

FORT BEND COUNTY TRAVEL AUTHORIZATION

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Fort Bend County:

Kara-Lea Roberts

DATE OF DEPARTURE: Monday, June 8, 2020

DATE OF RETURN: Thursday, June 11, 2020

DESTINATION: Atlanta, Ga

PURPOSE OF TRIP: ICAC National Conference

MODE OF TRANSPORTATION: Airline

FUNDING SOURCE: reimbursement from Houston Metro ICAC Task Force

DEPARTMENT HEAD APPROVAL:

David Marcavele, Chief

Name & Department

DATE:

2-21-20

Signature

APPROVED COMMISSIONERS COURT:

Presiding Official

Date

(Emergency Approval:

Date: