

Application Instructions	<u>Application Instructions</u>
Agency Name	Fort Bend County
Person to be contacted regarding this application	
First Name *	Yvette
Last Name *	Maldonado
Phone Number *	(281) 633-7433
Email Address *	Yvette.Maldonado@fortbendcountytx.gov
By checking this box, you are indicating that the service profile for this organization is accurate. *	<input checked="" type="checkbox"/>
Project Service Area *	Urban <input checked="" type="checkbox"/> Rural
If "Urban" is selected, please select the urbanized area.	

General Information

1. Describe the proposed project(s) for which the funds will be used. *

Fort Bend County provides general public demand response, deviated fixed route, and commuter services. All services operate Monday through Friday (excluding County Holidays). Demand Response services operate to accommodate first drop-off by 8:00 am and last pick-up by 5:00 pm. Deviated fixed route and commuter services operate in both the morning and evening as listed on the route schedules. Demand Response trips are provided within the County limits and/or to destinations in adjoining counties within one (1) mile of the Fort Bend County line. Advanced reservations are required and can be requested up to thirty (30) calendar days in advance. Requests are taken on a first come first serve basis. The County provides additional services such as the Ambassador Program wherein passenger assistants help passengers with disabilities to and from their destinations. The County also continues planning with human service agency transportation providers within the County and continues to stay involved in the regions public transportation efforts. The deviated fixed route services are limited to within the County limits with timed stops at designated locations within this area. Vehicles can deviate short distances from the route to pick-up and drop-off clients or to accommodate pick-up and drop-offs at high demand locations. Commuter services are provided to Greenway Plaza, Galleria, and Texas Medical Center areas of Houston from park and ride locations in Sugar Land and Rosenberg. The County is also in the process of constructing an additional park and ride facility along the Westpark Toll Road in northwest Fort Bend County.

Fort Bend County is seeking \$155,000 in Section 5339 funds with TDC's as match for the purchase of one replacement commuter vehicles as well as miscellaneous equipment (bus wraps). We expect to have the vehicle delivered within six (6) months of grant award.

2. Provide a description of how the need/demand for the proposed project(s) was determined. *

The vehicles being replaced have either met or exceeded useful life in both miles and years.

Public transportation services are provided within Fort Bend County and to parts of Harris County. The County's service area encompasses 861 square miles and serves a population of approximately 764,828. The County provides various transit services including, general public demand response, point deviation in Richmond/Rosenberg, and commuter bus service to Houston Galleria, Greenway Plaza, and the Texas Medical Center. Fort Bend County Transit has 53 transit vehicles consisting of medium-duty body-on-chassis vehicles, light-duty, cutaway vehicles, and passengers vans. The County remains flexible in use of the vehicles to meet daily service requirements rather than permanently assigning vehicles to particular services.

The County recognizes the importance of providing safe and reliable transportation services to the community. Maintaining a healthy fleet of vehicles plays a key role, ensuring our services safe, timely and efficient. Replacing these vehicles would not only ensure safety but also improve the quality of service being provided.

3. Describe the anticipated benefits of the project. *

In FY18, the County completed over 392,000 trips in the current provided service area. The County is helping to bring a better quality of life to individuals, families, communities, and businesses. Our services offer personal mobility and freedom for people from every walk of life by providing options to get to work, go to school, visit friends, or get to a doctor's appointment as well as a reduction in Vehicle Miles Traveled. The Project will not only directly reduce emissions by eliminating passenger-vehicles, but it will also reduce emission by alleviating congestion on the road.

4. Identify and describe methods to procure goods and/or services related to this project.

A formal bid process has been completed for Rolling Stock as well as Bus Wraps and agreements are in place for the purchase of rolling stock and bus wraps.

