



February 5, 2019

The Honorable K.P. George
Fort Bend County
301 Jackson Street
Richmond, Texas, 77469

Subject: Technical Guidance Letter 1
Contract Number: HHS000371500017
Program ID: COAG/LHD

Dear Judge George:

Pursuant to Section 9.08 of Attachment C, HHSC Uniform Terms and Conditions—Grantee, of the above-referenced contract between Fort Bend County, and the Texas Department of State Health Services, effective as of January 30, 2019 (hereinafter, the "Contract"), this letter serves as a Technical Guidance Letter.

Section 9.08, "Technical Guidance Letters," provides:

In the sole discretion of the System Agency, and in conformance with federal and state law, the System Agency may issue instructions, clarification, or interpretations as may be required during Work performance in the form of a Technical Guidance Letter. A TGL must be in writing, and may be delivered by regular mail, electronic mail, or facsimile transmission. Any TGL issued by the System Agency will be incorporated into the Contract by reference herein for all purposes when it is issued.

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Accordingly, the provisions of this TGL set forth below are incorporated by reference into the Contract for all purposes as of the date above. Paragraph 1 updates the designated contract representatives as specified. Paragraph 2 incorporates a mandatory contract provision required by the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, as set forth in the Award Attachments for the Notice of Award in connection with the Notice of Funding Opportunity number CDC-RFA-TP18-1802, entitled Cooperative Agreement for Emergency Response: 2017 Hurricane Public Health Crisis Response.

1. Contract Representatives

The Signature Document of the Contract, Section V., "Contract Representatives", is updated as follows:

System Agency

Sara Mosqueda
1100 W. 49th Street, MC 1990
Austin, TX 78756
(512) 776-2736
sara.mosqueda@dshs.texas.gov

Contractor

Ngombe Bitendelo, RN, BSN, MPH
4520 Reading Road, Suite A-200
Rosenberg, TX 77471
(281) 238-3548
ngombe.bitendelo@fortbendcountytexas.gov

2. Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS)

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The following provision is added to the Contract as if fully set forth therein:

Required Disclosures for Federal Awardee Performance and Integrity Information System (FAPIIS): Consistent with 45 CFR 75.113, applicants and System Agency must disclose in a timely manner, in writing to the CDC, with a copy to the U.S. Department of Health and Human Services, Office of Inspector General (US-HHS OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Grantees must disclose, in a timely manner in writing to the System Agency and the US-HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the US-HHS OIG at the following addresses:

CDC, Office of Grants Services Shicann M. Phillips, Grants Management Officer Centers for Disease Control and Prevention OD/Environmental, Occupational Health & Injury Prevention Services Branch
2960 Brandywine Road, MS: E-01 Atlanta, Georgia 30341
Email: Sphillips2@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services Office of the Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW Cohen Building, Room 5527 Washington, DC 20201
Fax: (202)-205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov

Please retain a copy of this Technical Guidance Letter 1 with your contract files for the Contract.

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Please feel free to contact me with any questions via email at sara.mosqueda@dshs.texas.gov.

Sincerely,

Sara Mosqueda, CTCM
Contract Manager
Contract Management Section