



Application for Rescuing Texas History 2019

The Rescuing Texas History mini-grant series offers up to \$1000 worth of digitization services to successful candidates. Please fill out the following questions along with the corresponding appendix form.

1) Name of your institution or family collection: Fort Bend County Libraries Genealogy & Local history Department

Address: 1001 Golfview Dr. Richmond, TX 77469

Phone: 281-341-2646

E-mail: Daniel.Sample@fortbend.lib.tx.us

2) Name and contact information for the person responsible for this project in your institution:

Name: Daniel Sample

Phone: 281-341-2646

Email: Daniel.Sample@fortbend.lib.tx.us

3) Please explain the cultural and historical significance of the collection you propose for digitization (100-250 words).

The Fort Bend County Genealogy & Local History Department owns a microfilm collection of several area newspapers. We have the main Fort Bend County paper under its various names and after mergers with other papers, beginning in 1911 to the present time. The subscription site NewspaperArchive.com does have some of this paper online from 1968-1977. These papers document events, people, places, daily life, weather events, local and national politics, etc., for the county and its numerous cities and towns.

These newspapers reveal how Fort Bend County has changed over the years, and they document the lives of the residents, from local officials to average citizens. While our newspapers on microfilm are in good condition, a few have begun to show their age with frequent use. We have two rolls that have broken and these are the first ones I would like to have considered for digitization, especially since no duplicate copies are known to exist. Also, with the rising cost of microfilm stock and the difficulty in finding an existing company that can still make a copy, suggests digitization is the best option.

These materials are not available for our interlibrary loan program, therefore it would also make them available to a wider audience without having to travel to Richmond or hiring a local researcher to visit the library. Having the materials available for free is preferable to being behind a pay wall.

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4) From what time period(s) do the materials date?

July 2, 1959-June 30, 1960

July 4, 1963-June 28, 1964

5) What is the condition of the materials?

The film has broken, but otherwise it is still in good condition.

6) In addition to this form, please complete the corresponding appendix based on the types of materials you propose for this grant.

- **Appendix A** - newspapers
- **Appendix B** - archival collections consisting of *any* of the following: print photographs or film negatives, handwritten or print materials, ledgers under 16" long, books, serials (yearbooks will not be accepted for this project)

Requirements for participation:

If you are selected for participation in the grant, you must be willing to:

- Complete the partnership agreement
- Obtain permissions and copyright clearances if needed for your materials
- Carefully follow the instructions provided on the "Rescuing Texas History 2019" website <https://library.unt.edu/digital-projects-unit/partners/call-submissions-portal-texas-history/>
- Communicate your needs and concerns to us
- Deliver or ship your physical materials to UNT by the agreed upon date

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Applications can be mailed or e-mailed to:

UNT Libraries

Attn: Jake Mangum

1155 Union Circle #305190

Denton, TX 76203-5017

jacob.mangum@unt.edu

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Appendix A: For newspaper collections

1) Name of your institution or family collection: Fort Bend County Libraries Genealogy & Local History Department

Phone: 281-341-2646

E-mail: Daniel.Sample@fortbend.lib.tx.us

Newspaper Title	Number of pages you want to digitize	Cost to scan and create descriptive record
Herald Coaster	1458	\$1.03 per page

2) Cost of Digitization

****Newspaper pages that measure 12" x 16" or less are not considered a newspaper for this grant and should be submitted for a non-newspaper mini-grant. (See Appendix B.)**

3) Newspaper Format (check all that apply)

Microfilm*

Physical Pages

Total cost 1501.74

*Keep in mind that one roll of microfilm comprises an average of 800-1000 pages.

These costs cover:

- Creating a master quality image or digital file for preservation
- Providing you with master digital copies of all of your scanned newspapers
- Creating derivative versions for online viewing
- Creating a thorough metadata record to describe each issue
- Running newspapers through Optical Character Recognition (OCR) software to automatically extract the text in order to enable full-text search
- Digitally preserving the image or digital file in our dark archive

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Appendix A: For newspaper collections

We are committed to preserving these digital images for the future, and we are participating in federal research on digital preservation.

3) If selected for funding, how will you send your materials to UNT?

In-person delivery and pick-up

Shipping (If you elect to ship your items, how much insurance do you require when we mail these back to you? \$_____)

Other _____

Requirements for participation:

Applicants must complete the Project Agreement and/or Online Rights Agreement if applicable.

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**Memorandum of Agreement
for Digital Rights**

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TEXAS COASTER, ROSENBERG HERALD, HERALD-COASTER

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7/30/15

Signed

Date

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1902 S. 4th St.

ROSENBERG, TX. 77471

Phone

281-232-3737