

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY
FOR THE YEAR 2019

On this the _____ day of _____, 2019, the Commissioners' Court, with the following members being present:

- KP George - County Judge
- Vincent Morales - Commissioner Precinct #1
- Grady Prestage - Commissioner Precinct #2
- Andy Meyers - Commissioner Precinct #3
- Ken R. DeMerchant - Commissioner Precinct #4

The following proceedings were had, to-writ,

THAT WHEREAS, theretofore, on September 11, 2018, the Court heard and approved the budget for the year 2019 for Fort Bend County; and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Public Defender Accounting Unit: 100485100

TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Temp/Part-time	61100	\$ 79,189
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL TRANSFERRED TO:		\$ 79,189

TRANSFER FROM:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Salaries	61000	\$ 79,189
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL TRANSFERRED FROM:		\$ 79,189

EXPLANATION: Funds for part time employees were submitted under wrong account on 12/4/2018.
Should have been submitted to account: 611000.

Department Head:  Date: 3-26-19

*** USE WHOLE DOLLAR AMOUNTS ONLY ***

THE COUNTY OF FORT BEND

BY: _____
 KP George, County Judge

	GL Transfer
	AC Transfer

29B

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY
FOR THE YEAR 2019

On this the 4th day of December 2018, the Commissioners' Court, with the following members being present:

- Robert E. Hebert - County Judge
- Vincent Morales - Commissioner Precinct #1
- Grady Prestage - Commissioner Precinct #2
- Andy Meyers - Commissioner Precinct #3
- James Patterson - Commissioner Precinct #4

The following proceedings were had, to-writ,

THAT WHEREAS, theretofore, on September 26, 2017, the Court heard and approved the budget for the year 2018 for Fort Bend County; and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Public Defender Accounting Unit: 100485100

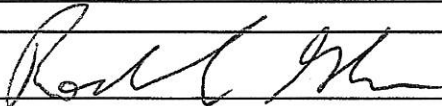
TRANSFER TO:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Salaries	100485100-61000	\$ 79,189
Payroll Taxes	100485100-62000	\$ 6,058
Retirement	100485100-62100	\$ 9,392
WC/UE	100485100-62300	\$ 2,217
Property/Casualty	100485100-65510	\$ 792
Fees	100485100-63000	\$ 1,900
Travel	100485100-63200	\$ 1,000
Operating Supplies & Maintenance	100485100-63600	\$ 250
Property & Equipment	100485100-64000	\$ 2,000
Information Technology	100485100-65000	\$ 2,050
TOTAL TRANSFERRED TO:		\$ 104,848

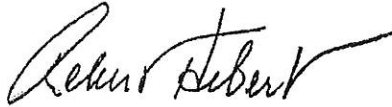
TRANSFER FROM:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Interdepartmental Contingency	100409100-66500	\$ 104,848
TOTAL TRANSFERRED FROM:		\$ 104,848

EXPLANATION: Fund two Part-Time Attorneys to be present at Magistration

Department Head:  Date: 11/28/18

*** USE WHOLE DOLLAR AMOUNTS ONLY ***

THE COUNTY OF FORT BEND
BY: 
Robert E. Hebert, County Judge

<input type="checkbox"/>	GL Transfer
<input type="checkbox"/>	AC Transfer

Beran, Sharon

From: Elster, Melissa
Sent: Tuesday, March 26, 2019 11:46 AM
To: Glass, Roderick
Cc: Beran, Sharon; Johnson, Melonese; Hartman, Amy; Sturdivant, Ed; Johnson, Tatyana
Subject: FW: Part-Time Account
Attachments: 12-04-18-29b-Public Defender \$104848.pdf

Rocky,

Please complete a Budget Transfer to correct the \$97,189 to go from 61000 Salaries to 61100 Temp/Part-time.

Please let me know if you have any questions.

Thank you,
Melissa

From: Johnson, Melonese
Sent: Tuesday, March 26, 2019 11:21 AM
To: Glass, Roderick <Roderick.Glass@fortbendcountytx.gov>; Elster, Melissa <Melissa.Elster@fortbendcountytx.gov>
Cc: Hartman, Amy <Amy.Hartman@fortbendcountytx.gov>; Sturdivant, Ed <Ed.Sturdivant@fortbendcountytx.gov>; Beran, Sharon <Sharon.Beran@fortbendcountytx.gov>; Johnson, Tatyana <Tatyana.Johnson@fortbendcountytx.gov>
Subject: RE: Part-Time Account

Melissa,

The funds are in the salary account. In the attached transfer that was completed on 12/4/18, it shows the amount being allocated to 61000 Salaries. Neither Rocky nor I caught that we should have assigned it to 61100 Temporary/Part Time. Please let me know if there is anything else that I need to do or can help with.

Melonese Johnson

FBC Budget Office
281-341-4582

Melonese.Johnson@fortbendcountytx.gov

From: Glass, Roderick <Roderick.Glass@fortbendcountytx.gov>
Sent: Tuesday, March 26, 2019 9:13 AM
To: Elster, Melissa <Melissa.Elster@fortbendcountytx.gov>
Cc: Hartman, Amy <Amy.Hartman@fortbendcountytx.gov>; Sturdivant, Ed <Ed.Sturdivant@fortbendcountytx.gov>; Beran, Sharon <Sharon.Beran@fortbendcountytx.gov>; Johnson, Melonese <Melonese.Johnson@fortbendcountytx.gov>
Subject: FW: Part-Time Account

Melissa,

Attached is the part-time magistration funds that were passed by Commissioners Court in December of 2018. Are we saying that all funds have been used?

RODERICK B. "ROCKY" GLASS

Chief Public Defender

Ft. Bend Public Defender's Office

301 Jackson Street (Mailing)

1517 Eugene Heimann Circle (Physical)

Richmond, Texas 77469

Ph. (281)238-3050; Fax (832)471-1844

E:mail roderick.glass@fortbendcountytx.gov

E:mai PublicDefendersOffice@fortbendcountytx.gov



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From: Beran, Sharon

Sent: Tuesday, March 26, 2019 8:54 AM

To: Glass, Roderick <Roderick.Glass@fortbendcountytx.gov>

Subject: FW: Part-Time Account

How can we be short?

Sharon Beran

Administrative Coordinator

Fort Bend County

Public Defender's Office

1517 Eugene Heimann Circle, Suite 400

Richmond, TX 77469

Phone: (281)238-3025

Fax: (832)471-1844



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From: Elster, Melissa

Sent: Tuesday, March 26, 2019 8:52 AM

To: Beran, Sharon

Cc: Sturdivant, Ed; Hartman, Amy

Subject: Part-Time Account

Good Morning Sharon,

In reviewing your budget, I noticed your part-time account is \$6,191 in the negative. You will need to do a budget transfer to cover the deficit. Also, if you need any funds for the remainder of the year you will need to include that amount in your transfer as well. All transfers in and out of the payroll accounts requires court approval. You can transfer the amount from accounts within your budget (fees, operating supplies, etc.) if funds are available or request funds from contingency.

Please let me know if you have any questions or need additional assistance.

Thanks,

Melissa Elster

Internal Audit Supervisor

Fort Bend County Auditor's Office

281-238-3351

melissa.elster@fortbendcountytexas.gov