



BEHAVIORAL HEALTH SERVICES

Fort Bend County, Texas

February 11, 2019

M. CONNIE ALMEIDA, PhD
Director

(281) 238-3079
Fax (281) 238-3277

Dear Commissioners Court:

Our department is requesting an exception to the Vehicle Policy 612.04 to allow our employees the ability to transport our clients to various agencies as well as our office. Our employees that will be transporting clients are either Licensed Mental Health clinicians or trained in Mental Health First Aid and are aware of the risks involved with the population that we serve. Public Transportation is currently used by our department but often cannot meet the most urgent needs of our clients including same day appointments. Our department has spoken to Risk Management who suggested that we request Commissioners Court approval. We ask that Commissioners Court consider our request as it is sometimes vital for the well-being of the clients that we serve that we have the flexibility to transport them to needed services. If you have any questions, please let us know.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Connie Almeida", is written over a circular stamp that partially overlaps the signature.

M. Connie Almeida, Ph.D.