

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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[www.dps.texas.gov](http://www.dps.texas.gov)



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COMMISSION  
STEVEN P. MACH, CHAIRMAN  
A. CYNTHIA LEON  
JOSE H. STODGHILL

County Judge  
Received

JAN 22 2020

January 14, 2020

Fort Bend County  
ATTN: Robert E. Hebert  
301 Jackson Street  
Richmond, TX 77469-

## Second Notice

Dear Robert E. Hebert

On October 01, 2019 the Texas Department of Public Safety (DPS) sent a letter to Fort Bend County (G400) stating DPS is conducting an audit of driver record information disclosed by companies under the Agreement for Release of Driver Records to Governmental Entities.

This audit is to ensure Fort Bend County (G400) is complying with the agreement originally signed on 8/20/2014 certifying compliance with state and federal law, including the federal Driver Privacy Protection Act of 1994, as amended by PL 106-69 (18 USC §2721 et seq.).

To comply with this audit, you are required to submit a report to the Department detailing any driver record information obtained from DPS that was released to any person outside of your organization for the month of October 2018. For each person your company has released information to, you are to include in your report the following information:

- The name of the person that the driver record information was provided to
- The date the information was released
- The permissible purpose for which it was released
- A copy of the written agreement between your company and the organization to which the record(s) were released

Fort Bend County (G400) is required to submit the list in an Excel format and the third party agreement in PDF format on a CD, DVD or USB flash drive within 60 days from the date of this letter. If you did not release information outside your agency for the month of October 2018 you may submit an email to [OnlineServices\\_DR\\_Audit@dps.texas.gov](mailto:OnlineServices_DR_Audit@dps.texas.gov) stating such. The email must be sent from the individual who signed the contract. Failure to respond to this audit will result in the termination of the Agreement for Release of Driver Records Database to Governmental Entities between Fort Bend County (G400) and DPS. Mail the requested information to:

Texas Department of Public Safety  
Online Services/ Esther Vasquez  
PO Box 4087  
Austin, TX 78773

Should you have any questions or concerns please contact Online Services at [OnlineServices\\_DR\\_Audit@dps.texas.gov](mailto:OnlineServices_DR_Audit@dps.texas.gov) or 512-424-5967. Your cooperation is greatly appreciated.

Respectfully,

Manager  
License and Record Service