5. If vendors have been previously selected, complete the following (press the save button for additional rows).

Vendor Name	Description of goods/services
Texas Bus Sales	Rolling Stock
Display Graphics	Bus Wraps

6. Is the proposed project is consistent with continuing, cooperating, and comprehensive regional transportation planning implemented in accordance with 49 U.S.C. §5301? *

☒ Yes ☐ No

Vehicle Projects

Vehicle projects include the purchase, rebuild and overhaul of vehicles.

1. Are Vehicle Capital expenses parts of the proposed project? *
☒ Yes No
2. Describe the scope of the project: for the purchase of a vehicle, identify if the vehicles will be used for expansion or replacement; for rebuild or overhaul, identify the vehicles to be rebuilt/overhauled or describe them by vehicle type. *
The vehicle being purchased is a replacement vehicle for our Commuter Services and will be replacing TxDOT identified vehicle Q-020 (Vin #AW7855).
3. For each separate vehicle project, describe the need for the project. Specifically, identify how the project was selected and what service improvements and/or project benefits are to be addressed (press the save button for additional rows). *

Vehicle Project Description

Replace One Commuter Vehicle

Description of Project Need, Selection and Benefit

Fort Bend County's commuter services provided more than 249,000 passenger trips in FY2018. These services provide individuals with increased access to major employment areas in Houston. Texas Medical Center trips which are the largest medical complex in the world and is home to the world's largest children's and cancer hospital accounts for more than 50% of the commuter service trips. Passengers rely on our service for their livelihood and medical care. All of Fort Bend County's vehicles are ADA accessible to ensure transportation opportunities for the entire community.

Proper replacement of vehicles minimizes costs and assures the safety of our vehicles. It is our goal to ensure we have a safe and reliable fleet to service the needs of our passengers.

4. If vehicles are proposed to be purchased, will the vehicles be ADA accessible. *
Note1: A non-accessible vehicle requires a "waiver" with the Public Transportation Coordinator's endorsement prior to entering into a grant agreement.
Note2: All fixed route service vehicles are required by FTA to be accessible and will not be granted waivers.

If no, please upload an approved copy of Form PTN-116 Request to Purchase Non-Accessible Vehicle(s) in the field provided below.

☒ Yes No N/A

Form PTN-116 upload

Other Capital

Other Capital includes, but is not limited to: shop equipment, communication and computer equipment, hardware and/or software, preventive maintenance, purchase of service, and other miscellaneous equipment. (Program limitations may apply.)

5. Are Other Capital expenses part of the proposed project description? *
☒ Yes No
6. Describe the scope of the Other Capital project in detail. *
Display Graphics has a turn-key contract with Fort Bend County Public Transportation (FBCPT) which includes both design and installation of vinyl bus wraps. Display Graphics has worked with FBCPT to create a multicolor bus wrap design for all fleet. The vendor utilizes it's own graphic designer and has worked with to ensure minimal service interruptions. Upon vehicle delivery, inspection and acceptance the vehicle will be scheduled for wrapping which typically takes 2-3 days.
7. Describe the need for the Other Capital project. Specifically, identify how the project was selected and what service improvements and/or project benefits are to be addressed. *
Bus wraps are an integral part of overall program for brand identity, outreach and safety. Instant recognition by the client, cost-effective way to increase brand awareness to our passengers and potential passengers. The vinyl wraps also help to keep the vehicles in better condition by

protecting the vehicle's body from scratches and small dents from road debris.

Attachments

Please upload any additional documentation that you feel may be relevant to this application.

Description	Upload
-------------	--------

Construction and Rehabilitation Projects

Construction and Rehabilitation Projects can include the following phases:

Planning, Preliminary Engineering (including environmental review), Final Design and Real Estate Acquisition, Construction/Rehabilitation.

