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Agency Name: Fort Bend County
Grant/App: 4053401 **Start Date:** 10/1/2020 **End Date:** 9/30/2021

Project Title: Misdemeanor Mental Health Court: Keys to Success
Status: Application Pending Submission

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
746001969

Application Eligibility Certify:

Created on:2/12/2020 3:06:09 PM By:M Connie Almeida

Profile Information

Applicant Agency Name: Fort Bend County
Project Title: Misdemeanor Mental Health Court: Keys to Success
Division or Unit to Administer the Project: Behavioral Health Services
Address Line 1: 301 Jackson Street
Address Line 2:
City/State/Zip: Richmond Texas 77469
Start Date: 10/1/2020
End Date: 9/30/2021

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Fort Bend
Counties within Project's Impact Area:

Grant Officials:**Authorized Official**

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City: Richmond, Texas 77469
Phone: 281-341-8608 Other Phone: 281-633-7769
Fax: 832-471-1858
Title: The Honorable
Salutation: Judge
Position: County Judge

Financial Official

Name: Robert Sturdivant
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Position: County Auditor

Project Director

Name: M Connie Almeida
Email: connie.almeida@fortbendcountytexas.gov
Address 1: Fort Bend County, Behavioral Health Services
Address 1: 301 Jackson St., Suite 520
City: Richmond , Texas 77469
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Fax: 281-238-0218

Title: Ms.
Salutation: Dr.
Position: Director of Behavioral Health Services

Grant Writer

Name: M Connie Almeida
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Phone: 281-238-3079 Other Phone: 281-238-3078
Fax: 281-238-0218
Title: Ms.
Salutation: Dr.
Position: Director of Behavioral Health Services

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide services to all others
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 746001969
Data Universal Numbering System (DUNS):

Narrative Information**Introduction**

The purpose of this funding is to support specialty court programs as defined in Chapter 121 and Chapter 129 of the Texas Government Code.

Please read the funding announcement for program rules and application guides, available on the [eGrants Calendar](#) page. Additionally, you should review the *Guide to Grants* available on the [PSO Resource for Applicants and Grantees webpage](#) for information and guidance related to the management and use of grant funds.

Use the space provided below to describe your project. For help with your narrative, see PSO's Developing a Good Project Narrative [Guide](#).

Note: Do not upload attachments with further information unless specifically instructed to do so.

Program-Specific Questions**Specialty Courts - Participant Fees**

Does this specialty court collect participant fees pursuant to Sec. 123.004 of the Texas Government Code?

Yes

No

If yes, what is the current dollar amount charged to participants?

0

In the last fiscal year, how many participants were charged a fee?

0

Of those participants charged, how many paid the fee?

0

Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

Constitutional Compliance

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

Information Systems

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

Program Income

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure PSO approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after PSO's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless PSO authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the PSO award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

Twelve-Step Programs

Grant funds may not be used to support or directly fund programs such as the Twelve Step Program which courts have ruled are inherently religious. OOG grant funds cannot be used to support these programs, conduct meetings, or purchase related materials.

Criminal History Reporting

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2020, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within seven business days to the Criminal Justice Information System at the Department of Public Safety. By January 1, 2021, such reporting must take place within five business days.

Uniform Crime Reporting (UCR)

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

Conversion to National Incident-Based Reporting System (NIBRS)

The Texas Department of Public Safety (DPS) has established a goal set by the Texas Legislature for all local law enforcement agencies to implement and report crime statistics data by using the requirements of the National Incident-Based Reporting System (NIBRS). Additionally, the Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to this federal deadline, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS. Financial grant assistance for transitioning to NIBRS may be available for your jurisdiction from the Public Safety Office.

Specialty Court Certifications

If the applicant is a specialty court operated under Ch. 121 of the Texas Government Code, the following certifications apply:

1. The specialty court will develop and maintain written policies and procedures for the operation of the program.
2. The applicant will submit a copy of any project evaluations, evaluation plans, recidivism studies, or related reports that are completed during the grant period to CJD.

Adoption of Adult Drug Court Best Practice Standards

Applicants operating an adult drug court certify that they are working towards full compliance with and adoption of Vol. I & II of the Adult Drug Court Best Practice Standards by the deadline of August 31, 2019 set by the Texas Judicial Council.

Compliance with State and Federal Laws, Programs and Procedures

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226 (a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2021 or the end of the grant period, whichever is later.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Frances Desmond

Enter the Address for the Civil Rights Liaison:

301 Jackson St., Richmond, TX 77469-3108

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

281-633-7769

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

X I certify to all of the application content & requirements.

