

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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March 12, 2018

The Honorable Robert Hebert  
County Judge, Fort Bend County  
401 Jackson Street  
Richmond, Texas 77469

RE: Subrecipient Award

Dear Judge Hebert:

The Texas Division of Emergency Management (TDEM) has issued a sub-award for the Hazard Mitigation Grant Program, DR-4269, Severe Storms and Flooding. The following is the information related to this award:

**Grantee Information:**

DUNS Number: 081497075  
TINS Number: 74-6001969  
FIPS Number: 157-99157-00

**Award Information:**

Catalog of Federal Domestic Assistance (CFDA): 97-039  
FEMA Project Number: DR-4269-007  
Project Title: Fort Bend County Acquisition/Demolition of 9 Properties  
Period of Performance (POP): February 20, 2018 to February 20, 2020

Version	Date	Total Subaward Amount	Federal Cost Share Percentage	Federal Cost Share Amount	Local Cost Share Percentage	Local Cost Share Amount
0	2/14/2018	\$1,818,752	75%	\$1,364,064	25%	\$454,688

*Please Note: This award is not for research or development as defined in 2 Code of Federal Regulations (CFR) 200.87.*

The following is the approved Scope of Work (SOW) for the above-referenced project:

Fort Bend County will acquire and demolish 9 properties located in the floodway. The properties will be purchased, structures demolished, and the land returned to green space. Fort Bend County is responsible for maintenance of the green space in perpetuity.

Properties that have been approved as components in this project's SOW are listed in the attached EHP Property List.

A copy of the terms and conditions of this award are also attached.

It is important that the sub-recipient read, understand and comply with the Scope of Work (SOW) and all terms and conditions. It is also vital that this information be disseminated to sub-recipient's staff and contractors involved in work related to this project.

In accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; Categorically Excluded (CATEX) N3, FEMA concludes that the above mentioned project is categorically excluded from the National Environmental Policy Act (NEPA) requirement to prepare further environmental documentation. No extraordinary conditions in accordance with DHS Instruction 023-01-001-01 exist involving this project.

Signing and returning this award letter indicates sub-recipient's acceptance of the scope of work of the sub-award, the ability to pay the state match and all grant terms and conditions outlined in the attached documents.

The recipient must ensure that:

1. The initial quarterly progress report for the HMGP project is submitted at the end of the approving quarter. Please include the HMGP project number (provided above) in your future quarterly reports. Note that 44 CFR 206.438(c) indicates the State must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report must include any problems or circumstances affecting completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions.
2. In accordance with HMGP rules and policy, TDEM requires the submittal of all closeout documentation within 90-days of the project completion not to exceed the POP. Section 206.438(d) of 44 CFR requires the Governor's Authorized Representative (GAR) to "certify that reported costs were incurred in the performance of eligible work, that the approved work was completed and that the mitigation measure is in compliance with the provisions of the "FEMA-State Agreement".

If changes are needed to the SOW for the sub-award, period of performance or costs associated to the sub-award, the sub-recipient should immediately contact TDEM. No change to the sub-award will be considered approved until the sub-recipient is notified in writing by TDEM.

This signed and dated award letter must be returned to TDEM before payment on the sub-award can be processed. Please sign, date, and return this award letter acknowledging acceptance of this sub-award and agreement to abide by all terms and conditions to the address below:

Texas Department of Public Safety  
Attn: Division of Emergency Management  
P.O. Box 4087  
Austin, TX 78773-0001

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Designated Sub-recipient Agent

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Date

Should you wish to appeal any determination related to this sub-award you must do so within 60 days of receipt of the notice of the action. You will need to provide your appeal with any documentation supporting your position to your assigned TDEM project officer within the allotted time.

If you have any questions please contact your project officer, Kelly Brown, at (713) 967-7015 or by email at [Kelly.Brown@dps.texas.gov](mailto:Kelly.Brown@dps.texas.gov).

Respectfully,

A handwritten signature in blue ink, appearing to read "W. Nim Kidd", is positioned above the printed name.

**W. Nim Kidd, CEM<sup>®</sup>**

Chief, Texas Division of Emergency Management  
Division Director  
Texas Homeland Security

WNK/afl

ATTACHMENTS:     EHP Property List  
                         Grant Terms and Conditions  
                         Record of Environmental Considerations

cc:         Doug Barnes, Sr. Planning Coordinator, Fort Bend County Emergency Mgmt.  
              Lauren Dozier, Tetra Tech Inc.