



HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge KP George
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner Ken DeMerchant

From: Kathy Novosad, PHR
Sr. Human Resources Generalist

Subject: Statement Regarding Rehire of Former Employee

Date: February 24, 2020

As provided by the Fort Bend County Employee Information Manual Policies 406 and 510, Human Resources has obtained a properly completed Form 406A, Statement Regarding Rehire of Former Employee. Human Resources has reviewed the circumstances regarding the separation and rehire of the individual, secured the signature of the hiring manager and the former employee, and finds the rehire to be in compliance with County policies.

Former Employee: Hailey Duncan
Termination Date: December 19, 2014
Rehire Date: March 9, 2020

If you have any questions regarding this rehire, please contact Kathy Novosad (x8624), or Beatrice Galan (x3336) in Human Resources.