Project Abstract :

Fort Bend County judiciary and criminal justice partners have worked collaboratively for the past decade to reduce the number of individuals with mental illness in our jail; to reduce recidivism and to connect individuals with mental illness (MI) and co-occurring mental illness and substance abuse (CMISA) with the needed services and supports to improve their functioning. Working together we have developed processes and services to better identify, treat and "process" defendants with MI and CMISA; including the mental health courts. Fort Bend County has had misdemeanor mental health and felony mental health courts that have been operational since 2009. Mental health courts are specialized court dockets that use a problem-solving approach to develop judicially supervised, individualized community-based treatment plans for defendants participating in the courts. The primary goal of these courts is to provide an effective and accountable response by the criminal justice and provider system that breaks the cycle of criminality. The requested funding will support the enhancement of the Misdemeanor Mental Health Court (MMHC) by increasing timely mental health and substance abuse assessments, mental health and substance

abuse treatment, peer support recovery services, housing, transportation and employment supports. Through our experience, we have recognized the increased complexity of cases including the CMISA, the lack of transitional services and supports, lack of available housing, the lack of employment and community supports, and the lack of trauma focused services. These additional services and supports are designed to enhance the MMHC to: 1) enroll an increased number of participants in a timely manner; 2) reduce recidivism; 3) expedite the evaluation of charges; and 4) improve functioning of participants (e.g., stable and safe living environment, linkage to services, and reduction in hospitalizations).

Problem Statement :

MI and CMISA for individuals involved with the justice system is a significant public health safety problem for both the individual and the justice system. Up to 75% of individuals involved with the justice system have discernable mental illnesses, substance abuse disorder, specifically opioids, and/or behavioral difficulties (Abram et al., 2003; Shuflet et al., 2006; Wasserman et al., 2010), which puts them at risk of ongoing functional impairment and continued justice system involvement (e.g., police, courts, and/or probation) (Colwell et al., 2012; Wu et al., 2010; Yampolskaya et al., 2012). Unfortunately, the MI/CMISA needs of justice involved individuals often remain unidentified or assessed and/or under or untreated (Schubert et al., 2011; Yampolskaya et al., 2012), resulting in longer involvement with the justice system, poorer performance measures across the system, and poorer individual outcomes. Fort Bend County (FBC), Texas was the fastest-growing large county in the United States (U.S.) from 2013-2016. Between 2010 and 2017, Fort Bend County grew 30.8%, to a population of 764,828 (2017 Census Bureau data). In FBC, 22% of households are 'Asset Limited, Income Constrained, and Employed' (ALICE) and an additional eight percent are at or below the federal poverty level. FBC is also one of the most ethnically diverse counties in America, and the most diverse in Texas, with over 100 languages spoken, and the population is almost equally split between the four largest ethnic groups (The Kinder Institute for Urban Research, 2018 35% White; 24% Hispanic; 21% Black; 19% Asian). In 2018, the average daily population of the FBC Jail was 958 individuals; 19% of those were identified as having a mental illness. In 2019, the County Jail's percentage of individuals with mental illness increased from an average of 19% for 2018 to 38% in 2019 (total population in 2019 was 858). Although the total jail population decreased by approximately 10% from 2018 to 2019, the mental health population during the same period doubled. Overall, males represent 87.7% of the jail population with MI/CMISA and females represent 12.3% of the FBC jail population with MI. Several factors may be contributing to this including better identification of mental illness during booking and at magistrate. FBC Behavioral Health Services department works closely with the jail and courts and tracks the number of mental health/ intellectual developmental disability assessments ordered. Since the initiation of the tracking process in August of 2018 we have seen a gradual increase in the number of defendants identified with mental illness by magistrate court. Defendants with MI typically stay in jail three times as long for less violent crimes than those without MI. Many cycle through the system because of lack of supports needed in the community, lack of adequate treatment, and lack of understanding of legal system and its requirements. Mental health courts can assist with these and result in a reduction in recidivism. Mental health courts, according to Loong, Bonato, Barnsley, & Dewa (2019, p. 1074), have proven efficacious when lowering reoffending rates among individuals living with mental illnesses/conditions through various means including education and social services. Furthermore, mental health courts enable people with a MI to better navigate life by helping them understand the social and legal expectations of the communities they live in. According to Lowder, Desmarais & Baucom (2016), mental health courts interpret, train, and sensitize people with a mental health condition on the importance of being law-abiding citizens. Individuals with criminal records living with MI are even more scrutinized than others thus reinforcing the need for a healthy re-introduction into society at large (Loong et al., 2019). Lastly, Han & Redlich (2016) indicate that people with a MI can better recuperate if more purposefully integrated into their community. Mental health courts can play an important role in these processes.

