and retrieve information, including social media accounts, and surveillance support). We have identified a free, five-week training course provided by the Texas Department of Public Safety that will provide an analyst with all instruction needed to be successful. On that same note, search warrants detailing such investigations are often a minimum of 30 pages and can take half a day or longer to draft. Locating and interviewing victims identified during the investigation, and ensuring that they are provided with appropriate resources, can take days or weeks. Jail calls range to up to 20 minutes per call and individuals typically

make multiple calls per day, every day. We are requesting funds for a criminal investigator to assist with this part of the workload (i.e., drafting search warrants, locating and interviewing victims and witnesses, responding to tips from the National Human Trafficking Hotline, listening to jail calls, coordinating with the analyst and prosecutors, and assisting with proactive investigations). Finally, we recognize that sex-trafficking is demand motivated. To that end, we are dedicated to prioritizing the prosecution of sex buyers. From 2018 to 2019, Fort Bend County District Attorney's Office saw a large increase in the number of sex buyers prosecuted by our office, from one case referred in 2018 to 23 cases filed in 2019. In 2020, our office would like to conduct at least two additional undercover operations dedicated to identifying and prosecuting sex buyers, with the goal of reducing sex trafficking in our county by reducing demand. We are requesting funds for a criminal investigator to assist with this part of the workload.

Supporting Data :

In January of 2019, the Fort Bend County District Attorney's Office made combating the human trafficking epidemic a priority. As a result, we have seen a significant increase in the number of cases both filed and accepted for prosecution in our office. In 2018, 23 prostitution cases were filed against individuals designated as sellers. Of those cases, only 9 were prosecuted. In 2019, 32 cases were filed against individuals designated as sellers; however 27 of those cases were prosecuted. This increase in the number of cases prosecuted reflects a positive change in investigatory practices made by local law enforcement agencies at the behest of the Fort Bend County District Attorney's Office. With regards to cases involving sex buyers, in 2019 the Fort Bend County District Attorney's Office saw a large increase in the number of sex buyers (from one case referred in 2018 to 23 cases referred in 2019) prosecuted by our office; 100% of the cases filed were accepted for prosecution. Ninety-five percent of buyer cases filed in 2019 were the result of proactive investigations conducted by the Fort Bend County District Attorney's Office. We also saw a notable increase in the number of Human Trafficking and related cases (compelling, promotion, and smuggling) filed and accepted for prosecution in our office. In 2018, six out of seven referred cases were accepted for prosecution. In 2019, 12 out of 15 referred cases were accepted for prosecution, a 100% increase. The Fort Bend County District Attorney's Office was either the lead investigative agency or provided major assistance in all but one case. Two of the cases filed in 2019, in which four victims under the age of 19 were identified, came from implementing the innovative investigative tactics discussed herein. This long-term, technology-intense investigation involved over fourteen search warrants and tens of thousands pages of social media returns. The evidence obtained led us to identifying additional suspects and victims, and will result in the filing of additional cases and/or upgrading charges. This particular investigation demonstrates the specialized methods and model we have adopted, and intend to continue using with the assistance of this grant. In July of 2019, the Fort Bend County District Attorney's Office, as the primary investigator of human trafficking related offenses in the county, conducted a three-week long undercover operation, the results of which exemplified the current need for additional personnel. As a result of that operation, sixty-four individuals were arrested, including 24 sex buyers and six pimps. Additionally, two juveniles were rescued. While local law enforcement agencies and social service organizations participated during the operation, the Fort Bend County District Attorney's Office was solely responsible for all follow up investigation. Due to a lack of personnel, the Fort Bend County District Attorney's Office had to refer four follow up investigations into individuals suspected of human trafficking but arrested on drug charges to other outside agencies.

