



**GREATWOOD COMMUNITY ASSOCIATION**

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**Greatwood Community Association, Inc.  
8802 Greatwood Pkwy.  
Sugar Land, Texas 77479  
(281) 545-1134**

October 23, 2017

Fort Bend County Sheriff Dept.  
401 Jackson  
Richmond, TX 77469

RE: Greatwood Community Association  
Patrol Contract

The Board of Directors for the Greatwood Community Association has asked that I notify you that they are terminating the patrol service contract effective December 12, 2017 at 11:59PM.

The Board wishes to express their appreciation for the years of service to the community.

You should be aware that your services will be necessary up to the effective date of this termination.

Please submit your final billing within ten (10) days of the termination date and payment will be promptly processed.

We appreciate your continued loyalty and commitment to our community. If you have questions or need additional information, please give me a call at (281) 545-1134 or email me at [mmckay@houcomm.com](mailto:mmckay@houcomm.com).

Sincerely,  
HOUSTON COMMUNITY MANAGEMENT

Maggie McKay, CMCA  
Association Manager for Greatwood CA