1. Are Construction and/or Rehabilitation related expenses part of the proposed project? *

Yes ☒ No

2. Identify the Construction and Rehabilitation project phases that will be included as part of the proposed project: *

A. Planning

B. Preliminary Engineering
(including environmental review)

C. Final Design and Real Estate
Acquisition

D. Construction/Rehabilitation

If **C** or **D** are selected above, please upload a copy of your FTA Region 6 Categorical Exclusion Worksheet
(if this project is not eligible as a categorical exclusion please contact your PTC):

FTA Region 6 Categorical Exclusion Worksheet

3. Describe the scope of the Construction and Rehabilitation project in detail. *

4. Describe the need for the Construction and Rehabilitation project. Specifically, identify how the project was selected and what service improvements and/or project benefits are to be addressed. *

5. Provide the facility location if available.

N/A

Address

City

State

Zip

6. Describe the facility including the facility function. *


Note: Agencies must receive consultation with PTN prior to Construction and Rehabilitation projects. Consultation is necessary prior to the inclusion of Construction and Rehabilitation projects in a PGA.

Attachments


Please upload any additional documentation that you feel may be relevant to this application.

Description

Upload



TEXAS DEPARTMENT OF TRANSPORTATION



Home | Application/PGA | RFR | MPR | Scholarships | Supplementals

Reports | Training Materials | Organization(s) | Profile | Logout

Document Information: [5339-D-2019-FT BEND-00022](#)

 [Details](#)

You are here: > [Application/PGA Menu](#) > [Forms Menu](#)

OBLIGATION CERTIFICATION

As an authorized official of the Fort Bend County

I certify to the following:

1. The information presented in the application is true and accurate to the best of my knowledge.
2. The organization has the resources and technical capacity to support the project.
3. The organization has the resources and technical capacity to support the project.
4. The organization has the resources and technical capacity to provide the required match.
5. The organization uses generally accepted accounting standards for its financial recordkeeping functions.
6. The organization will participate in a continuous, comprehensive dialogue throughout the life of the project.
This includes but is not limited to:

o On-Site monitoring by TxDOT personnel

o Timely submission of required reports

o Timely written notification of events that will affect the outcome of the project
7. The organization will comply with all applicable federal, state, and local laws and regulations.
This includes but is not limited to:

o Annual Certifications and Assurances

o Master grant agreements

o Project grant agreements

o Applicable federal program circulars and similar federal and state guidance
8. Applicant Affirmation: Compensation has not been received for participation in the preparation of the specifications for this call for projects.

By checking and completing this document I certify that the above statements are true and that I have the authority to sign this document.



Name

Title

Date

Navigation Links

Status	Page Name	Note	Created By	Last Modified By
--------	-----------	------	------------	------------------

	General Information	Maldonado, Yvette 11/14/2018 10:26:50 AM	Maldonado, Yvette 11/14/2018 10:54:12 AM
	Vehicle and Other Capital Projects	Maldonado, Yvette 11/14/2018 10:35:31 AM	Maldonado, Yvette 11/14/2018 10:56:33 AM
	Construction and Rehabilitation Projects	Maldonado, Yvette 11/14/2018 10:35:52 AM	
	Obligation Certification		

 [Top of the Page](#)

Agency Name

Fort Bend County

Program Type

5339-D

Does this budget include indirect costs? *

Yes ✓ No

If yes, please enter the Indirect Rate

%

Attachments

Description	Upload

If this budget includes In-Kind funds
please upload supporting documentation.

When entering budget line items, fill out a row and then press the save button for additional rows.

Description	Scope	Fuel Type						
Replace - Bus Commuter/Suburban - 11.12.07		Diesel Fuel						
	Award Amount							
	\$148,745		State Match	Local Match	In-Kind Match	Total Funds	Match Ratio	TDC
	1					\$148,745		0
Acquisition - Miscellaneous Equipment - 11.42.20								
	Award Amount							
	\$6,255					Total Funds		TDC
	1					\$6,255		0
	Award Amount		State Match	Local Match	In-Kind Match	Total Funds		TDC
Subtotal:	\$155,000		\$0	\$0	\$0	\$155,000		0