Project Approach & Activities:

The Fort Bend County District Attorney's Office seeks to address modern-day trafficking by utilizing investigative techniques centered around obtaining modern-day evidence, such as cellular telephones, social media, and geolocation data, with the goal of eradicating networks of traffickers and obtaining convictions without relying on victim testimony. We seek to introduce a team-oriented approach to investigating and prosecuting human trafficking, with collaboration between prosecutors, criminal investigators, and a criminal intelligence analyst. We are requesting funds to employ a criminal intelligence analyst, who will use both open source and law enforcement databases to gather information on suspects and victims. This may include obtaining and reviewing prior offense reports, prior bond paperwork, jail communications, CPS records, social media accounts, and other relevant information. This will require daily case review and follow up because social media platforms allow users to post temporary content; for example, if we are watching a suspect's Instagram account, they may post to their Instagram Story, which is only available to view for 24 hours after it is posted. Information gathered by the criminal intelligence analyst will be documented and saved for both current and future investigations, and to build a database of information that can be used to identify other networks of traffickers. The analyst will also be responsible for developing contacts at other agencies, including in contiguous counties, to ensure we are using resources responsibly and to identify and address overlaps in investigative targets as early as possible. The analyst will also assist the investigator with any review of forensic reports from cell phone search warrants, information obtained from social media account returns, jail communications, and other evidentiary material. We are requesting funds to employ a criminal investigator. The investigator will review information compiled by the criminal intelligence analyst, draft search warrants, conduct interviews, set up medical and sexual assault examinations, set up forensic interviews of victims at our local Children's Advocacy Center, request grand jury subpoenas and provide testimony in court for bond hearings and trials. The investigator will also follow up on leads that develop from search warrant returns. For example, a social media search warrant may identify the social media account of another individual who was being sexually exploited. The investigator would then follow up with a preservation letter for that new account and draft a second search warrant for that individual's account. The investigator may also work in an undercover capacity in order to effectuate the rescue of identified victims. The

criminal investigator, criminal intelligence analyst, and prosecutors will continuously update one another regarding developments in each case, so that tasks can be delegated efficiently and evidence reviewed thoroughly. This team approach will ensure that all investigations are thorough from start to finish, and result in convictions for traffickers and recovery and justice for victims.

Capacity & Capabilities:

Human Trafficking is currently handled out of the Child Abuse Division of the Fort Bend County District Attorney's Office, which consists of a Chief, Deputy Chief, and seven felony prosecutors. Prior to January 2019, Human Trafficking and related cases were handled within other divisions and no single individual was responsible for handling human trafficking cases. In January of 2019, the Human Trafficking caseload was added to the Child Abuse Division, and assigned to the two felony prosecutors assigned to prosecute child exploitation cases. Additionally, the Fort Bend County District Attorney's Office employs one investigator who is assigned to the Human Trafficking Rescue Alliance (HTRA). That investigator is responsible for all human trafficking related investigations occurring in Fort Bend County. The Human Trafficking Rescue Alliance (HTRA) is a collaboration of local, state and federal law enforcement agencies working together with area social service organizations. In 2019, the Fort Bend County District Attorney's Office executed a Memorandum of Understanding renewing our commitment to HTRA. This membership allows us to partner and share resources with a variety of agencies, including the FBI, Department of Justice, Department of State, and victim resource agencies such as YMCA International, United Against Human Trafficking, and the Landing, among others. With HTRA, we have access to personnel needed to conduct proactive investigations targeted at identifying and rescuing victims of trafficking, as well as identifying and prosecuting sex buyers and pimps. However, this alliance does not provide resources for the follow up investigation that is required in each case. Additional personnel will allow us to conduct the necessary follow up in an efficient manner and identify additional perpetrators. Our partnership with the other members of HTRA also ensures that victims and potential victims encountered during proactive operations receive a trauma-informed response and subsequent care. Social service organizations are always present on scene during these operations to give immediate assistance to victims and potential victims, including arranging medical care and finding housing. Our goal of moving toward technology-based investigations also ensures that victims can continue to focus on their needs, rather than the stress, worry, and fear that comes with eventual prosecution. The Fort Bend County District Attorney's Office also has a long standing relationship with Child Advocates of Fort Bend. Since 1996, the District Attorney's Office has been part of a multi-disciplinary team collaboration with the Children's Advocacy Center (CAC) branch of that organization, local law enforcement agencies, the Department of Family and Protective Services, and medical and mental health care providers. The CAC provides trauma informed forensic interviews, as well as therapy services for children, youth, and caregivers. The CAC also provides family advocates and court advocates for child victims. Our CAC assists officers with coordination of acute and non-acute sexual assault examinations for children and youth, and provides out-sourced therapy and social service referrals for clients as needed. The CAC is the Office of the Governor's designated Care Coordination Agency for child victims of human trafficking in Fort Bend County. The Fort Bend County District Attorney's Office is also a member of the Houston Metro Internet Crimes Against Children (ICAC) Task Force, a network of state and federal law enforcement agencies in the Southern District of Texas who are involved in proactive and reactive investigations and prosecutions of persons involved in child abuse and exploitation involving the internet. Our strong ties with the Houston Metro ICAC Task Force has allowed for collaboration in cases where juvenile victims were exploited on the internet as part of the commission of a Human Trafficking offense. The Fort Bend County District Attorney's Office is also a member of our local coalition in the fight against Human Trafficking, the Fort Bend County Human Trafficking Task Force. The Fort Bend County Human Trafficking Task Force connects and empowers services providers, law enforcement agencies, and stakeholders to prevent, detect, and dismantle human trafficking in Fort Bend County. Membership in the Fort Bend County Human Trafficking Task Force, which meets quarterly, allows us to have regular contact and conversations with other county agencies, including Fort Bend County Juvenile Probation, Behavioral Health Services, the Office of the County Judge, the Fort Bend County Attorney's Office, as well as other interested parties including Access Health, the George Foundation, and Child Advocates of Fort Bend.

