

STATE OF TEXAS

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COUNTY OF FORT BEND

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**FIRST AMENDMENT TO WORK AUTHORIZATION NO. 5 AGREEMENT FOR
PROFESSIONAL SERVICES
RFP 15-072**

THIS FIRST AMENDMENT is made and entered into by and between Fort Bend County (hereinafter "County"), a body corporate and politic under the laws of the State of Texas, and WSP USA, Inc. (formerly known as Parsons Brinckerhoff), (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

WHEREAS, the parties have executed and accepted that certain Work Authorization No. 5 to the Agreement for Professional Services ("WA No. 5"), on or about November 28, 2017; and

WHEREAS, the following changes are incorporated as if a part of the WA No.5 incorporated by reference in the same as if fully set forth verbatim herein:

NOW, THEREFORE, the parties do mutually agree as follows:

1. Attachment A, Scope of Work, will be replaced with the new Attachment A, "Scope of Work" attached hereto.
2. Attachment B, Labor Estimate, will be replaced with the new Attachment B, "Labor Estimate" attached hereto.
3. Attachment C, Work Schedule, will be replaced with the new Attachment C, "Work Schedule" attached hereto.

All terms and conditions of WA No. 5, including any addenda or amendments, not modified herein shall remain in full force and effect for the term of Agreement. If there is a conflict between this First Amendment and WA No. 5, the provisions of this First Amendment shall prevail with regard to the conflict.

Except as provided herein, all terms and conditions of the Agreement shall remain unchanged.

*{Execution Page Follows}
{Remainder Intentionally Left Blank}*

IN WITNESS WHEREOF, the parties put their hands to this Amendment on the dates indicated below.


FORT BEND COUNTY

Robert E. Hebert, County Judge

ATTEST:

Laura Richard, County Clerk

WSP USA INC.



Authorized Agent- Signature

Joseph B. Willhite
Authorized Agent- Printed Name

Area Manager
Title

10/3/2018
Date

AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$_____ to accomplish and pay the obligation of Fort Bend County under this contract.

Robert Ed Sturdivant, County Auditor

ATTACHMENT A

SCOPE OF WORK FOR PLANNING SERVICES FOR FORT BEND COUNTY PUBLIC TRANSPORTATION

Due to a staffing shortage, Fort Bend County's Public Transportation Department (FBC) requires assistance with a variety of tasks related to project development and grants management. To support the county in meeting its obligations to state and federal grantors, WSP proposes the following:

Task 1. Various Planning Assignments

a. Grants reporting

- Assist FBC in completing required monthly, quarterly and annual reports for the Federal Transit Administration and the Texas Department of Transportation
- Coordinate with FTA and TxDOT representatives as necessary

Deliverable: Completed reports as required by federal and state agencies for 3 months, if necessary

b. Financing/Funding

- Formulate strategies for pursuit of funding from various resources, including pursuit of federal, state, local and MPO funding resources
- Identification of local match opportunities (state toll road credits, land donation, advanced spending authority, etc.)
- Rules surrounding local match re
- Meeting attendance with funding agencies or partners
- Analyze available grant funding programs, assist the County in the development of project funding frameworks, and serve as liaison between County, project developers and funding agencies, as necessary.
- Research regarding transportation project planning and financing
- Research, guidance, and reports for transit mode planning, public participation plans and processes, ridership projections, park and ride location analysis, transit friendly design concepts, travel demand analysis, financial plan, etc. for new or expansion of existing services

Deliverable: Development of plans for grant pursuits; other financial analysis services, as needed; attendance at all necessary meetings.

c. Grant Applications

- Development and submission of grant applications to local, state and federal agencies.
- Development and submission of applications related to special calls for projects
- Preparation of and follow-through to completion of pre-award authority requests and documentation
- Meeting attendance with funding agencies or partners
- Coordinate with the Houston-Galveston Area Council, necessary amendments to the Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP) and the Unified Planning Work Program (UPWP).
- Provide guidance on federal, state or local requirements and reporting for grant awards
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Deliverable: Preparation of grant applications; preparation of all supporting documents for grant applications, attendance at all necessary meetings;

- d. Environmental documentation for Federal Transit Administration (FTA)
- Coordinate with FTA to determine the scope of additional environmental documentation that may be needed for Westpark Park and Ride site and for Fairgrounds Park and Ride sign
 - Write memos to FTA outlining issues and questions to be answered

Deliverable: Revised scope for completion of environmental documentation; revised subconsultant contract based on scope changes; coordination with H-GAC on funding request

- e. Transit Facility Project Management
- Manage design contract
 - Meet regularly with design contractor to assess progress and issues
 - Serve as liaison between contractor and county departments
 - Monitor schedules and budget
 - Prepare contract modifications as needed
 - Procurement documentation preparation, as needed

Deliverable: Project management through the end of 2019, if necessary

ATTACHMENT B

LABOR ESTIMATE

Scope of Work for Planning Services for Fort Bend County Public Transportation							
			[Fee Schedule]				
Planning Services	Project Manager (WSP)	Sr. Landscape Architect (Knudson)	Lead Planner (WSP)	Lead Financial Planner	Economist	TOTAL LABOR HOURS	TOTAL LABOR COST
Task Description							
TASK 1 - Various Planning Assignment							
a. Grants Reporting	2		20			22	\$ 2,850.00
b. Financial/Funding	2		100	24		126	\$ 19,530.00
c(1) Fed Discretionary Grant Applications	2		180	24	100	306	\$ 43,610.00
c(2). State/Local Discretionary Grant Applications	1		80	8		89	\$ 12,445.00
d. Envirionmental Documentation - Westpark and Fairgrounds	1	20				21	\$ 2,965.00
e. Transit Facility Project Management*	5	570				575	\$ 80,625.00
HOURS SUB - TOTALS	13	590	380	56	100	1139	
CONTRACT RATE PER HOUR	\$ 165.00	\$ 140.00	\$ 126.00	\$ 275.00	\$ 140.00		
TOTAL LABOR COSTS	\$ 2,145.00	\$ 82,600.00	\$ 47,880.00	\$ 15,400.00	\$ 14,000.00		\$ 162,025.00
TRAVEL EXPENSE			\$ 900.00				
GRAND TOTAL							\$ 162,925.00
* Assumes 5 hrs/wk for 114 weeks, and includes procurement document preparation for 1 year, if needed							

ATTACHMENT C

WORK SCHEDULE

	2018			2019											
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Planning Services															
Task 1. Planning Assignments															
a. Grant Reporting			Δ												
b. Clarification of FTA Environmental Documentation															
- West Park & Fairgrounds		Δ													
c. Transit facility project Management				Δ	Δ	Δ		Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
1.b Financing/Funding		Δ													
1.c(1). Fed Discretionary Grant Applications	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
1.c(2). State/Local Discretionary Grant Applications	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
	Δ	Indicates deliverable													