

**LESLEY & ASSOCIATES**

3800 Buffalo Speedway, Suite 165  
Houston, TX 77098

713.850.9240

**BILL TO:**

Fort Bend County  
Laura Dougherty  
301 Jackson  
Richmond, TX 77469

*Handwritten signature and date: 4.2.19*

**INVOICE**

**INVOICE NO.:**

1815.03

**DATE:**

04/01/19

**REFERENCE:**

Sheriff's Office

*PO # 170961 R# 486407*

**TOTAL AMOUNT DUE: \$19,380.36**

TERMS: 30 DAYS

**Professional Services Rendered**

		<u>Amount</u>
02/04/19	PL Worked on mover scope and pricing.	290.00
02/05/19	PL Worked on Move List.	181.25
	PL Met with Sam regarding mover pricing requirements.	181.25
02/06/19	PL Worked on agenda, meeting notes and Task List.	145.00
	PL Worked on crate information and sample quick-start guides	72.50
	PL Worked on information for DMC walkthroughs, attended DMC walkthroughs, and attended Move Team meeting.	580.00
02/07/19	PL Worked on Hour-by-Hour Schedule and meeting schedule.	145.00
	PL Met with Sam regarding Hour-by-Hour Schedule.	217.50
02/08/19	PL Worked on Hour-by-Hour Schedule.	181.25
	PL Worked on Move List.	108.75
02/12/19	PL Worked on information for DMC meeting.	72.50
	PL Worked on Hour-by-Hour Schedule.	72.50
	PL Attended DMC meeting.	326.25
	PL Worked on Hour-by-Hour Schedule and Move List.	108.75
	PL Worked on Hour-by-Hour Schedule.	108.75
02/13/19	PL Worked on meeting notes, agenda, and Task List.	145.00
	PL Worked on Hour-by-Hour Schedule.	72.50
	PL Prepared for and attended project meeting.	326.25
02/14/19	PL Worked on Move List.	72.50
02/18/19	PL Worked with Sam on pricing for move.	217.50
	PL Worked on Hour-by-Hour Schedule.	108.75

**RECEIVED**  
APR 01 2019  
BY: FM190183

			<u>Amount</u>
02/19/19	PL	Worked on A-Rocket pricing and American Erecting quote for HR shelving.	72.50
	PL	Worked on Hour-by-Hour Schedule.	145.00
02/20/19	KS	Attended move meeting.	37.50
	PL	Worked on meeting notes, agenda and Activation and Move Schedule.	253.75
	PL	Communicated with CRG and Office Depot regarding schedule.	72.50
	PL	Worked on Hour-by-Hour Schedule.	108.75
	PL	Prepared for and attended project meeting.	326.25
02/21/19	PL	Worked on A-Rocket's pricing.	72.50
	PL	Worked on Activation and Moved Schedule.	72.50
02/22/19	PL	Worked on information for RSW to price their service.	72.50
	PL	Worked on Move List and Move Kit Information.	72.50
	PL	Worked on Hour-by-Hour Schedule, Label Color Legend, Move List, and Move Kits.	181.25
02/25/19	PL	Worked on Hour-by-Hour Schedule and on RSW pricing.	72.50
02/26/19	PL	Worked on pricing for American Erecting and RSW.	72.50
	PL	Worked on post-move process.	72.50
02/27/19	PL	Worked on agenda, meeting notes, and Activation and Move Schedule.	181.25
	PL	Attended walkthrough with DMCs and attended project meeting.	507.50
02/28/19	PL	Worked on Hour-by-Hour Schedule.	108.75
03/03/19	PL	Worked on Move Kits and MRFs.	435.00
	LS	Worked on Move Kits and MRFs.	275.00
03/04/19	PL	Worked on Hour-by-Hour Schedule and Move Kits.	326.25
	PL	Worked on spreadsheet for crate delivery.	108.75
03/06/19	KS	Prepared for and attended project meeting.	112.50
	PL	Worked on agenda, meeting notes, and Activation and Move Schedule for Move Team and DMC meetings.	253.75
	PL	Prepared for and attended project meetings.	543.75
	PL	Worked on A-Rocket pricing for assembling shelving and on spreadsheet for crate delivery.	108.75
	PL	Worked on Activation and Move Schedule.	145.00
03/07/19	KS	Monitored crate delivery and attended move walkthrough.	225.00
	PL	Worked on Activation and Move Schedule.	72.50
	PL	Worked on Move List.	72.50
	PL	Worked on shelving reassembly pricing, crate delivery information to A-Rocket, and schedule.	145.00
	PL	Prepared for and monitored crate delivery.	580.00

		<u>Amount</u>
03/08/19	PL Worked on room signs, labels, post-move process and schedule.	217.50
	PL Followed up on Office Depot furniture delivery and building protection.	72.50
	PL Worked on spreadsheet and schedule regarding move sequence.	181.25
03/11/19	PL Worked on schedule, Move List sequence, notebooks for move, furniture layouts, and room signs.	580.00
	PL Worked on furniture layouts and Contact List.	217.50
	PL Worked on labels, Move List, and schedule.	108.75
	PL Prepared and organized all materials and schedule for move.	217.50
03/12/19	PL Prepared information for American Erecting for HR file move.	72.50
03/13/19	KS Monitored move of Patrol offsite storage.	450.00
	KS Worked on hanging room number signs and office layouts.	225.00
	PL Worked on Contact List and distributed it.	72.50
	PL Worked on furniture labels.	72.50
	PL Worked with Gibson to tag furniture to be moved and monitored move of Patrol storage.	942.50
03/15/19	KS Monitored move activities.	750.00
	PL Monitored move activities.	1,450.00
03/16/19	KS Monitored move activities.	750.00
	PL Monitored move activities.	1,450.00
03/18/19	KS Monitored smooth set activities.	675.00
03/25/19	PL Monitored crate pick-up.	217.50
03/29/19	PL Reviewed A-Rocket invoices.	72.50
<b>Total Services Rendered:</b>		<b><u>\$18,435.00</u></b>
<b>Additional Costs</b>		
02/06/19	Mileage - P. Lesley	27.84
02/12/19	Mileage - P. Lesley	27.84
02/13/19	Mileage - P. Lesley	27.84
02/20/19	Mileage - K. Skadal	29.00
	Mileage - P. Lesley	27.84
02/27/19	Mileage - P. Lesley	27.84
03/03/19	Envelopes, 10x13	17.85
	Address labels, 5126 (sheet)	20.67
	Color copy, 8.5x11/8.5x14, double-sided	16.80

		<u>Amount</u>
03/03/19	Color copy, 8.5x11, single-sided	10.50
	Lesley & Associates Move Labels (pack of 400 labels/50 sheets)	200.00
	Room number signs, 5.5x8.5, single-sided	22.40
03/06/19	Mileage - K. Skadal	29.00
	Mileage - P. Lesley	27.84
03/07/19	Mileage - K. Skadal	58.58
	Mileage - P. Lesley	27.84
03/13/19	Mileage - K. Skadal	58.58
	Mileage - P. Lesley	27.84
03/15/19	Mileage - K. Skadal	58.58
	Mileage - P. Lesley	27.84
03/16/19	Mileage - K. Skadal	58.58
	Mileage - P. Lesley	27.84
03/18/19	Mileage - K. Skadal	58.58
03/25/19	Mileage - P. Lesley	27.84
	<b>Total Costs:</b>	<u>\$945.36</u>

**TOTAL AMOUNT DUE:**

\$19,380.36

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