Performance Management :

In 2019, the Fort Bend County District Attorney's Office conducted one undercover operation that was wildly successful. With additional personnel, we hope to conduct at minimum three proactive operations during the grant period. We intend to use information obtained during the operations as a starting point for long-term, in-depth, technology-focused investigations dedicated to eradicating networks of traffickers. The very nature of such investigations contemplates a lengthy time period; therefore, our measure of success is one of quality versus quantity. As a member of HTRA, we are already subject to data collection requirements and reporting standards on a quarterly basis, at which point we are able to evaluate the success of the project and make any adjustments needed.

Target Group :

We expect to identify and rescue youthful victims of human trafficking and sexual exploitation in Fort Bend County (and/or those who have a nexus to Fort Bend County), and seek to provide them with referrals necessary to facilitate their recovery as healthy and productive citizens. We also expect to identify perpetrators who engage in human trafficking and related offenses to hold them accountable for their crimes through aggressive prosecution.

Evidence-Based Practices:

In a 2015 study conducted by Thorn, in collaboration with Texas Christian University, 260 survivors of domestic minor sex trafficking provided information on recruiting practices, experiences in the life, technology use, advertising, interactions with buyers, and prosecution. When asked about the role technology played in trafficking, 63% reported communicating online with their trafficker, 57% reported that their trafficker purchased a cellular telephone for them to use, and 75% reported their trafficker used social media and "apps" regularly. The Thorn study found that, as of 2015, the most common sites accessed by traffickers were Facebook, Instagram, Snapchat, Tagged, MeetMe, MocoSpace, and Twitter. Additionally, the Thorn survey found that online advertising was also increasing at an alarming rate: only 38% of those who were trafficked prior to 2004 were advertised online, compared to 75% of those who were trafficked post 2004. In 2018, the Ohio Attorney General's Human Trafficking Commission commissioned a study into how social media is used to contact, recruit, and sell children for sex. The study, which was conducted by the University of Toledo Human Trafficking and Social Justice Institute, found that social media not only allows a trafficker to have access to multiple vulnerable potential victims at once, but that social media allows a trafficker to mask traditional clues that they are a potentially dangerous individual. The research confirms what we have seen in our investigations – that social media and cellular telephones are important tools of the trade in the trafficking world. Having trained personnel to locate social media sites, draft search warrants, and review information and evidence obtained from social media search warrant returns and cellular telephone forensics is imperative to obtaining additional information that will not only lead to successful prosecutions, but may lead to additional suspects and/or victims. References: Bouche, Vanessa, The Role of Technology in Domestic Minor Sex Trafficking, Texas Christian University, January 2018; Miller, Dan, Study Details Link Between Social Media and Sex Trafficking, Forensic Magazine: Rockaway, October 8, 2018.

