

**FORT BEND COUNTY
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Fort Bend County:

Scott Soland

Michelle Guajardo

Jerome Ellis

Theodore Deaver

DATE OF DEPARTURE: Tuesday, August 14, 2018

DATE OF RETURN: Saturday, August 18, 2018

DESTINATION: Kansas City Missouri

PURPOSE OF TRIP: Attend International CIT Association Conference

MODE OF TRANSPORTATION: Air / Rental Car

FUNDING SOURCE: 100635999 - 63200 - G635-CITSO - 22000

DEPARTMENT HEAD APPROVAL: David Marcaurele, Chief
Name & Department

DATE: 7-2-18 
Signature

APPROVED COMMISSIONERS COURT: _____
Presiding Official

Date

(Emergency Approval: _____ Date: _____)