

PO # 135533

oms Rec 443215



**PAS Property Acquisition Services, LLC**

**March 31, 2018**

**Invoice # 6408**

**Bill to:**

Fort Bend County Engineering  
Jillian Peterson  
301 Jackson  
Richmond, TX 77469

**Remit to:**

PAS Property Acquisition Services, LLC.  
19855 Southwest Freeway, Suite 200  
Sugar Land, TX 77479  
(281) 343-7171

**Project Name:**

FM 1093/Westpark Toll Road Extension Project Phase I

PO # 135533

**Locations:**

SH 99 to FM 1463

<b>Work Requested:</b>		Professional Consulting Services		
Acquisition	Rate (\$)	Hours	Amount (\$)	
Senior Manager	237.50	-	0.00	
Lead Inspector	140.00	59.00	8,260.00	
Lead Inspector Overtime	210.00	-	0.00	
Sr. Construction Inspector	122.50	-	0.00	
Sr. Construction Insp. Overtime	183.75	-	0.00	
Sr. Construction Inspector	122.50	-	0.00	
Sr. Construction Insp. Overtime	183.75	-	0.00	
Contract Admin/LGPP Specialist	112.50	33.50	3,768.75	
<b>Totals</b>		<b>92.50</b>	<b>\$</b>	<b>12,028.75</b>
Expense			Amount (\$)	
ATSER Software			0.00	
<b>Total Expenses</b>			<b>\$</b>	<b>-</b>
<b>Total</b>			<b>\$</b>	<b>12,028.75</b>

**CONTRACTOR BILLING SUMMARY**

Estimated Cost	\$	1,782,010.00
Previous Amount Invoiced	\$	1,769,903.86
Previous Funds Available	\$	12,106.14
Current Amount Invoiced	\$	12,028.75
Current Funds Available	\$	77.39

04/22/18  
OKM

*[Signature]*

**Terms: Total due upon receipt**

To: Richard Stolleis, PE  
County Engineer

From: Mark W. Heidaker

Date: March 30, 2018

RE: FM 1093 Project Status Report

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## M E M O R A N D U M

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### **Status**

To keep the Fort Bend County and its County Engineer fully updated as to the progress of the FM 1093 Project, PAS Property Acquisition Services (PAS) offers the following status report.

### **PHASE I: FM 1093 FROM FM 1463/359 TO WEST OF SH 99**

#### **Contract Administration**

#### **Record Keeping & Documentation**

To ensure contract compliance, the PAS staff is managing the following on a monthly basis:

- Tracking of Contractor daily workforce;
- Maintenance of all records per County & TxDOT procedures;
- Completion of all Daily Diaries ensuring that all information is logged into ATSER;
- Completion of Barricade Reports for month and ensure reports are being maintained;
- Completion of SWPPP Reports for month;
- Received certified payrolls for all subcontractors through March 3, 2018;
- Received DBE Monthly Report and Prompt Payment Certification for February 2018.
- Working to complete Pay Estimate No. 25;
- Transmitted January Estimate Package to TxDOT; and
- Beginning project close-out process.

**PHASE II: FM 1093 FROM WEST OF CROSS CREEK RANCH BLVD TO 2400' EAST OF FM 1463/FM 359**

**Contract Administration**

**Record Keeping & Documentation**

- Tracking of Contractor daily workforce;
- Maintenance of all records per County & TxDOT procedures;
- Completion and auditing of all work reports (1257s);
- Completion of all Daily Diaries ensuring that all information is logged into ATSER;
- Completion of Barricade Reports for month and ensure reports are being maintained;
- Completion of SWPPP Reports for month;
- Conducted CUF on Mesa Rod Busters and M&D Foundation Drilling for working being performed;
- Conducted Labor Standard Review as required under LGPP;
- Ensure completed work is being plotted and filed in the project records;
- Review of quantities with contractor on a daily/weekly basis;
- Received and reviewed insurance for Prime and all subcontractors to ensure insurance is up to date;
- Received certified payroll for Prime and all subcontractors through March 3, 2018;
- Received DBE Monthly Report and Prompt Payment Certification for February 2018;
- Prepared Pay Estimate No. 02; worked with contractor to agree upon quantities and forwarded to County for further processing;
- Review of Project Plans, TCP and existing utility drawings in advance of scheduled work in attempt to catch any errors before they occur;
- Performance of monthly LGPP audit on project records;
- Support of Project Manager, Mike Stone; and
- Attendance at weekly progress meetings; drafted meeting summary minutes and distributed for review.

**Construction Management and Inspection**

**Prime: Webber, LLC**

\$4,047,254.73 paid to date (18.63%)

420 Days Contract Time

69 Days Charged (thru 3/24) (16.43%)

351 Days Remaining

**CREWS & EQUIPMENT:**

**Webber, LLC**

- Three (3) dirt crews
- One (1) structure/paving crew

- One (1) pipe crew

#### **Subcontractors**

- MSC Earthworks – Excavation, Mulching, Installing Temporary Fences
- Texas Environmental Management – Installing SCF and Construction Exits
- M&D Drilling
- All State Traffic Systems
- JD Pinnacle

#### **Work Force**

- Approximately 63 workers including Subcontractors

#### **Equipment**

- Forty-three (43) pieces

#### **Worked Performed:**

During March, Lead Inspector, Robert Dick managed the Construction Inspection operation to verify the following work was completed to specification:

#### **Webber (Prime Contractor)**

- Cleared and Grubbed ROW from STA 199+00 to STA 296+00 (Phase I);
- Removed stabilized base, excavated, placed cement stabilized base, poured concrete driveway, and poured concrete paving at Shell Gas Station Driveway);
- Leveled area around pond 5A, 5C & 5D for silt fence placement;
- Installed storm sewer laterals and box culvert trunk line (Phase I);
- Poured Abutment #1 & #2 at Flewellen Creek; and
- Poured leveling Pad and set panels for retaining walls A, B & C west of Flewellen Creek.

#### **Subcontractors**

- **MSC Earthworks** – Excavated Detention Pond #4, 5A, 5C, & 5D; mulched clearing debris from STA 199+00 to STA 296+00 (Phase I);
- **Texas Environmental Management** – Continued installation of sediment control fence at Flewellen Creek and Detention Pond #5A, 5C, & 5D;
- **M & D Drilling** – Drilled and poured 36" drill shafts for Abutment #1 & #2 at Flewellen Creek;
- **All State Traffic Systems** – Installed temporary traffic signals at FM 1463 and FM 359; and
- **J D Pinnacle** – Formed and poured Pilot Channels for Detention Ponds 4 & 5A

#### **Utility Relocation in Progress:**

- AT&T
- CenterPoint Electric
- CenterPoint Gas
- Comcast
- Level 3
- Phonoscope

**Robert C Dick, Jr (Bobby)**

NAME: (please print)

3/31/2018

Date \_\_\_\_\_

[illegible]

3/31/2018

Date \_\_\_\_\_

3-31-49

Date \_\_\_\_\_

Employee Signature

Manager Signature



**PROJECT TIME SHEET**  
**Fort Bend County**  
**FM1093/Westpark Toll Road Extension Project**  
**Phase I**

NAME: (please print)

3/31/2018

Vanessa Wallace

Employee Signature

Manager Signature