

**FORT BEND COUNTY
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Fort Bend County:

M. Penrod _____

D. Schultz _____

DATE OF DEPARTURE: Thursday, January 9, 2020

DATE OF RETURN: Wednesday, January 15, 2020

DESTINATION: San Diego, California

PURPOSE OF TRIP: ACA 2020 Winter Conference

MODE OF TRANSPORTATION: airfare

FUNDING SOURCE: 100512100 - 63200

DEPARTMENT HEAD APPROVAL: Chief Deputy Marcaurele
Name & Department

DATE: 102319 _____
Signature

APPROVED COMMISSIONERS COURT: _____
Presiding Official

Date

(Emergency Approval: _____ Date: _____)