



FORT BEND COUNTY BAIL BOND BOARD

301 Jackson St., Richmond, TX 77469
(281) 341-4540 Fax (281) 344-3920

December 7, 2018

Dear Board Member,

It's that time again! I need from each of you written notice that you will be a member of the Bail Bond Board for the upcoming year. Please respond to me *in writing* no later than Friday, December 14th, 2018. Emailing a response back to me is a sufficient written response. You may select one or more Designees from your office to represent you if you are allowed by statute to have one. I know for some of you Statute requires you to be on the Board, and some of you rotate, elect, or appoint the duty. I know we will have newly elected positions, so if possible please make sure your Administrators of Assistants forward this to the new Officials.

Please make every attempt for you and your Designee(s) to be at the January Board meeting, as the members and Designees will be listed in the minutes of the meeting. I will also take photos of the new members at the January meeting to have posted on my website.

The Bail Bond Board meetings will be held every 3rd Wednesday of each month at 8:30a.m. at the Historic Courthouse in the Commissioner's Courtroom on the 2nd floor.

As always, your participation and attendance is greatly appreciated and I look forward to working with all of you this next year.

Please contact me if you have any questions and I also have the Local Rules and Occupation Code along with forms, links, Board members, etc. listed for easy access on my website.

Thank you,

A handwritten signature in black ink that reads "Sara Rosas". The signature is written in a cursive style with a long, sweeping underline.

Sara Rosas
Bail Bond Board Administrator