



**FORT BEND COUNTY**

**WSP, USA INC.**

\_\_\_\_\_  
KP George, County Judge

  
\_\_\_\_\_  
Authorized Agent- Signature

James L. Caughorn  
\_\_\_\_\_  
Authorized Agent- Printed Name

Area Manager  
\_\_\_\_\_

Title

8/2/2019  
\_\_\_\_\_

Date

ATTEST:

\_\_\_\_\_  
Laura Richard, County Clerk

Reviewed By:

\_\_\_\_\_  
Perri D'Armond, Public Transportation Director

**AUDITOR'S CERTIFICATE**

I hereby certify that funds are available in the amount of \$ \_\_\_\_\_ to accomplish and pay the obligation of Fort Bend County under this contract.

\_\_\_\_\_  
Robert Ed Sturdivant, County Auditor

# ATTACHMENT A



## ATTACHMENT A

### SCOPE OF WORK

#### Fort Bend County Public Transportation Planning Service

#### Westpark Park and Ride

##### **Task 1: Project Management**

The WSP Staff will coordinate with Westpark Park & Ride construction manager, design contractor and the Fort Bend County (FBC) Public Transportation regarding monthly invoice, project progress, FTA Buy America procedures and other issues.

Specifically, the WSP staff will conduct the following tasks:

- Meet regularly with the design contractor and construction manager to assess progress and issues
- Serve as a liaison between contractor and county departments
- Monitor schedules and budget
- Assist with project invoices
- Assist with Cost Price Analysis
- Prepare contract modifications, as needed
- Procurement documentation preparation, as needed
- Buy America and other federal clause issues

##### Deliverables

- Construction coordination through December 2020.

##### **Task 2: Funding Strategies**

WSP and Nancy R. Edmonson will develop funding strategies to close the anticipated \$2 million deficiency for Westpark Park & Ride construction. The WSP Team will look at the following potential funding options:

- Funds from H-GAC
- Section 5339 grant
- Ability to use TDCs
- Source and amount of local match needed

##### Deliverables

- Technical memo of Funding Options.

# ATTACHMENT B

**Westpark Park & Ride Construction Coordination**

**Scope of Work**

July 18, 2019

**Attachment B: Cost Proposal**

Task 1	Hourly Rate	Labor (Hours)	Total
<b>WSP</b>			
Sina Raouf	\$297.30	2	2
Bin Wang	\$149.15	5	5
Joseph Boateng	\$101.18	5	5
Patricia Gedda	\$114.00	390	390
<b>Total Labor Cost</b>		\$46,306.25	\$46,306.25
<b>WSP</b>			
Direct Expenses			\$1,500.00
<b>Total Direct Expense</b>			\$1,500.00
<b>Total Cost</b>			<b>\$47,806.25</b>

\* Assume 5 hours per week for 78 weeks.

Task 2	Hourly Rate	Labor (Hours)	Total
<b>Nancy R. Edmonson</b>			
Nancy Edmonson	\$150.00	16	16
Ross Griffey	\$65.00	4	4
Subtotal		\$2,660	\$2,660
<b>WSP</b>			
Sina Raouf	\$297.30	2	2
Bin Wang	\$149.15	4	4
Joseph Boateng	\$101.18	4	4
Russell Koff	\$129.59	60	60
Sean Libberton	\$261.58	10	10
Subtotal		\$11,987	\$11,987
<b>Total Labor Cost</b>		\$14,647	\$14,647
<b>Nancy R. Edmonson</b>			
Direct Expenses			\$100
<b>WSP</b>			
Direct Expenses			\$100
<b>Total Direct Expense</b>			\$200
<b>Total Cost</b>			<b>\$14,847</b>

**Total \$62,653.25**

# ATTACHMENT C

**Westpark Park & Ride Construction Coordination**

**Scope of Work**

July 18, 2019

**Attachment C: Work Schedule**

	2019						2020											
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Construction Coordination</b>	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲

▲ Indicates deliverables