



OFFICE OF COUNTY PURCHASING AGENT  
Fort Bend County, Texas

Term Contract Renewal Form

Solicitation #: Bid 16-003

Title: Term Contract for Ford Dealer Parts

Contracted Vendor: Helfman Ford

Mr. Phillip Knight,

Our contract with your company for the above referenced expires September 30, 2018. Contract provisions allow for renewal of this contract if mutually agreeable.

If your company wishes to renew this contract through September 30, 2019 under the same terms and conditions, please complete the information below and return this form along with a Form 1295 by e-mail to cheryl.krejci@fortbendcountytexas.gov. Purchasing will then take the matter before the Commissioner's Court of Fort Bend County for their consideration. Please respond to this email by Monday, June 4, 2018, 4:00 PM.

X Yes, I agree to renewing our agreement with Fort Bend County under the same terms and conditions.

       No, I do not wish to renew our agreement with Fort Bend County.

If Yes, please provide a Form 1295 along with this renewal form by replying to this email.

Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, extensions or renewals are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm).

On-line instructions:

Name of governmental entity is to read: Fort Bend County.

Identification number used by the governmental entity is: B16-003.

Description is to read: Term Contract for Ford Dealer Parts.

After receiving the Form 1295 with the Certification Number and Date Filed, please print the form, have notarized and sign, then email the Form 1295 and this Term Contract Renewal Form to cheryl.krejci@fortbendcountytexas.gov. However, if your company is publicly traded you are not required to complete this form.

[Signature]  
Signature of Authorized Representative

5/31/18  
Date

PHILLIP KNIGHT PARTS DIRECTOR  
Printed Name and Title of Authorized Representative

**Fort Bend County Tabulation  
Bid 16-003  
Term Contract for Ford Motor Repair Parts**

**Term: 1 October 2015 through 30 September 2016**

**Awarded 8/25/15: Helfman Ford**

**Renewal Term: 1 October 2016 through 30 September 2017**

**Renewal Term: 1 October 2017 through 30 September 2018**

<b>Vendor</b>	<b>Lawson Number</b>	<b>Percentage Off List</b>
Helfman Ford - Stafford	12008	35%