Supporting Data :

The mental health population in the FBC Jail has significantly increased from 2018 (19%) to 2019 (38%) in spite of several initiatives including implementation of a Crisis Intervention Team, operated by the FBC Sheriff's Office, expansion of the FBC Mental Health Public Defender's Office and recovery and reintegration services through the county's behavioral health services department. Several defendants were referred to MMHC in 2019; a total of 160 defendants (corresponding to 217 cases) were referred; yet only 34 were accepted; an additional 9 were transferred by the probation department. The most common reasons for rejection include no link between offense and mental illness and not sufficient information about the MI. Some individuals although accepted later choose to not participate and/ or defense attorney does not follow-up. The recidivism rates for the individuals referred is unavailable at this time due to the lack of staff capacity to further track these numbers. The MMHC team, under the leadership of Judge Cristopher Morales, met in late 2019 to review the data, review and revise eligibility criteria, admission processes, sanctions, incentives and services needed. In addition to revising policies and procedures for the MMHC, the team, under the direction of the Judge, will continue to meet regularly to program data and make adjustments as needed.

Project Approach & Activities:

Mental health courts allow for the rehabilitation of offenders. Mental health courts allow participants to get assistance, which helps them develop the required attitudes, skills, and behaviors to ensure that they lead a more fulfilling lifestyle with consideration to their own needs, preferences, and strengths. As noted by Hughes & Peak (2012), in these courts, there is a reinforcement of attention and development of the offender's strengths. The multi-disciplinary strategy allows for the creation of a therapeutic / problem-solving environment, consequently leading to increased motivation to respond to interventions focused on criminogenic influences. The MMHC works to implement evidence-based practices. Mental health courts are a more effective means of linking people with treatment services that the conventional court jails or systems. For instance, mental health courts can determine that the need for more access to health services is essential and that participants are more likely to adhere to treatment after a solid treatment plan is developed (Redlich & Steadman et al., 2006). Mental health courts are "specialized" court dockets that use a problem-solving approach to develop judicially supervised, individualized community-based treatment plans for defendant's participating in the court. The court team which includes the mental health public defender's office, the mental health division of the district attorney's office, and the mental health division of the CSCD as well as representatives from Fort Bend County Behavioral Health Services along with other mental health professionals work together to assess the needs and develop a plan. The MMHC focuses on individuals charged with misdemeanor crimes that also have MI. The MMHC follows the 10 essential elements, published by the Bureau of Justice Administration (2008) which include: 1) Planning and administration includes stakeholders from criminal justice, mental health, substance abuse and the community; 2) The target population is defined and takes into consideration public safety, treatment capacity as well as the relationship between the MI and the defendant's offense; 3) Timely participant identification and linkage to services ; 4) Terms of participation are clear, promote public safety, facilitate engagement in treatment, and provide for positive legal outcomes upon completion of program; 5) Informed Choice - Defendants fully understand requirements prior to agreeing to participation; 6) Treatment Supports and Services ; 7) Confidentiality ; 8) The court team receives specialized training and reviews and revises court processes as needed; 9) Criminal justice and mental health staff work together to monitor adherence to court requirements and make modifications as needed to promote public safety as well as the participants' recovery; 10) Data is collected and analyzed on a regular basis to evaluate processes and outcomes and data is use to guide program modifications. Data is also used to communicate program needs and success to stakeholders including funders. The MMHC provides court supervised behavioral health services, case management and supervision to adult offenders with a MI / CMISA as an alternative to traditional criminal sanctions. The MMHC is a "Problem-Solving" court provides intensive supervision, alcohol and drug testing, mental health treatment, case management, alcohol/ drug treatment, case management, peer supports, wraparound supports and immediate sanctions and incentives. Initially participants will be under weekly contact from members of the MMHC team and will include biweekly/ monthly court appearances and monitoring visit with supervision officers. Participants meet with a licensed mental health specialist (who also has experience with CMISA disorders and trauma) during the first court appearance. An initial plan of services will be developed, discussed and agreed upon by the participant and presented to the MMHC. This initial service plan will address mental health needs, substance abuse, medical, housing, employment, transportation, and social supports. Treatment options utilized by the MMHC will include: cognitive behavioral therapy, case management, social skills training, family psychoeducation, supported housing, supported employment, illness management & recovery, integrated dual disorders treatment, medications.

