

LESLEY & ASSOCIATES

3800 Buffalo Speedway, Suite 165
Houston, TX 77098
713.850.9240

BILL TO:

Fort Bend County
Debbie Kaminski
301 Jackson, Suite 201
Richmond, TX 77469

INVOICE**INVOICE NO.:**

1720.04

DATE:

04/10/18

REFERENCE:

Fort Bend County Justice Center
Expansion

PO # 156780 R# 446827

TOTAL AMOUNT DUE: \$52,156.34**TERMS: 30 DAYS****Professional Services Rendered**

		<u>Amount</u>
03/01/18	PL Worked on vendor list for Security and responded to questions.	37.50
	PL Worked on Move List for distribution to DMCs for verification.	112.50
	PL Scheduled walkthrough with A-Rocket of new space and worked on Hour-by-Hour Schedule.	72.50
	PL Worked on Move List.	150.00
	PL Worked on Hour-by-Hour Schedule.	108.75
03/02/18	FM Attended pre-move meeting.	225.00
	PL Worked on Move List and vendor list.	56.25
	PL Attended walkthrough of new facility.	471.25
	PL Worked on Move List, scheduled meetings with DMCs, worked on Contact List, worked on vendor logs, and worked on Hour-by-Hour Schedule.	580.00
03/04/18	PL Worked on Move List.	181.25
03/05/18	PL Worked on Hour-by-Hour Schedule, Contact List, and scheduled meetings.	72.50
	PL Worked on Move List, Move Kit information, and A-Rocket schedule.	253.75
	PL Attended walkthrough of District Clerk new space and met with Witig regarding Move List.	435.00
03/06/18	PL Worked on file room information, Service Guide cover, and Hour-by-Hour Schedule.	217.50
	PL Met with Sam (A-Rocket) to review schedule, crew sizes and building protection.	290.00
	PL Followed up on file room layouts, delivery of whips, and scanning room move for DC. Worked on Move List and Hour-by-Hour Schedule and distributed.	942.50
03/07/18	MS Worked on Move Kits.	165.00
	FM Worked on move preparations.	375.00
	PL Worked on meeting notes, agenda, and Hour-by-Hour Schedule.	145.00
	PL Monitored move of scanning room, installation of floor and wall protection, and crate delivery. Attended walkthrough with WSP, MCA, Lakey, and Brookstone.	725.00

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		<u>Amount</u>
03/07/18	PL Prepared for and attended project meeting.	290.00
03/08/18	MS Worked on Move Kits.	192.50
	PL Worked on SWS sign-in sheet, Service Guide, and cart tracking record.	181.25
	PL Worked on Hour-by-Hour Schedule and followed up with DMCs.	145.00
	PL Worked on file information for Cook. Worked on Move List.	181.25
03/09/18	PL Followed up with DMCs regarding upcoming meetings, Move List, and file moves.	108.75
	PL Worked with Gibson on layouts and with Witig on number of staff moving each night.	435.00
	PL Followed up with SWS regarding carriages for the District Clerk's file system and worked on Move List.	326.25
	PL Worked on layout on District Clerk's file move sequence and communicated regarding this with SWS and American Erecting.	108.75
	PL Worked on Move List.	181.25
03/11/18	PL Worked on Move Kits.	330.00
03/12/18	PL Worked on Hour-by-Hour Schedule.	108.75
	PL Met with Cook regarding file room move and followed up with DMCs.	362.50
	PL Worked on coding file room layout for County Clerk, start/stoop cards, and the linear inches.	398.75
03/13/18	MS Worked on DA Move Kits and Common Area labels.	55.00
	PL Worked on Service Guide, DA move, Move List, and Hour-by-Hour Schedule.	616.25
	PL Worked on Move List and followed up with DMCs.	326.25
	PL Worked on move information for Brookstone for the 1st floor. Worked on Hour-by-Hour Schedule and Move List.	217.50
03/14/18	PL Worked on status of District Clerk file room installation, Hour-by-Hour Schedule, meeting notes, and agenda. Worked on move information for Brookstone. Followed up with DMCs regarding questions.	652.50
	PL Prepared for and attended project meeting.	398.75
03/15/18	MS Worked on common area labels.	110.00
	PL Worked on lists from vendors.	72.50
	PL Worked on Command Center Notebook information and coordinated with A-Rocket regarding schedule and crew.	290.00
	PL Worked on room number signs and labels.	93.75
	PL Monitored move activities.	1,087.50
	FM Monitored move activities.	562.50
03/16/18	PL Followed up on schedule with Ordner. Worked with Wittig on Move List and pre-move issues.	108.75
	PL Monitored move activities.	2,102.50
	FM Monitored move activities.	1,087.50
03/17/18	PL Worked on Hour-by-Hour Schedule and distributed..	72.50
	PL Monitored move activities.	1,305.00

		<u>Amount</u>
03/17/18	FM Monitored move activities.	675.00
03/18/18	PL Worked on Hour-by-Hour Schedule.	72.50
	PL Monitored move activities.	725.00
	PL Worked on Hour-by-Hour Schedule, pricing form for RSW, Move List, and Command Center Notebook.	580.00
	FM Monitored move activities.	300.00
03/19/18	PL Monitored smooth set and move activities.	2,320.00
	FM Monitored move activities.	637.50
03/20/18	PL Worked on pre-move documents.	72.50
	PL Monitored smooth set activities and move.	1,957.50
	FM Monitored move activities.	750.00
03/21/18	PL Worked on last night's issues and County Clerk updates to Jennifer,	181.25
	PL Monitored smooth set activities.	870.00
	PL Communicated to team about change to schedule.	72.50
03/22/18	PL Worked on Move List.	72.50
	PL Worked on Hour-by-Hour Schedule.	72.50
	PL Monitored move activities.	1,595.00
	FM Monitored move activities.	525.00
03/23/18	PL Monitored move activities.	1,595.00
	FM Monitored move activities.	675.00
03/24/18	PL Monitored move activities.	1,595.00
	FM Monitored move activities.	675.00
03/25/18	PL Monitored move activities.	870.00
	FM Monitored move activities.	412.50
03/26/18	PL Monitored smooth set activities.	942.50
	FM Monitored smooth set activities.	375.00
03/27/18	PL Reviewed RSW invoice and worked on change order.	72.50
03/28/18	PL Worked on schedule and resources for shelving installation, unpacking RBCs, and crate pick up.	72.50
	PL Reviewed pricing for A-Rocket versus not-to-exceed.	72.50
03/29/18	PL Worked on change order and pricing for RSW.	108.75
03/30/18	PL Worked on schedule of activities to be performed on Monday by A-Rocket and crew requirements.	108.75
	PL Worked on mover invoices.	72.50
	PL Reviewed mover invoices and created Invoice Log.	217.50

		<u>Amount</u>
04/02/18	FM Monitored move activities.	750.00
04/03/18	PL Monitored unpacking of RBCs and crate pick up.	435.00
	Total Services Rendered:	\$38,653.75
	Additional Costs	
03/09/18	RSW Invoice No. 14260 - Disconnect/reconnect of desktop computer equipment	12,495.00
03/17/18	Precision Graphics Invoice No. 636761	1,007.59
	Total Costs:	\$13,502.59
	TOTAL AMOUNT DUE:	\$52,156.34

