



Procurement Series II - Risk Assessment and Basic Cost or Price Analysis

National Transit Institute

Description:

The second of a four-part series *, this four-day course is designed to strengthen the procurement practices of transit authorities by improving the ability to perform cost and price analysis. This basic training helps build the sound financial management practices that are expected of organizations and agencies receiving direct grant support from the FTA. This revised course uses "best practices" and several hands-on exercises to augment explanations of acquisition strategies, design-build contracts, using data from cost and price analysis and price and cost certification. The effect risk has on different types of contracts and specifications are covered in great detail. The Best Practices Procurement Manual and Circular 4220.1F are referenced throughout the course. This course is conducted utilizing exercises, case studies, and other interactive training activities. A small calculator would be helpful for the class exercises.

* It is highly recommended that the four procurement courses be taken in the following order: Orientation to Transit Procurement, Risk Assessment and Basic Cost and Price Analysis , RFP's and Competitive Contract Negotiations, and Contract Administration.

Topics:

Topics include, but are not limited to:

- Price or Cost Analysis
- Effect of Price or Cost Analysis on Types of Contracts
- Contract Modifications
- Determination of Fair and Reasonable Price
- Methods of Conducting Cost Comparison
- Role Risk Plays in Pricing
- Effect of Contract Type on Allocation of Risk
- Effect of Specification Type on Risk Allocation
- FTA's Role in the Procurement Process

Audience:

This course is for those currently engaged in procurement for federally funded transit agencies, contract administrators, project managers, procurement and contracting personnel wishing to improve their skills, transit suppliers, and FTA regional staff who review third-party contracting. Transit suppliers are encouraged to attend in order to understand the agency procurement function more thoroughly.

Length:

4 days

Fee:

\$0 for Transit Agencies, Federal Government, MPOs and State DOTs

\$600 for Consultants, Contractors, Non-profits – USA Only

\$600 for Non-USA Transportation or Government Agency

CEUs: 2.6

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Status	Registration Available
Course Code	6000027204
Session	FY2019
Category	NTI Standard Course
Days	M Tu W Th F
Dates	4/29/19 - 5/03/19
Format	Instructor led - classroom
Available Slots	17
Instructors	Merhoff, Margaret Schurgot, Pamela
Location	Pittsburgh, PA-Heniz 57 Center (Proc II), 7th Floor, Carnegie & Mellon Rooms 345 Sixth Avenue Pittsburgh , PA 15222

Prerequisites * It is highly recommended that the four procurement courses be taken in the following order: Orientation to Transit Procurement, Risk Assessment and Basic Cost or Price Analysis, RFP's and Competitive Contract Negotiations, and Contract Administration.

**Course
Prerequisites
Abstract**

None

Course Hours:

April 29, 2019 1:00pm - 4:30pm (registration 12:30pm - 1:00pm)

April 30 - May 2, 2019 8:30am - 4:30pm

May 3, 2019 8:30am - 12:00pm

NTI will only issue Certificates of Completion to individuals who attend the entire course. Please plan your travel accordingly.

Nearby Hotels:

Embassy Suites by Hilton

535 Smithfield Street

Pittsburgh, PA 15222

412-338-2200

Omni William Penn Hotel

530 William Penn Place

Pittsburgh, PA 15219

412-281-7100

Kimpton Hotel Monaco

620 William Penn Place

Pittsburgh, PA 15219

855-338-3837

Course Cancellation/Attendance Policy:

All registrants for NTI classes will be asked to certify that they have 1. permission from their supervisor and agency to attend the NTI class; 2. travel funding necessary to travel to the training location, and; 3. certify and acknowledge that they have read and accept this policy.

All registrants are required to notify NTI if they are unable to attend the class **at least two (2) weeks prior to the start of the class.** This notice is to be provided to the NTI program coordinator who is responsible for the course. **Failure to show up for a registered class will result in the inability to register for future NTI courses.** **To read the full NTI Course Registration and Attendance Policy (effective Jan. 1, 2016), please click here.**

Select One: Select only ONE of the following fees. If only one fee is listed, it must be selected.

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| \$ 600 | Registration Fee - Consultants, Contractors, Non-profits - USA only |
| \$ 600 | Registration Fee - Non-USA Transportation or Government Agency |
| \$ 0 | Registration Fee - Transit agencies, Federal Government, MPOs, and State DOTs |