Capacity & Capabilities:

FBC has worked collaboratively with the courts, criminal justice system and behavioral health providers for the past 11 years through the Fort Bend Criminal Justice Mental Health Initiative. Representatives from CSCD, Fort Bend Judiciary, Fort Bend District Attorney's office, Criminal Defense attorneys, Texana Center, Fort Bend Sheriff's office, Fort Bend Regional Council on Substance Abuse, County Indigent Health Care, County Health and Human Services, Fort Bend Mental Health America, National Alliance for the Mentally Ill (NAMI), Emergency Management Services, Public Defenders office, County Judges' office, and County Attorney's office have come together to form the Fort Bend Criminal Justice Mental Health Initiative, coordinated by the FBC Department of Behavioral Health Services (BHS). The CJMH Initiative has met regularly and developed and implemented processes that address the needs persons with mental illness involved in the criminal justice systems. As a result of this community collaborative, FBC developed specialty mental health courts, processes for the early identification of MI when individuals are incarcerated, multidisciplinary team meetings in the jail , a Crisis Intervention Team (CIT) consisting of 10 specialty trained officers, a Recovery & Reintegration Program to support recovery and reduction in recidivism. Most recently our system to reduce the number of persons with mental illness in the jail and reduce recidivism has been enhanced by additional housing supports and a Stepping UP Initiative grant from the BJA. By working together and enhancing jail based mental health services, specialized legal representation, and supervision service, FBC has seen a reduction in the length of incarceration for person with mental illness; increased focus on diversion and post release services. Yet, we continue to struggle with the needs of those with mental illness who are also homeless or at risk of being homeless, those with complex trauma, and those with co-occurring substance abuse disorders. Recidivism continues to be a problem. The jail mental health population continues to increase. The MMHC was formed in 2009 in County Court at Law #1; under the Leadership of Judge Bud Childers. In 2015, Judge Christopher Morales assumed the leadership of the MMHC. During that time there has been a continued focus on expansion of services and supports for the defendants to ensure their success as well as public safety. The team consists of a Judicial leader, Judge Christopher Morales, prosecutor, public defender, supervision officer and mental health clinician(s). Additional team members include case management staff and substance abuse treatment providers. The MMHC recognizes that

timely identification of participants, identification of their needs and linking them to services is critical. Thus the MMHC will have a mental health clinician that will review defendant's needs and strengths and provide recommendations to the team during staffing and court. This will be done at the justice center in order to improve timeliness of treatment planning and linkage to services. Each of the team members has a different role; the Judge is the ultimate decision maker as well as the motivator. The Judge is responsible for holding the clients accountable for their behavior through the impositions of court ordered sanctions and incentives. The Judge is also responsible for holding the team members accountable for performing their roles in a timely and professional manner. The defense attorney primary responsibility is to ensure that the rights of the program participants remain protected. The prosecutor serves as the public representative of the community. Several of the team members have attended various trainings on specialty courts and mental health criminal justice initiatives. The team is familiar with "Ten Essential Elements of a Mental Health Court". Team members receive regular information about "best practices" for reducing the number of people with mental illness in our jail. Additional training will be provided to team members. Some of the Team members may attend NADCP annual Training Conference, since a high percentage of defendants with mental illness also have co-occurring substance abuse disorders and many of the principles for mental health problem solving courts are similar to those form drug courts. The MMHC projects on serving 50 new individuals during the FY 21. It is expected that 30 will successfully complete the program

Performance Management :

