

## Attachment A

### Program Activities and Expectations

- Complete the *All In* Capacity Assessment at the beginning of the contract. We request that the assessment be completed by one team member from 3-5 key partners.
- Engage as a member of *All In: Data for Community Health*, at a minimum through the online community:
  - Update individual profiles
  - Encourage partner staff to create profiles/sign up for the All In Newsletter
  - Submit a project profile
  - Participate in an All In 101 webinar and platform demonstration
- Encouraged: participate in other learning collaborative activities such as webinars, affinity groups or peer-to-peer calls as a member of *All In*.
- Provide copies to the DASH NPO of any contractor and consultant agreements that were executed as a part of the CIC-START award.
- Consider a low-effort virtual or in-person site visit from DASH, ideally around an existing (public) meeting, to witness activities and/or milestones.
- Participate in update calls and cohort webinars with the DASH NPO. AWARDEE can schedule additional calls with DASH staff as necessary.
- Submit a final narrative and financial report of lessons, outcomes, and products that resulted from this contract 30 days after award ends. The DASH NPO will provide a template.
- Optional: Communications support and consultation from DASH NPO.

## Attachment B: Proposed Workplan

Project Name: FBCCIS\_OSCAR System

### Project Summary

Fort Bend County Collaborative Information System is proposing to enhance an existing data sharing platform by adding the OSCAR (On-Line System for Coordinated Access & Referral). An on-line web portal, the OSCAR will make multi-sector services accessible to Fort Bend County's most vulnerable residents, allowing them to request services, upload documents, schedule appointments, check the status of their case, and receive electronic referrals to partnering agencies. It also allow partners to promptly follow up with residents.

### Project Deliverables

### Project Work Plan

	Mar	April	May	June	July	Aug	Sept	Oct
Deliverable 1: : Web Portal Set-Up								
Activity/task: Complete the All In Capacity Assessment	X							
Activity/task: Place award for consideration on Fort County Commissioner's Court agenda February 25th or March 3rd.	X							
Activity/task: Issue formal announcement re: grant award to FBCCIS Partners and community	X	X						
Activity/task: Engage as a member of All In: Data for Community Health, at a minimum through the online community: <ul style="list-style-type: none"> <li>Update individual profiles</li> <li>Encourage partner staff to create profiles/sign up for the All In Newsletter</li> <li>Submit a project profile</li> <li>Participate in an All In 101 webinar and platform demonstration</li> </ul>	X	X	X					

Activity/task: Meet with Caseworthy. Conduct discovery and needs analysis for OSCAR Web Portal. Complete review of project plan. Sign contract with Caseworthy.	X	X						
Activity/task: Review and discuss set-up of portal, websites, link. Ensure accessibility with all partners and all county departments		X	X					
Activity/task: Participate in other learning collaborative activities such as webinars, affinity groups or peer-to-peer calls as a member of All In	X	X	X	X	X	X	X	
Deliverable 2: Go-Live								
Activity/task: Begin to monitor, track the use of the system and follow-up with beneficiaries to obtain feedback.						X	X	
Activity/task: Submit a final narrative and financial report of lessons, outcomes, and products that resulted from this contract 30 days after award ends.								X

## Attachment C

### Project Budget

	Period 1	
	Duration*6 months	
<b>Personnel</b>		<b>Total</b>
Proj. Dir./Prin. Invest.	0	0
Program Staff	0	0
Administrative Staff	0	0
Other Staff	0	0
Fringe Benefits %	0	0
Personnel Total	0	0
<b>Other Direct Costs</b>		<b>Total</b>
Office Operations	0	0
Communications/Marketing	0	0
Travel	0	0
Meeting Expenses	0	0
Polls and Surveys	0	0
Equipment	0	0
Project Space	0	0
Other	0	0
Other Direct Costs Total	0	0
<b>Purchased Services</b>		<b>Total</b>
Consultants	0	0
Contracts	\$25,000	\$25,000
Purchased Services Total		
<b>Indirect Costs</b>		<b>Total</b>
Indirect Costs Total	0	0
<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>

**Payment Schedule**

Total payments from IPHI to the AWARDEE will not exceed Twenty-five thousand AND 00/100 DOLLARS (\$ 25,000 ). Payments will be made per the following schedule:

- 90% of the requested funds will be distributed within 14 business days of IPHI's receipt of the fully signed contract agreement.
- The remaining 10%, will be paid within 14 business days after receipt of the final program narrative and financial report, and project stated deliverables.