Project Activities Information**Introduction**

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Targeted Investigation and Prosecution (CSEP)	100.00	The Fort Bend County District Attorney's Office seeks to address modern-day trafficking by utilizing investigative techniques centered around obtaining modern-day evidence, such as evidence derived from cellular telephones, social media, and geolocation data, with the goal of eradicating networks of traffickers and obtaining convictions without relying on victim testimony. We seek to introduce a team-oriented approach to investigating and prosecuting human trafficking, with collaboration between prosecutors, criminal investigators, and a criminal intelligence analyst.

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of human trafficking/exploitation cases investigated by the unit/division benefiting from the grant.	138
Number of human trafficking/exploitation cases referred for prosecution.	78
	38

Number of individual exploiters criminally charged for a human trafficking related offense.	
Number of individual exploiters criminally charged for any offense.	43
Number of potential victims within human trafficking/exploitation cases investigated by the unit/division benefiting from the grant.	22

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of cases against exploiters dismissed or acquitted.	0
Number of cases against exploiters resulting in a deferred adjudication.	10
Number of cases against exploiters resulting in a felony conviction.	5
Number of cases against exploiters resulting in a misdemeanor conviction	20
Number of individuals arrested for a human trafficking/exploitation related incident resulting from the project activities.	50

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL

Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the appropriate response:

- ☒ Yes
☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

For a lease contract of this size the grantee submits a purchase order to our purchasing department who is tasked with ensuring the lease follows county and statutory guidelines, in cooperation with the County Attorney. Invoicing, payments, and compliance issues will be handled by the Fort Bend County Auditor's Office.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- ☐ Yes
☒ No
☐ N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2019

Enter the End Date [mm/dd/yyyy]:

9/30/2020

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

2143341

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

8086205

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2018

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- ☐ Yes
☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- ☐ Yes
☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- ☐ Yes
☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

☐ Yes
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

☐ Yes
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes
☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes
☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Certified Peace Officer - Police Department	Title: Criminal Investigator . Employee Name: To be hired if grant approved, currently unknown. Job Description: Investigator to work on human trafficking and child exploitation cases. Investigator will be responsible for conducting and assisting with undercover operations dedicated to identifying and rescuing victims of human trafficking and child exploitation. Investigator will be	\$149,478.00	\$0.00	\$0.00	\$0.00	\$149,478.00	100

		responsible for following up and obtaining additional digital evidence, including geolocate, social media, and cellular telephone evidence to identify networks of traffickers. . Total Salary and Fringe: \$149,478.00 (for 18 month period)						
Personnel	Analyst (e.g., crime, crime scene investigators, forensic, crime laboratory, etc.)	Title: Criminal Intelligence Analyst. Employee Name: To be hired if grant approved, currently unknown. Job Description: The criminal intelligence analyst will be responsible for working with human trafficking investigators and prosecutors to obtain additional information on individuals suspected of human trafficking and child exploitation utilizing open source and law enforcement databases. The criminal intelligence analyst will create a database of information learned from reviewing jail calls and search warrant returns, and maintain communication with contiguous counties in order to quickly and effectively locate victims, traffickers, and evidence.. Salary and fringe benefits: 124,090.00 (for 18 month period)	\$124,090.00	\$0.00	\$0.00	\$0.00	\$124,090.00	100
Contractual and	Vehicle Transportation-	Government Lease Vehicle (Mid-size	\$12,600.00	\$0.00	\$0.00	\$0.00	\$12,600.00	0