The goal of the MMHC is to reduce recidivism; improve connections to services and improve well-being. The population we work with often has a multitude of needs, including substance abuse and often a history of trauma, and services are often fragmented with limited accessibility, especially for those with no insurance. Thus the care must be appropriate to the clinical needs, gender sensitive and cultural competent and accessible. In addition, the participants needs to be engaged in the program and "invested". They need to be part of the treatment plan and planning. As noted early motivational interviewing is a valuable tool to use throughout the program. The program is designed to asses needs on a regular basis, monitor compliance, adjust services, supervision and conditions. The program will also focus on the criminogenic factors that often lead to re-arrest. These criminogenic risk factors include education / employment, family problems, criminal attitudes, housing, negative peers groups. The MMHC will enhance its data collection techniques to track recidivism rates for up to 1year after completion of the program. Analyses will examine the relationship between risk factors, mental illness and recidivism rates, In addition a follow-up process will be implemented at 1 month, 6 months and 12 months to include a phone call / or personal visit to evaluate job status, housing, employment, legal involvement and to assist with any ongoing needs. We recognize that post-program assistance / support is critical to prevent relapse. Persons with MI are often socially isolated and providing "post-graduate supports" is an essential component of the MMHC. The following measures will be tracked: number of defendants referred to the program, number admitted, reasons for denial, charges, MI/CMISA diagnoses, risk assessment, housing situation, employment, financial status, major medical conditions, access to food and transportation. Outcomes tracked will include: length in program, completion, reasons for non-completion, recidivism, length of incarcerations if any while in the program, housing upon discharge, financial status, access to food, employment, connection with mental health provider, connection with substance abuse provider and connection with medical provider. In addition, attendance and drug testing will be collected. Monthly team meetings will be held to review program stats and discuss any program changes that are needed. Dr. Almeida, Director of Behavioral Health Services, will oversee the performance management and share data with the team. Quarterly reports will be provided.

Target Group :

The target population for the MMHC is a defendant charged with a misdemeanor offense and a diagnosis of MI (e.g., schizophrenia, Schizoaffective Disorder, Bi Polar Disorder, Major Depressive Disorder, Post Traumatic Disorder). Individuals with CMISA will also be considered as well as those with intellectual developmental disabilities (mild). In addition, program participants need to be competent to stand trial. If an issue of competency should arise; they will be referred to FBC Behavioral Health Services for further evaluation by one of the licensed doctoral psychologist. To classify the risk level of the participants the program will utilize the TRAS, which will also assist in identifying criminogenic need and barriers to services. Potential MMHC participants who have historically experienced sustained discrimination or reduced opportunities because of their race, ethnicity, gender, sexual orientation, sexual identity religion or socioeconomic status will receive the same opportunities as other citizens to participate and succeed in the MMHC.

Evidence-Based Practices:

The MMHC is a collaborative problem-solving arm of the Fort Bend County Criminal Justice System in which probationers living with a mental illness adhere to a supervised program / and or plan that is monitored by the MMHC team. Mental health courts in the U.S. have identified several models that are based on empirics to assist in designing the assessment, treatment and monitoring services for defendants with MI/CMISA (Pew Charitable Trusts, 2008). Such models include the risk-need responsivity (RNR), cognitive behavioral therapy (CBT) and the integrated dual disorders treatment (IDDS). The above frameworks contribute significantly in the execution of evidence-based

interventions, as among them, Illness Management and Recovery (IMR), Therapeutic Communities (TCs) and assertive community treatment. These frameworks are employed in the design of behavioral health services for defendants with mental illness and significantly results in the reduction of criminal conducts. The IDDT approach is applied in consistency with evidence based practices that are formulated with non-justice settings (Torrey, Kennard, Eslinger, Lamb & Pavle, 2010). The model is vital in the incorporation of the mental health and substance abuse treatment services in similar programmatic settings as the services that are delivered by a set of skilled staff working on the disorders (Grella, Greenwell, Prendergast, Sacks & Melnick, 2008). The IDDT produces results that are more beneficial for individuals with CMISA. The RNR model highlights the significance of concentrating the limited correctional resources on defendants with high-risk recidivism as computed by controlled risk screening and risk evaluation instruments (Lurigio, 2011). The CBT relies on the conceptual connections between maladaptive cognitions, beliefs, and antisocial conduct, such as drug use. Examples of CBT interventions include formulating survival skills, solving problems and cognitive restructuring. Additionally, mental health courts utilize pre and post booking diversions, including CIT and specialized treatment-based COD courts to ensure offenders with COD under appropriate correctional services before being reintegrated into the community.

Project Activities Information

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Specialty Court - Mental Health	100.00	Provide court supervised behavioral health services, case management and supervision to adult offenders with a mental illness and / or co-occurring mental illness substance abuse as an alternative to traditional criminal sanctions. The MMHC is a "Problem-Solving" court provides intensive supervision alcohol and drug testing, mental health treatment, case management, alcohol/ drug treatment, case management, peer supports, wraparound supports and immediate sanctions and incentives. Initially participants will be under weekly contact from members of the MMHC team and will include biweekly/ monthly court appearances and monitoring visit with supervision officers. Participants meet with a licensed mental health specialist (who also has experience with co-occurring substance abuse disorders and trauma) during the first court appearance. An initial plan of services will be developed, discussed and agreed upon by the participant and presented to the MMHC. This initial service plan will address mental health needs, substance abuse, medical, housing, employment, transportation, and social supports. Treatment options utilized by the MMHC will include: cognitive behavior therapy, case management, social skills training, family psychoeducation, supported housing, supported employment, illness management & recovery, integrated dual disorders treatment, medications. In addition to improving access to needed evidence based interventions; attention will be given to trauma and medical needs as well as social determinants of health. Graduated sanctions including jail time are imposed by the court for program violations. Conversely, incentives are implemented for continued compliance accomplishments, and completion of the program. Sanctions and incentives may be revised as needed to meet program and participants' needs. The MMHC will meet at least monthly to review program data, discuss barriers to program implementation as well as services and develop strategies to address

CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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Measures Information

Objective Output Measures

OUTPUT MEASURE

	TARGET LEVEL
Number of carry-over individuals participating.	20
Number of individuals NEWLY participating.	50

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of individuals who will successfully complete the program.	40

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
 No
 N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2020

Enter the End Date [mm/dd/yyyy]:

9/30/2021

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

27914603

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

6715061

Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
 No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2018

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Fiscal Capability Information

Section 1: Organizational Information

*** FOR PROFIT CORPORATIONS ONLY ***

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

Yes

No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

Yes

No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
 No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
 No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
 No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
 No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
 No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
 No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Susan Savelli, LPC, LCDC who will provide 20% of her time which totals \$22,632.14 of her current funded salary. Current salary with fringe benefits \$82,830.96 + 7.65% (Payroll taxes) = \$6,336.57 + 12.49% (Retirement) = \$10,345.59 + 1% (WC/Unemployment) = \$828.31 + 2.8% (Property Casualty/Liability) = \$2,319.27 + Health Insurance \$10,500 totaling \$113,160.70.	\$22,632.14	\$0.00	\$0.00	\$0.00	\$22,632.14	20
Personnel	Counselor and/or Therapist (non-licensed)	Peer Support Specialist to work with those individuals who are experiencing substance abuse. This position will be a part-time position and the individual hired will work no more than 29 hrs per week at an hourly rate of \$19.23 per hour = \$557.67 X 34 wks = \$18,960.78 + fringe (Payroll taxes) @ 7.65% = \$1,450.50 + (Retirement) @ 12.49% = \$2,368.20 + (WC/Unemployment)	\$23,499.99	\$0.00	\$0.00	\$0.00	\$23,499.99	100

		@1%=\$189.61 + (Property and Casualty/Liability) @2.8%=\$530.90 for total funding amount =\$23,499.99							
Contractual and Professional Services	Substance Abuse- Related Case Management, Counseling, Outpatient, and/or Treatment Services	Fort Bend County will contract with Fort Bend Regional Council to provide outpatient substance abuse counseling to include individual and group counseling. This will provide the client the opportunity to address and interpret clinical issues and questions may arise during those sessions. Three individual sessions at \$42 per session and 36 group sessions(2.5 hours per session at the rate of \$14 per hour) X 10 clients=\$13,860.	\$13,860.00	\$0.00	\$0.00	\$0.00	\$13,860.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Drug testing will be conducted in house by our Community Supervision and Corrections Department to be randomly provided to at least 20 clients that are suspected of substance abuse. The cost of the drug kits are \$15 per kit X2 kits per client X12 months X 20 clients=\$7,200.	\$7,200.00	\$0.00	\$0.00	\$0.00	\$7,200.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Wraparound support services that include emergency temporary housing by providing hotel stays for 1 week X \$40 per night X 20 clients=\$5600 and permanent transitional housing to financially stabilize the clients in the form of apartment rentals, deposits and utility costs for a 1 bedroom=\$725 +	\$32,625.00	\$0.00	\$0.00	\$0.00	\$32,625.00	0	

		\$125 electric bill + \$50 water bill X 6 mths X 5 clients+ \$725 security deposit X5 clients=\$30,625. Transportation cost that include transportation vouchers at a cost based on the destination of the client at a approximate dollar amount of \$2000 since FB Public Transit contracts with a third party vendor and rates are determined by bus driver's hourly rate plus the time it takes to transport the client to and from their destination.					
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$13,860.00	\$0.00	\$0.00	\$0.00	\$13,860.00
Personnel	\$46,132.13	\$0.00	\$0.00	\$0.00	\$46,132.13
Supplies and Direct Operating Expenses	\$39,825.00	\$0.00	\$0.00	\$0.00	\$39,825.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$99,817.13	\$0.00	\$0.00	\$0.00	\$99,817.13

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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