Professional Services	Related Services	SUV) through Enterprise for 18 months, at a rate of \$700 per month (government rate)						
Travel and Training	In-State Registration Fees (Training)	Fee for Criminal Intelligence Analyst and Human Trafficking and Child Exploitation Investigator to attend the Crimes Against Children Conference in Dallas, Texas from August 10 - 13, 2020. Investigator and analyst will benefit from the conference by learning ways to identify traffickers who do not meet their victims, obtaining advanced training on social media applications used to lure victims, and network with state and federal law enforcement and analysts in other jurisdictions. The 2019 conference had multiple case studies and workshops specific to human trafficking and social media. Fee is for registration and attending the conference, which is \$600 each if registered and paid by June 6, 2020.	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0
Supplies and Direct Operating Expenses	DVD System and Accessories (\$5,000 or less per unit)	CDROM2GO.COM Accutower DVD Duplicator Burner SKU E78023	\$139.00	\$0.00	\$0.00	\$0.00	\$139.00	0
Supplies and Direct Operating Expenses	Specialized Audio-Visual System and Accessories (\$5,000 or less per unit)	Galls Stream Light Stinger LED with AC-DC Charger, Item #FL622 and other investigative audio/visual	\$3,670.00	\$0.00	\$0.00	\$0.00	\$3,670.00	0

		equipment for vehicle						
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	iPhone 11 for Human Trafficking Investigator and Criminal Intelligence Analyst (\$100 each at government rate)	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Cell phone plan for Human Trafficking Investigator and Criminal Intelligence Analyst (\$60 per month each at government rate for 18 months)	\$2,160.00	\$0.00	\$0.00	\$0.00	\$2,160.00	0
Supplies and Direct Operating Expenses	Laptop System and Accessories (\$5,000 or less per unit)	For Human Trafficking Investigator and Criminal Intelligence Analyst: Dell Latitude 5500 laptop with accessories (carrying bag, cords) at government rate (\$1,206.96) and Dell monitor (\$203.99) at government rate	\$2,821.90	\$0.00	\$0.00	\$0.00	\$2,821.90	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Investigator Ballistic Vest Level 3A	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Avaya desk phone for Human Trafficking Investigator and Criminal Intelligence Analyst (\$350.00 each at government rate)	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Bookcase and file cabinet for Human Trafficking investigator and Criminal Intelligence Analyst - Government rate (\$200 each bookcase, \$360 each filing cabinet)	\$1,120.00	\$0.00	\$0.00	\$0.00	\$1,120.00	0

Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Desk for Human Trafficking Investigator and Criminal Intelligence Analyst - Government rate from Carol's Office Furniture (\$1,300 each desk)	\$5,100.00	\$0.00	\$0.00	\$0.00	\$5,100.00	0
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Chairs for Criminal Intelligence Analyst and Human Trafficking Investigator (4 guest chairs at \$175 each, 2 executive chairs at \$500 each) at government rate	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Credenza for Human Trafficking Investigator and Criminal Intelligence Analyst from Carol's Office Furniture (government rate, \$1,250.00 per credenza)	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
Supplies and Direct Operating Expenses	Photographic Equipment and Accessories (\$5,000 or less per unit)	Digital Camera	\$295.55	\$0.00	\$0.00	\$0.00	\$295.55	0

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$12,600.00	\$0.00	\$0.00	\$0.00	\$12,600.00
Personnel	\$273,568.00	\$0.00	\$0.00	\$0.00	\$273,568.00
Supplies and Direct Operating Expenses	\$21,006.45	\$0.00	\$0.00	\$0.00	\$21,006.45
Travel and Training	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$308,374.45	\$0.00	\$0.00	\$0.00	\$308,374.45

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then upload the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements.	2/13/2020 11:44:16 AM	2/25/2020	Yes	No

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